

**General Education and Academic Assessment Committee Minutes**  
**February 1, 2019 3 pm to 5 pm Admin 208**

1. Welcome and introductions

2. Update on items voted on at last meeting

- The chair informed the committee that all core curriculum proposals approved by the committee at the last meeting were subsequently approved by both the University Curriculum Committee and the Academic Council.
- After discussion, the following Core Curriculum course proposal for Tarleton's Core Curriculum was not approved by the committee. This item will not move forward to the University Curriculum Committee.
  - GEOG 2451: Introduction to Geographic Information Systems

3. Core Curriculum Holistic Data

- The chair shared an analysis of core curriculum assessment data trends from 2014-2018. The chair also reviewed the master core course inventory and how it is documented in weave.

4. Program and Core Curriculum Closing the Loop Audits

- The chair reviewed the documentation support materials provided to faculty to help them write their closing-the-loop narratives. The chair also reviewed support materials for documenting action plan activities.

5. Core Curriculum Reviews

- The committee reviewed the procedures for conducting their annual review of core course entities within weave. Calibration activities were conducted.

6. WEAVE update

- The chair informed the committee of the impending transition to the new WEAVE platform and the potential impacts of this switch for programs and for academic assessment reporting.

7. Communication

- Department Head Representatives and Associate Deans were prompted to ensure that assessment is a standard agenda item of each college's Department Head Meetings and that they share the assessment information discussed in these meetings during their respective Department Head Meetings within their college.