

General Education and Academic Assessment Committee Minutes

Sept. 6, 2019, 3 pm to 5 pm, Admin 208

1. Welcome and introductions

2. Description of the committee's charge and members' roles

- The committee read and discussed the charge of the committee and the specific roles of each committee member.

3. General Education certification functions

- The committee reviewed how the curriculum process works at Tarleton and the role external approvals play in the curriculum process.
- The committee reviewed how to use both Tarleton's CIM system and the Texas Higher Education Coordinating Board's website.
- The committee discussed their role in the General Education core course approval process. The committee members were directed to read the THECB Texas Core Curriculum Application Guide prior to the committee's next meeting.

4. Academic assessment functions

- The committee reviewed its role in the academic assessment process at Tarleton.

5. Website updates

- The committee reviewed the contents contained on both Tarleton's General Education website and Tarleton's Academic Assessment website. The chair discussed the new updates on the website including the completely revised assessment FAQ and glossary

6. Tarleton's assessment calendar

- The committee reviewed the assessment calendar for the year. They discussed how the calendar will be shifted in the fall as a result of implementing the academic assessment projects in the new Weave system.

7. New Weave system

- The committee reviewed the new Weave system and discussed in detail how the new Weave system is different from the old system and the implications of these changes for how users will use the system.
- The committee discussed the timeline for implementing academic assessment entities in the new Weave system.

8. Assessment training

- The committee discussed upcoming training opportunities.

9. SACSCOC reaffirmation

- The committee discussed the SACSCOC timeline and the importance of the committee's work in supporting effective systems of academic assessment at Tarleton.

10. Annual assessment reviews

- The committee discussed the annual assessment review process.

11. Communication

- Department Head Representatives and Associate Deans were instructed to ensure that assessment is a standard agenda item of each college's Department Head Meetings and that they share the assessment information discussed in these meetings during their respective Department Head Meetings within their college.