

**General Education and Academic Assessment Committee Minutes**  
**Dec. 8, 2017, 3 pm to 5 pm, Admin. 208**

1. Welcome and introductions

2. Core curriculum approval

<http://www.tarleton.edu/generaleducation/generaleducation/core.html>

- The committee unanimously approved the following course curriculum proposals submitted for Tarleton's Core Curriculum:
  - BIOL 1406
  - BIOL 1407
  - MUSI 1303
- All items have moved on the University Curriculum Committee.

3. SACSCOC reaffirmation

<http://www.sacscoc.org/>

- The committee was reminded of the upcoming SACSCOC reaffirmation timeline and prompted to continually remind the people they are working with of the upcoming deadlines.

4. Assessment training and support

- The committee discussed what training and support needs they had identified. Initial plans were made for spring training dates.

5. End of semester assessment work

- The committee reviewed the end of semester assessment responsibilities they needed to remind their respective faculty of:
  - Enter all program and core assessment data for Fall 2017
  - Create new action plan for any measure that did not meet its target
  - Update existing action plans by adding information about what was achieved on the plan in the Fall 2017 semester

6. Re-Imagining the First Year Experience grant (in the first year of three grant)

<http://www.aascu.org/RFY/MehaffySpeech/>

- The committee discussed the work of the RFY group and how the group's academic assessment work supports the RFY initiative.

7. Carnegie's Community Engagement Classification (applying in Spring 2019)

[http://nerche.org/index.php?option=com\\_content&view=article&id=341&Itemid=618#CECdesc](http://nerche.org/index.php?option=com_content&view=article&id=341&Itemid=618#CECdesc)

- The committee was reminded of the work of the Carnegie group and the potential needs this group might have of the committee.

8. GEAAC Meeting Schedule for 2018

- The committee was informed of the following meeting schedule:

- January 5th 3:00-5:00p
- February 9th 3:00-5:00p
- March 9th 3:00-5:00p
- April 6th 3:00-5:00p
- May 4th 3:00-5:00p
- June 8th 3:00-5:00p
- July 6th 3:00-5:00p
- August 3rd 3:00-5:00p
- September 7th 3:00-5:00p
- October 5th 3:00-5:00p
- November 9th 3:00-5:00p
- December 7th 3:00-5:00p

9. Communication

- Department Head Representatives and Associate Deans were prompted to ensure that assessment is a standard agenda item of each college's Department Head Meetings and that they share the assessment information discussed in these meetings during their respective Department Head Meetings within their college.