

# General Education and Academic Assessment Committee Minutes

**April 13, 2017, 3 pm to 5 pm, Admin 208**

In attendance: Dr. Banker, Dr. Becker, Dr. Davidian, Dr. Drueckhammer, Dr. Jones, Dr. LaTouche, Dr. Lemmons, Dr. Low, Dr. Loya, Ms. Newsome, Dr. Nelson, Ms. Pack,

Not present: Dr. Andrew, Dr. Bauer, Dr. Edwards, Dr. Peak, Dr. Schenewark, Dr. Schwertner, Dr. Shao, Dr. Vuddandam

## 1. Approval of minutes

- The minutes were approved.

## 2. End of semester reminders

- Committee members were charged with contacting the deans, dept. heads, and program coordinators in their colleges and letting them know of the end of term assessment tasks that needed to be completed by May 30. These include:
  - ensuring all findings were entered for Fall and Spring semesters for both program and core assessment,
  - updating all in-progress action plans with a summary of the work achieved on the action plan for the semester just ending,
  - and planning for the upcoming summer assessment cycle (as needed) and for the start of the new assessment year in Fall 2017.

## 3. Analysis questions

- The committee discussed the need for a revised approach to the end-of-year analysis questions. It was felt these questions needed to provide a set of guiding prompts that would help faculty better reflection on how their assessment activities were impacting student learning.
- It was agreed that Dr. LaTouche would prepare a draft revision of these questions and bring them to the next meeting.

## 4. Summer schedule

- The committee reviewed the assessment schedule for Summer 2017 for both assessment leaders across the Tarleton campus and for the committee itself.

5. Carnegie Community Engagement Classification (due in Spring 2019)

[http://nerche.org/index.php?option=com\\_content&view=article&id=341&Itemid=92](http://nerche.org/index.php?option=com_content&view=article&id=341&Itemid=92)

- The committee discussed the status of the ongoing Carnegie Classification project. Dr. LaTouche shared what has been occurring within the Carnegie Classification Assessment Sub-committee and discussed how the GEAC could help support the Carnegie Classification efforts.

6. SACSCOC reaffirmation (due in September 2019)

<http://www.sacscoc.org/>

- The committee discussed the status of Tarleton's assessment activities as we prepared for SACSCOC reaffirmation. We discussed the plan to implement a holistic status inventory to gauge our preparation for the SACSCOC reaffirmation.

7. Other

- No other business was discussed.

8. Communication

Department Head Representatives and Associate Deans should ensure that assessment is a standard agenda item of each college's Department Head Meetings and that they share the assessment information discussed in these meetings during their respective Department Head Meetings within their college.

**The next meeting of the GEAC will be on Thursday, June 15 from 3 pm to 5 pm in Admin 208.**