

Academic Assessment Committee

Agenda

February 11, 2013

2:00 p.m.

Risk Management Office Conference Room 108A, Bldg. 532

Attending

Joseph Schuessler

Sue Erwin

Gay Wakefield

Kay Teague

Karol Blaylock

Denise Martinez

Ben Bruce

Thomas Bradley

Jill Burk

James Pierce

Diane Taylor

Jason LaTouche

1. Travel information for those attending the Texas A & M Assessment Conference

Betty Pack provided the travel packs for the committee members attending the 2013 Texas A & M Assessment Conference in College Station from Feb. 17 – Feb. 19.

2. TAMUS Student-Learning Outcomes Update

The committee was provided with information about the recently adopted TAMUS system-wide learning outcomes and objectives. Dr. Taylor indicated that at this time these learning outcomes and objectives are being assessed only for undergraduate programs and data is being collected at the university level. As such, programs are not currently required to individually align with these learning outcomes and objectives.

3. Update on Decembers SACS-COC conference

Dr. Wakefield provided an update on assessment policy changes discussed at the December SACS-COC conference. Dr. Wakefield stressed that 3.3.1.1 is going to be particularly scrutinized during Tarleton's upcoming 5th year interim review. Dr. Wakefield emphasized that one of the prime issues being focused upon by assessors is whether institutions are demonstrating that assessment data is being used to make improvement on a systematic and ongoing basis.

Dr. Wakefield also discussed reporting changes associated with faculty levels, reporting sites, space usage, teach-out plans, and substantive program changes.

4. 2013 Compliance Standards

In 2009, just prior to our ten year SACS review, 35% of academic programs were in full compliance. The full compliance rate for academic programs last year was 2%. This 2% does not indicate that programs were not assessing, indeed most programs have effective assessment processes, however very few programs have successfully documented all aspects of their assessment work. Dr. Taylor

noted the importance of improving compliance as we prepare for our upcoming 5th year interim review. The 2012-2013 assessment year marks the first year of the three year cycle prior to our 5th year interim review. In support of our ongoing assessment goals, this year's compliance standard has been set at 90%.

5. Rollover and Upcoming Academic Assessment Committee Program Reviews

The WEAVE rollover of assessment programs has been completed. The AAC is preparing to conduct first round reviews of 2013-2014 assessment plans beginning in the second week of March. In support of this goal Dr. Erwin proposed and other committee members endorsed revising the annual assessment rubrics to re-fashion them to reflect only those items in non-compliance, thereby creating a punch list for academic program's and budget units. Dr. LaTouche agreed to prepare drafts on the new rubric layouts.

6. February 1 – May 31 Academic Assessment Checklist

The Academic Assessment Checklist was distributed for review and comment.

7. Other?

- 8. Dept. Head Rep's—**Please 1) Update your college dean and all dept. heads on these items ASAP,
2) Make sure all department heads and academic-program coordinators are in possession of the assessment checklist, and
3) Make sure that current checklist and deadlines are reviewed and discussed in every Department Head meeting.