

TARLETON STATE UNIVERSITY

Fiscal Year 2018

Monthly Pay Periods

The monthly pay process calculates regular monthly pay only for budgeted employees including staff, faculty, FLSA exempt GA's and adjuncts. If the Monthly payroll calculation process happens before all the hiring paperwork has been received and processed by Employee Services, the new employee's first paycheck will be delayed until the next available Biweekly payroll. REMINDER: Monthly pay day is the first working day of each month.

<i>FROM</i>	<i>THRU</i>	<i>BVD Create Date</i>	<i>BVD Due Date (Noon)</i>	<i>PAY DATE</i>
Sep 1	Sep 30	Sept 14	Sept 18	Oct 2, 2017
Oct 1	Oct 31	Oct 12	Oct 16	Nov 1, 2017
Nov 1	Nov 30	Nov 14	Nov 16	Dec 1, 2017
Dec 1	Dec 31			Jan 2, 2018
Jan 1	Jan 31			Feb 1, 2018
Feb 1	Feb 28			Mar 1, 2018
Mar 1	Mar 31			Apr 2, 2018
Apr 1	Apr 30			May 1, 2018
May 1	May 31			Jun 1, 2018
Jun 1	Jun 30			Jul 2, 2018
Jul 1	Jul 31			Aug 1, 2018
Aug 1	Aug 31			Sep 4, 2018

- Note in December we will be moving to Workday and BVDs will no longer be created.