A point system is used to select students for admission to the Nursing Program at Tarleton State University (TSU). Students who submit all application materials and *TEAS® scores by the deadline and meet admission requirements will be ranked on a list in descending order according to their total number of points. Slots will be filled from the point list until classes are full. The point list will be eliminated immediately after the last date to register for university credit. Students not admitted must submit a new application to be considered for the next admission cycle.

**Application to the nursing program is separate from and in addition to the application to Tarleton.** To be considered for the program admission the individual **MUST** meet admission requirements and submit application materials and *TEAS® scores to the Department of Nursing and an application to the Tarleton State University Office of Admissions on or before the **deadline listed below.**

The nursing program application must be submitted between December 1 to March 1 for Fall & June 1 to September 1 for Spring). **Applications submitted outside of this timeframe will not be considered.**

You must submit a $35.00 non-refundable processing fee in Cashiers Check or Money Order. No Cash, Personal Check or Credit Card payments are accepted at this time.

**Admission Requirements**

1. GPA of $\geq 2.75$ on specific completed English and Science program prerequisite courses (ENGL 111 and 112, CHEM 103 or 105, BIOL 219, 220, and 307).

2. *Composite score $\geq$ National Baccalaureate Program average (Mean-Program) on the Test of Essential Academic Skills (TEAS®) or have $\geq 1110$ on the SAT or $\geq 24$ on the ACT.

   Only TEAS® scores that are submitted from an authorized testing center will be accepted (directly from TSU testing center or with testing center seal/signature if taken at a college/university other that TSU).

   To accept the ACT and/or SAT scores, the test must have been taken in 5 years or less.

3. Achieve a minimum of 110 selection points before the residency points are added.

4. Ability to complete all program prerequisite courses with a minimum grade of C prior to the program enrollment.

5. Eligibility for RN licensure upon graduation. You must receive criminal background clearance by the Texas Board of Nursing and answer no to eligibility questions or receive a Declaratory Order before acceptance (see part IV of the application for more details).
Application Materials

*To TSU Office of Admissions

(ACCEPTANCE TO THE UNIVERSITY DOES NOT GUARANTEE ACCEPTANCE TO THE NURSING PROGRAM)

____ Completed Application Form (if you have previously applied or attended TSU but are not presently enrolled you must complete the appropriate readmission process and pay the application fee prior to the nursing application deadline)

____ Official Transcripts from Every College and/or University attended regardless of the number of credit(s) earned or whether or not the courses are part of the required course work for the nursing degree

____ Fee and Other Appropriate Materials As Outlined In The Catalog

*To Department of Nursing

(ACCEPTANCE TO THE UNIVERSITY IS REQUIRED FOR ACCEPTANCE TO THE NURSING PROGRAM)

____ Completed Application Form (all parts must be completed before you will be considered for program admission)

____ Submit a $35.00 non-refundable processing fee by Cashier’s Check or Money Order. The application will not be processed if payment is not received.

____ Unofficial or copies of official Transcripts from Every College and/or University attended regardless of the number of credit(s) earned or whether or not the courses are part of the required course work for the nursing degree (not required to submit a Tarleton transcript)

____ Three References. Give the reference forms to three individuals who can attest to the following information about your performance and capabilities.

1. Academic performance and aptitude.
2. Ability to perform capably in positions of responsibility.
3. Potential to achieve the objectives of this program of study and/or your interest in the nursing profession.

Provide a stamped and addressed envelope to each person selected. If you submit the completed reference with your application materials, the envelope should be sealed by the evaluator with their signature across the seal.

NOTE: The Department of Nursing Student Affairs, Matriculation and Academic Standards (SAMAS) Committee considers the quality of your reference selections when evaluating your admission status as well as the content of the reference. For example, personal friends or relatives should not be asked to complete a reference for you.

Other

____ LVNs must submit a copy of current nursing license

Note: It is the applicant’s responsibility to determine the status of application materials. To determine whether all of your materials are in order, please email the nursing office at nursing@tarleton.edu prior to application deadline.
APPLICATION FORM

Submit Form to Nursing Office (December 1 to March 1 for Fall & June 1 to September 1 for Spring)
Applications submitted outside of this timeframe will not be considered.

Part I. General Information

PLEASE PRINT INFORMATION

Name: __________________________________   SS#: __________________________________

Current Address: _________________________________________________________________
Street Address                                                               City                             State
Zip

Phone #: ________________________________   Cell # : ________________________________

Preferred Email Address: ________________________________________________________
(print neatly – notification of program status will be sent by email)

Currently Attending Tarleton: _____Yes _____ No

Previously advised by a TSU Nursing Advisor? _____ Yes _____ No

If not attending Tarleton, have you applied? _____ Yes _____ No   If yes, when? ______________________________________________________

Have you received a letter of acceptance from TSU? _____Yes _____No   (If yes, provide copy to Nursing Office)

I am applying for: Fall semester of ____________ or Spring semester of ____________
(year)                                                                 (year)

Required Non-Nursing Courses
This semester I am enrolled in the following courses ______________________________________
________________________________________________________ at ____________________________ college/university.

Part II - Employment/Nursing Education/Healthcare Experience

1.   Employment Information

List all places of employment within the last five years. (Start with the last place of employment):

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<tr>
<th>Name of Agency</th>
<th>Address (Town/State)</th>
<th>Position/Title</th>
<th>Supervisor Name/Position</th>
<th>Dates of Employment</th>
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2. Are you planning to work during the time you are in the nursing program? ______Yes ______No
If yes, state where? ____________________________ How many hours/week? ________

3. Have you ever attended another nursing program/school but did not graduate? ______Yes _____No
If yes, Name of School Attended: _________________________ Dates Enrolled: _______________
State reasons for not completing the program (attach additional sheets if necessary):

4. Nursing or Health Related Education/Experience:

   LVN or LPN? ____Yes ____ No  If Yes, License # __________ State _____ Expiration Date ______
   Paramedic? ____ Yes ____ No  If Yes, License # __________ State _____ Expiration Date ______
   EMT? ____ Yes ____ No  If Yes, License # __________ State _____ Expiration Date ______
   Pharmacy Tech? ____ Yes ____ No  If Yes, Registration # ______ State _____ Expiration Date ______
   Medication Aide? ____ Yes ____ No  If Yes, Permit # __________ State _____ Expiration Date ______
   Certified Nurse Assistant? ____ Yes ____ No  Registration # ______ State _____ Expiration Date ______
   Other: ____ Yes ____ No  If yes, Explain: ____________________________________________________

Part III – Narrative

In this part of the application you are asked to provide information to the Department of Nursing Student Affairs, Matriculation and Academic Standards (SAMAS) Committee so they will come to know you on a more personal level as well as evaluate your writing style. Limit responses to the questions to three handwritten pages using paper you provide. Please take your time and consider carefully your responses to the questions listed. **Do not type this part of the application.**

1. Describe your reasons for choosing nursing as a career.
2. Describe your reasons for choosing the nursing program at Tarleton.
3. Describe your career goals and the way in which you think the nursing program at Tarleton will prepare you to attain these goals.
4. What do you perceive will be your greatest challenge to successful completion of the nursing program?
5. Include any additional information that you want the SAMAS Committee to consider.

Members of the Department of Nursing SAMAS Committee will judge your narrative on content and quality using the following rating scale. Evaluation of quality will be based on spelling, punctuation, legibility of handwriting, grammar, and congruency of written dialogue with prompts 1-5.

**Rating Scale:** 4=Outstanding; 3=Good; 2=Fair; 1=Poor; 0=No Evidence
Part IV - Eligibility Requirements for Licensure as a Registered Nurse

Criminal Background Evaluation: Upon tentative acceptance to the program you will be required to undergo a criminal history record check. The record check process includes: (1) the school submitting your name to the Texas Board of Nursing, (2) you completing the form provided by the school necessary to schedule a fingerprint appointment with an authorized service center; (3) electronic submission of your scanned fingerprints from the service center to the TX DPS/FBI; and (4) results of the record check delivered to the TX Board of Nursing from the TX DPS/FBI. The Board will send you a result card that identifies either that your record is clear or you need a Declaratory Order. You are required to submit this card to the nursing office to receive final program acceptance. If a Declaratory Order is needed you will not receive final acceptance until we receive a copy of order that you receive from the Board. **Note:** LVNs who completed the Board’s criminal history record check with fingerprints process prior to initial licensure will not need to complete the process again.

Eligibility for Licensure: The Texas Board of Nursing has identified certain circumstances that may render a potential candidate ineligible for licensure as a registered nurse in the State of Texas. Eligibility for licensure upon graduation is one of the admission requirements for Tarleton’s nursing program. If you must answer "YES" to any of the following questions or your result card from the Board does not show a clear criminal history record check, you must submit a copy of your Declaratory Order, or other appropriate ruling, from the Texas Board of Nursing to the nursing office before you can be considered for admission. Non-disclosure of relevant information raises questions related to truthfulness and character.

1. __ NO ___ YES For any criminal offense, including those pending appeal, have you
   *(You may only exclude Class C misdemeanor traffic violations):*
   A. Been convicted of a misdemeanor?
   B. Been convicted of a felony?
   C. Pled nolo contendere, no contest, or guilty?
   D. Received deferred adjudication?
   E. Been placed on community supervision or court-ordered probation, whether or not adjudicated guilty?
   F. Been sentenced to serve jail or prison time? Court ordered confinement?
   G. Been granted pre-trial diversion?
   H. Been arrested or any pending criminal charges?
   I. Been cited or charged with any violation of the law?
   J. Been subject of a court-martial; article 15 Violation; or received any form of military judgment/punishment/action?

2. __ NO ___ YES Are you currently the target or subject of a grand jury or governmental agency investigation?

3. __ NO ___ YES Has any licensing authority refused to issue you a license or ever revoked, annulled, cancelled, accepted surrender of, suspended, placed on probation, refused to renew a professional license, certificate or multi-state privilege held by you now or previously, or ever fined, censured, reprimanded or otherwise disciplined you?

4. __ NO ___ YES Within the past five (5) years have you been addicted to and/or treated for the use of alcohol or any other drug?

5. __ NO ___ YES Within the past five (5) years have you been diagnosed with, treated, or hospitalized? If yes, indicate which: ____ schizophrenia and/or any psychotic disorder ____ bipolar disorder ____ paranoid personality disorder ____ antisocial personality disorder ____ borderline personality disorder ?

Declaratory Order Process
If you answered "YES" to any of the questions listed in this section, contact the nursing program’s office at (254) 968-9717 and the Board's Education/Examination departmental office at (512) 305-7400 or the website at [www.bon.state.tx.us](http://www.bon.state.tx.us) for a Declaratory Order Petition. The Board has the authority to make a decision regarding an individual’s eligibility to take the licensing examination and licensure as a registered nurse. Processing your Petition may take 6 to 9 months or longer, depending on the circumstances. Once all requested documents have been received, the Petition will be submitted to the Board's Legal Department for review. You will be notified by the Board of Nursing when the review is complete.

Part V – Certification of Facts and Signature

I certify the facts set forth in this Application for admission to the nursing program are true and complete to the best of my knowledge. I also certify that I completed Part IV of the application. I understand that the information provided is subject to investigation and that falsification of an application is cause for rejection or dismissal.

Signature of Applicant: __________________________________________ Date: _____________________

Tarleton State University, an Equal Employment Opportunity and Affirmative Action Employer and Educator, is committed to excellence through diversity.

Revised 1/10, 9/10, 7/11