

TARLETON STATE UNIVERSITY
DEPARTMENT OF NURSING
READMISSION POLICY

Students who have an interruption in the normal progression of nursing courses must gain permission before taking any nursing course. An interruption is defined as an inability to achieve a passing grade, withdrawal, or non-enrollment called “stop out”.

The Department of Nursing Student Affairs, Matriculation and Academic Standards (SAMAS) Committee evaluates the student’s request for readmission or to retake any nursing course. The SAMAS committee grants or denies the request according to the student’s general academic history, nursing course grades, clinical evaluations, and potential for success. Readmission to the nursing program or permission to retake any course is based on the professional judgment of SAMAS Committee members and is contingent upon class size (space available). Students will receive a letter from the Department Head informing the student of the decision of the SAMAS) Committee.

Students who have withdrawn from a course or courses or fail to achieve a passing grade in a course should follow the procedure outlined in the **Progression Policy**.

When a student, following program admission, has an interruption due to non-enrollment in the next nursing course sequence, the student is considered a “stop out”. Students who “stop out” must complete any university requirements for readmission and complete the following requirements for the Department of Nursing **by March 1** for fall semester or **October 1** for the spring semester. Students must be able to complete the BSN program within six (6) calendar years after completing NUR 120 Survey of Nursing Science. A student needing additional time to complete the nursing program must submit a written request to the Department Head for the extension.

- ✚ After a lapse of one semester, students interested in returning to the program must notify the SAMAS Committee in writing of their desire to return. If the semester absence was due to a major health problem, a physician’s clearance must be submitted in order to return to classes and clinical. Students must have the appropriate prerequisite courses to progress and meet with an advisor prior to registering to develop a degree to determine if all curricular and program requirements are met. Students must undergo testing for the presence of drugs prior to reentering the program. Readmission will be contingent on fulfilling any requirements specified in a letter from the Department Head.
- ✚ After a lapse of two semesters or more, students who “stop out” in addition to the above requirements must also:
 1. Submit a completed nursing program application.
 2. Adhere to the most current catalog requirements.
 3. Submit a completed current physical examination form.
 4. Submit a current CPR Certification (adult and child), current tuberculin skin test, pay malpractice insurance, and fulfill any other application requirements specified in the readmission letter from the Department Head.
 5. Validate competency in clinical skills.