

FRIENDS OF THE LIBRARY

Board of Directors meeting May 4, 1998.

Ann Albrecht called the meeting to order at 4:05 p.m.

Those present for the meeting were Ken Jones, Patricia McClanahan, Mary Ann Westbrook, Kelli Styron, Pat Cockerell, Mike Moser, Dennis Jones, Frank Ewell, Glenda Stone, Ann Albrecht, and Mary Ann Lipford.

Board members Ivy Lou Cleveland and Nedra Maddox were absent.

Patricia McClanahan, Secretary, read the minutes of the April 6, 1998 Friends of the Library Board of Director's meeting. Corrections noted were to change "report" on the second page, first sentence under the committee report of Dennis Jones, chair of the Ways and Means Committee, to "reported." Also, on the Public Relations Committee, needed to add under Glenda's name, Pat Cockerell, Co-chair of the Public Relations Committee. Ken Jones moved to accept the April 6, 1998 minutes with these changes.

OFFICER REPORTS.

Ann Albrecht, President, said that we had successfully completed everything we planned this year. Ann thanked Frank Ewell for organizing such a successful Bake Sale on May 4.

Patricia McClanahan, Secretary, did not have anything new to report.

Mike Moser, Treasurer, reported that it had been a good year financially. The financial books had a \$7000 increase this year. Mike said that the committee needs to look at how we need to spend the \$8658 that was the balance at the end of April 30, 1998. Mike stated that all the receipts for the Dinner had not come in. The \$8658 will be minus the remainder not yet accounted for on the Dinner.

Ken Jones, Parliamentarian, reported we are o.k.

COMMITTEE REPORTS.

Frank Ewell, chair of the By-Laws Committee –

Frank reported he has not received any feedback on the changes to the Constitution and the By-Laws. It was suggested that the proposed changes be sent to all the paid members of the Friends of the Library.

It was suggested by Dennis Jones that everyone look over the By-laws very carefully, checking on the names of the committees and the descriptions of the responsibilities of each committee. At the next meeting, Dennis asked that each member be ready with suggestions for how we can change names or duties of each of the committees.

Mike Moser, chair of the Finance Committee -

Mike had nothing to add here.

Dennis Jones, chair of the Ways and Means Committee –

Dennis will do a summer newsletter and is planning on setting up a Friends of the Library web page.

There was some discussion here that the Finance Committee could take over some of the duties of the Ways and Means Committee or maybe they could be combined.

There was also discussion by those present that the name of the Ways and Means Committee and the Public Relations Committee might need to be changed to better reflect the purpose of each committee. It was brought up that Public Relations is programming, like the Dinner in the Stacks; and Ways and Means handles the way we do business like the money raising activity of the Bake Sale.

Glenda Stone, chair of the Book Sale Committee –

Glenda said that they will be having the Book Sale in the fall.

Frank Ewell, chair of the Bake Sale Committee –

The flyer advertising the Bake Sale evidently drew a lot of attention or interest in the Bake Sale. The report was that it brought in \$89.45.

Jean Brown, a graduate student and interested person in the Friends activities, helped a lot in the Bake Sale. It was suggested that they needed to get more people like Jean involved in the Bake Sale next year.

It was suggested that we might do the Bake Sale more often than once a year. If we gave the Bake Sale a broad description in the By-Laws, we would keep from locking it in as being an annual project.

Glenda Stone, chair of the Public Relations Committee –
Pat Cockerell, co-chair of the Public Relations Committee -

Glenda said their committee is already meeting to plan the October Dinner In the Stacks. They have gotten a lot of ideas to work with for the next Dinner. For other programming events, people have asked to get a chance to learn about computer access for searching the library collection. There was also the suggestion that Dennis could hold a session on web page building if there was an interest.

Mary Ann Lipford, chair of the Membership Committee –

There will be a summer mailing which would be a good time to do a major recruitment for membership.

OLD BUSINESS –

Ann Albrecht said that the Bake Sale had been well covered in the other reports. It was a success this year. Pat Cockerell reported that it was a really good way to make \$90.

The report on the Dinner in the Stacks was that it was not as well attended as in the past, but for those who attended, it was a good program. There was some discussion about the work involved to set up and take down for the Dinner. Dennis said that we definitely need more large guys to help.

Dennis also stated that maybe we could pay some students to do it, or maybe pay ARA to set up and take down the tables. Another suggestion was made that instead of cleaning up that night in dress clothes, we could wait until the next morning and clean up before the library opens. Another idea was to get the students to do the setting up and taking down of tables and let them attend the Dinner as payment for their help.

Ann made the statement that we need to get dates and speakers in place a lot quicker than for the April Dinner. The Public Relations Committee recommended the date for the October Dinner be October 17, 1998.

For the summer activity, Glenda has talked to Lynn Lloyd at the Stephenville Public Library, but Lynn has not called Glenda back. They had talked about doing something with either the genealogical or writers group.

Ken Jones said that it would be good to do a project annually in the summer.

The suggestion was made that there be a committee to handle setting up the activity for the summer. Glenda Stone would Chair the committee. Other members would be Ken Jones and Kelli Styron. They would get about three members of the committee from the Public Library Friends group. An idea was brought up that, since the Friends has some funds available, we could provide snacks for the summer activity.

NEW BUSINESS -

Pat Cockerell and Mary Ann Westbrook reported that they needed to get some art on the walls of the library to give it a more decorated look. Ken Jones said that we could buy framed art prints. Pat Cockerell wants to add to the Texana collection. Mary Ann Westbrook suggested we need more microreader printers, or more equipment in general, in the library building. The suggestion was also made that we need to see about getting the Multi-Purpose room remodeled. Barbara Schmidt has suggested to Dennis Jones that we need to get something unique for the library. Frank Ewell wondered if we could get some kind of art work through Hoka Hey. Glenda Stone needs for the Library's photograph collection to be made searchable. Glenda said this would require more space and a scanner to get it digitized. The question was asked concerning what kind of photographs. The answer was old Stephenville photographs. It was reported there are also photographs at the Historical House Museum that are useless and are ruining which could be included in this collection; thereby, preserving them. Dennis Jones has much of this needed equipment in his area and might be able to work this into a class project. Glenda was going to show Dennis what she had and what she had in mind to be done.

Ken Jones reported that he is buying the Book of the Month Club books in order to get the best selling fiction for the library.

Glenda Stone also stressed the need for indexing the Stephenville Empire Tribune.

ANNOUNCEMENTS –

Ann Albrecht announced that we would handle the By-Laws for the next meeting. Ann also said that we would have more information on the summer activity at the next meeting.

NEXT MEETING –

The next meeting of the Friends of the Library Board will be Monday, June 1, 1998 at 4:00 p.m.

Ann Albrecht adjourned the meeting at 4:53 p.m.