

# DEPARTMENT OF MILITARY SCIENCE

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Wisdom Gymnasium, Room 108  
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## ROTC Program

### Requirements for Admission

**Basic Course:** All courses offered as part of the basic course are eligible for elective credit toward graduation. Course work covers the areas of leadership development, time management, planning, fitness, life skills, self confidence, and Army values. **These courses are offered free of charge and may be taken in lieu of the required Wellness course. No military service obligation is incurred for students enrolled in the basic course.**

**Advanced Course:** The two-year advanced course is selective and elective, in that any qualified students may apply for admission. The application requires the approval of the Professor of Military Science. Students who have at least two years of college remaining, maintain a 2.0 or better grade point average, complete the basic course or qualify by prior military training, and are physically qualified, are eligible for enrollment in the advanced course. The advanced course leads to a commission as an officer in the United States Army Reserve or regular army and is pursued under a written agreement with the Department of the Army. Advanced-course contract students are paid approximately \$8,000 for the two-year course, which includes attendance at the ROTC Leader Development and Assessment Course.

**Two-Year Program:** Students transferring to or currently enrolled at Tarleton, who cannot complete the basic course prior to becoming academic juniors or graduate students with at least two years remaining may qualify to enter the advanced course by successfully completing a four-week Leadership Seminar course, conducted each summer at Fort Knox, Kentucky. Academic credit and pay are granted to students attending the course. Applications should be submitted to the Department of Military Science by April 15.

**Credit for Previous Military Training:** Students with previous military training may qualify for placement directly into the advanced course. The Professor of Military Science determines the placement, which is acceptable to the Army, for each student requesting this classification. To receive placement into the advanced course, a student must have 54 credit hours and an overall 2.0 GPA.

**Veterans:** Students who have prior military service may be eligible for advanced placement, provided that their active duty was completed within the last five years.

**National Guard/Reserves:** Students who are currently members of the United States Army Reserve or the National Guard are eligible for advanced placement under the Simultaneous Membership Program.

**Military Science Minor:** A student may obtain a minor in Military Science by completing 18 hours of Military Science, military history and related courses. The Professor of Military Science (PMS) must approve the coursework.

Students desiring additional information concerning the Army ROTC program should write to the Professor of Military Science, Tarleton State University, Mail Stop #0480, Stephenville, TX 76402 or by e-mail to Rotc@Tarleton.edu. Phone calls may be made collect to (254) 968-9188.

**M S Leadership Laboratory:** Practical application of classroom instruction emphasizing rappelling, water survival, orienteering, physical fitness, and basic military skills. Participating students are provided all uniforms and equipment. Participation is required of all M S students.

### **Special Programs**

**U.S. Army ROTC Leader's Training Course:** Maximum of ten credit hours. The ROTC Leader's Training Course is a four-week summer course conducted at Fort Knox, Kentucky, for students who cannot complete the Basic Course prior to becoming academic juniors. In addition to free room, board, and transportation, students are paid approximately \$800. Training includes practical exercises to enhance confidence, physical fitness, and leadership qualities. Prerequisite: Approval of department head.

**Rangers:** An adventure-oriented organization designed to develop leadership qualities, self discipline, self confidence, and resourcefulness through small unit tactics and inter-collegiate military skills competition. Members participate in several field training exercises during the semester. Open to all interested and qualified students with at least a 2.0 GPA.

**Wainwright Rifles:** An organization designed to represent Tarleton in ceremonies, parades, and drill team competition throughout the United States.

**Adventure Training:** Is available to students who apply to attend Northern Operation Training (Alaska), Airborne-Parachutist Training (Georgia), Air Assault Training (Kentucky), Nurse Summer Training Program, Cadet Troop Leader Training Program (positions world-wide), Advanced Individual Academic Development, or United Kingdom Summer Camp.

**ROTC Scholarships:** Competitive two- and three-year scholarships, which pay all tuition, laboratory fees, textbooks, and other required academic expenses except room and board, are available. In addition, the scholarship holder receives a stipend of \$300 to \$500 per month during the academic year.

**ROTC Leader Development and Assessment Course:** Practical application of tactics, leadership training and practice, and arms qualification. Five weeks during the summer at Fort Lewis, Washington. Prerequisite: M S 301 and 302 or approval of department head.

## **STUDENT LIFE**

The Division of Student Life creates a campus environment for learning and development by serving student's interests in every aspect of university life. To achieve this mission, Student Life provides outstanding programs and services for students in the following departments: Career Services, Center for Diversity Initiatives, Dining Services, Financial Aid, Residential Living and Learning, Office of Student Life Studies, Student Judicial Affairs, Recreational Sports, Rodeo Activities, Student Activities, Student Counseling Center, Student Health Center, Student Leadership Programs, Student Publications, and the Thompson Student Center.

### **CAREER SERVICES**

Located in Room 218 of the Thompson Student Center, the Career Services Center assists students in establishing long-range goals for career development at all levels of the university experience. It also helps students develop the job acquisition skills essential to obtaining degree-related employment after graduation. Students may use the center's services at any time during their academic experience or after graduation for: career counseling or assessment; career development, resume building, and exploring internship opportunities. The center sponsors job fairs, career-related workshops, mock job interviews, and business etiquette dinners, as well as job shadowing. The center also offers use of "PinPoint", a computer-based interactive career guidance program, and "Vault", an extensive online career information library.

Students and alumni may post resumes and access full-time/part-time job and internship listings free of charge through the web-based, Tarleton Connection, [www.tarleton.edu/connection](http://www.tarleton.edu/connection). (It is recommended that students post resumes on the system by the second semester of the junior year.) Part-time job listings are also posted on a bulletin board in the center.

Personal career counseling sessions, resume assistance, and mock interviews are scheduled by appointment, but many of the services can be accessed on a walk-in basis. More information is located at [www.tarleton.edu/~careers/](http://www.tarleton.edu/~careers/).

### **CENTER FOR DIVERSITY INITIATIVES**

The Center for Diversity Initiatives (CDI) fosters an inclusive and tolerant community on campus through leadership, education, training, and cross-cultural activities. The CDI promotes an environment in which all students - regardless of race, ethnicity, culture, religion, sexual orientation, worldview, or personal philosophy - feel equally welcome and comfortable to participate in all aspect of the university experience.

The CDI offers a wide range of programs and services designed to help all students succeed in and after college, and excel in an increasingly diverse society. The Center for Diversity Initiatives is located in Room 201A of the Thompson Student Center. The web address is [www.tarleton.edu/~cdi/](http://www.tarleton.edu/~cdi/).

Student Leadership Council (SLC) develops fun filled programs and activities for CDI. Through SLC, you will meet an outstanding group of fellow students who have diverse backgrounds, perspectives, and goals in life. CDI offers wide range of services to meet students' needs in 21<sup>st</sup> Century. CDI Student Leadership Council provides an excellent opportunity to play a

leadership role and help yourself in preparing for future. Your resume will definitely stand out if CDI is in it. If you like to join or wish to obtain more information contact CDI at [cdi@tarleton.edu](mailto:cdi@tarleton.edu) or call 254-968-9488.

### **DINING SERVICES**

The Department of Dining Services is committed to serving tasty, nutritious food at reasonable prices. The University Dining Hall offers a variety of menu items, many of which are prepared on the spot the way the student has requested it. Food is prepared, presented, and enjoyed in a relaxing atmosphere where students can eat, visit with fellow students, faculty, and staff, and experience one of Tarleton's hallmarks: the friendliness and warmth of its campus culture.

The Texan Star Food Court in the Thompson Student Center offers additional, fast-food options. Students, faculty, staff, and the general public can also purchase coffee, hot chocolate, other specialty drinks, and snacks at Suave Caffe, a coffee and espresso bar in the foyer of the Dick Smith Library. For more information regarding Dining Services' procedures, policies, hours and locations refer to the website at [www.tarleton.edu/~foodservice/](http://www.tarleton.edu/~foodservice/).

### **FINANCIAL AID**

The Office of Financial Aid assists eligible students in obtaining federal and state funding for college. Financial Aid offers student loans, grants, work opportunities and scholarships. For more information about opportunities for financial assistance, please visit the Office of Financial Aid in Room 118 of the Tarleton Center or visit online at [www.tarleton.edu/~finaid/](http://www.tarleton.edu/~finaid/).

### **RESIDENTIAL LIVING and LEARNING**

Residential Living & Learning seeks to foster authentic communities that engage and empower residents to value learning, citizenship, relationships, diversity and leadership through the advancement of goals and objectives.

#### Guiding Principles:

**Learning:** Foster experiences that help guide students' success through the University's academic environment.

**Citizenship:** Add value to the residential experience, by balancing the good of one with the good of the whole.

**Diversity:** Create an environment that values dignity and respect.

*Research has shown that students who reside on campus tend to be more involved in academic and extracurricular activities, earn a higher grade point average, frequently exceed predicted levels of learning and personal development and are more likely to complete their college education within the prescribed program length.*

### **RESIDENCE HALLS**

Tarleton provides on-campus housing for approximately 1,800 students. Residence hall rooms have telephone, cable TV and high speed Internet outlets provided at no additional cost. TV lounges, and laundry facilities are available in each facility.

#### **Men's Residence Halls**

Bender Hall is an air-conditioned hall with living space that accommodates

178 men. This hall has three floors that are divided into ramps. Each ramp houses approximately 40 students who share a restroom and shower facility.

Ferguson Hall accommodates up to 228 men. This three-story, air-conditioned residence hall is divided into ramps, each with community restrooms and shower facilities.

### **Women's Residence Halls**

Hunewell Hall and Hunewell Annex are air-conditioned residence halls that house 308 women. Rooms are arranged in suites with two rooms joined by a bathroom. A television lounge is located on the first floor of Hunewell Hall and laundry facilities are available on the first floor of Hunewell Annex.

Gough and Moody Halls are non-air-conditioned halls that house 55 and 54 women, respectively. The rooms are equipped with ceiling fans and are double occupancy. Each floor has a community restroom and shower facility.

### **Co-ed Residence Halls**

Traditions Hall is a four-story, air-conditioned building that accommodates 186 students. Women reside on the second and third floors and men on the first and fourth floors. Each room accommodates two students and has its own private bath. Laundry facilities and ice and vending machines are available on the first floor. Traditions Hall houses primarily sophomore, junior and senior-level students.

Crockett Hall is primarily a freshman, living-learning environment (Tarleton's Residential College is located here) and is an air-conditioned hall that is arranged in suites with two bedrooms sharing a common bath. Crockett Hall houses approximately 144 residents, with men on the first floor and women on the second. Laundry facilities and vending machines are available.

Centennial Hall The air-conditioned building houses 250. Each room houses two students and has its own private bath. Laundry facilities, study rooms, and commons areas are located on each floor.

### **Campus Apartments**

Summit, Venture and Lone Star Apartment complexes are located on the north side of campus. The apartments have one or two bedrooms. Each apartment is furnished, has central heat and air, cable, telephone service and direct Internet access. Summit and Venture apartments are assigned with priority given to married students and students with dependents and families. Lone Star apartments are available to students who have met the on-campus living requirement.

The Texan Village Apartment Complex contains four-bedroom, two bath apartments. Each resident has their own completely furnished bedroom with cable TV, high speed Ethernet computer service and will share two bathrooms, dining room, kitchen, living room and balcony. Each apartment is equipped with a full size refrigerator, stove, microwave, dishwasher, garbage disposal and ceiling fan. The apartment complex has a clubhouse with a cookout area, a large television lounge, laundry facilities and a computer lab. Apartments are assigned with priority given to students of junior and senior classification.

### **Housing Requirements**

All unmarried students under 21 years of age who have completed fewer than 30 semester credit hours accepted by Tarleton must reside in the residence halls and eat in the university dining facilities. Housing contracts are

for an academic year (fall and spring). Students who live with a parent or parents at their legal, full-time residence within 60 miles of campus according to the official state mileage chart, or students who are married, or who have a child are excused from this policy. Proof must be submitted with a completed Off-Campus Request Form located on the Residential Living & Learning website.

### **Reservations**

To reserve a room, a completed online application and \$100 deposit must be submitted. Room assignments are made based upon the date of receipt of the deposit in the housing office. ***Room assignments are only made for students who have been admitted to the University.*** The chances of receiving a specific roommate are greatly improved if both of the students' housing applications are mailed together and received in the Housing office prior to March 1.

### **Refunds**

The deposit, less any deductions for damages, will be returned to the student who graduates, requests a refund when he or she fulfills the Housing contract, or if the student is denied admission to the university for scholastic deficiencies.

The \$100 deposit is subject to forfeiture if a student does not fulfill his/her contract. A student who withdraws or is suspended from the university will not be allowed to reside in the residence halls or apartments for more than 24 hours after the date of withdrawal or suspension. Refunds for the cancellation of new Housing contracts will be awarded only if the student submits a request for cancellation by the following dates:

Fall Spring	Summer I	Summer II
June 15	Dec. 15 May 1	June 1

### **Appeals and Exemptions**

Students who wish to be exempt from the housing requirement must complete an Off-Campus Request Form and submit it to Residential Living & Learning with documentation to support their request. Documentation requirements may be found on the request form available online. Please note that there are specific deadlines for submitting a request. These deadlines are noted on the request form. If denied, the student can appeal the decision. (Complete appeals process details are available in Residential Living & Learning.)

For more information, please contact Residential Living & Learning at (254) 968-9083, write to Residential Living & Learning, Box T-0280, Stephenville, Texas 76402, or visit online at [www.tarleton.edu/~housing/](http://www.tarleton.edu/~housing/).

### **RECREATIONAL SPORTS**

The Recreational Sports Department offers a variety of activities that provide various outlets for Tarleton students to become involved in leisure and recreational activities that promote healthy lifestyles. Included in these activities are:

- Intramural Sports
- Individual Sports

- Outdoor Pursuit Programs/Ropes Course/Indoor Climbing Wall
- Weight/Cardio Area (Hammer Strength/Life Fitness equipment)
- Indoor Walking Track
- Fitness Program
- Racquetball Courts
- Group Exercise
- Martial Arts

In addition to intramural, recreational, and wellness activities, the Recreational Sports Facility will also be used by the Physical Education Department for classes. For a complete schedule of activities and events, please visit the website: <http://www.tarleton.edu/~recsports/>

### **RODEO ACTIVITIES**

The Office of Rodeo Activities serves as a central location for students who are interested in rodeo participation or competition. Practice facilities and stock are available for student use. Scholarships and travel allowances are available based on scholastic and rodeo performance. The office sponsors the Tarleton Rodeo Association, which is open to all students, and hosts several rodeo activities throughout the academic year including the Intramural Rodeo, Alumni Rodeo and National Intercollegiate Rodeo Association Rodeo.

Tarleton State University is a member of the NIRA and participates in the Southwest Region. The Office of Rodeo Activities is located in Room 104D of the Thompson Student Center. Please visit online at [www.tarleton.edu/~rodeo/](http://www.tarleton.edu/~rodeo/).

### **STUDENT ACTIVITIES**

Participation in organizations, activities and events adds an important dimension to the college experience. In addition to making friends, students have the opportunity to develop leadership skills that are important for their future. The Office of Student Activities recognizes more than 100 student organizations. These organizations represent academic departments, honor societies, Greek fraternities and sororities and a variety of special interest groups.

The Student Programming Association (SPA) is advised by the Office of Student Activities. SPA offers students the opportunity to plan and implement activities (concerts, movies, speakers, novelty events, and service projects) for the Tarleton campus and local community.

In addition to SPA and student organizations, the Office of Student Activities is responsible for the coordination of all university orientation programs, the Texan Connection volunteer program, and various social programs designed to meet the needs of a culturally diverse student body.

For more information, call (254) 968-9490, come by the Office of Student Activities in Room 201 of the Thompson Student Center, or visit the following website: [www.tarleton.edu/~stuact/](http://www.tarleton.edu/~stuact/).

### **STUDENT COUNSELING CENTER**

The Student Counseling Center provides counseling and psychological services to students currently enrolled at Tarleton. The services include individual, couples, pre-marital/marital, family, and group counseling. Concerns addressed in counseling vary widely and include adjustment to college, relationship difficulties, major life transitions, test anxiety, alcohol and drug use,

eating disorders, anxiety, depression, etc. Services also includes prevention and educational outreach programs to student groups, classes, residence halls, and fraternities/sororities on various topics such as stress management, test anxiety, relationship issues, eating disorders, depression, etc.

The number of counseling sessions depends on the nature of the student's concern. There is no charge for counseling. All counseling services are confidential; confidentiality is maintained to the limits provided by Texas law and professional ethics and no record of counseling is made on academic transcripts.

The Student Counseling Center is committed to multiculturalism, diversity, and to meeting the needs of a changing university community. Appointments may be scheduled in person or by calling (254) 968-9044. The Student Counseling Center is located in Room 212 of the Thompson Student Center. Additional information about counseling services is available online at [www.tarleton.edu/~counseling/](http://www.tarleton.edu/~counseling/).

### **STUDENT HEALTH CENTER**

The Student Health Center provides health care services to all students currently enrolled at Tarleton State University. The student health fee covers office visits. Reasonable fees are charged for treatments, injections, tests and medications. ID presentation is required with each visit.

Services provided include: Prescription and over-the-counter medications, treatment of minor/acute illnesses and injuries, suturing of simple lacerations, removal of simple skin lesions, services of a medical doctor or nurse practitioner/physician assistant, administration of allergy injections as directed by student's allergist, consultations regarding any health problem (including referrals), blood pressure checks, and the continuation of health care following surgery or illness as directed by a physician.

Additionally, crutches are loaned for a refundable deposit. Tuberculosis (TB) testing, tetanus, meningitis, influenza (fall semester only), and hepatitis A & B vaccines are available. Physical exams, women's health exams and birth control are also available for a reasonable fee. Health literature and videos are available.

All x-rays, laboratory tests, and medical services conducted outside of the Student Health Center are performed at the student's expense. Student Health Center staff are Tarleton Allies and advocates for the physically disabled. For more information, call (254) 968-9271 or come by the Student Health Center in Room 212 of the Thompson Student Center. Visit online at [www.tarleton.edu/~stuheal/](http://www.tarleton.edu/~stuheal/).

### **STUDENT GOVERNMENT ASSOCIATION (SGA)**

The SGA is the representative voice of Tarleton State University students and brings the interests and concerns of students to the attention of the administration and university community. The SGA works cooperatively with the university administration on policies affecting students in the areas of academics, campus regulations, allocation of student service fees, and student membership on university committees.

The SGA coordinates student government elections held in the spring of each year. It also initiates programs for the improvement and enrichment of the student body and the university community. The SGA office is located in Room 201H of the Thompson Student Center. For more information regarding SGA,

come by Room 201 of the Thompson Student Center or visit on the web at <http://www.tarleton.edu/~sga/>

### **STUDENT JUDICIAL AFFAIRS**

The Office of Student Judicial Affairs is dedicated to promoting a campus environment of responsibility, respect, integrity and community through the enforcement of the Code of Student Conduct. In addition, staff members, coordinate student legal services and provide information to students who want to become more involved in campus life. Staff members also assist with student-related grievances and emergencies. The staff serves as consultants to faculty and staff regarding student problems and concerns. For more information regarding the Office of Student Judicial Affairs, come by Room 105A of the Thompson Student Center or visit the web at [www.tarleton.edu/~stuserv/dean/](http://www.tarleton.edu/~stuserv/dean/).

### **Hazing Law Summary**

The following is a summary of Chapter 37, subchapter F. (§§ 37.151-157) of the Texas Education Code, which prohibits hazing in Texas public or private high schools. Texas Education Code § 51.936 applies Ch. 37's prohibition on hazing to institutions of higher education. This summary of Chapter 37 is provided as required by § 51.936(d).

Hazing is a criminal violation under Texas law. A person may be found guilty of criminal conduct for hazing, encouraging hazing, permitting hazing, or having knowledge of the planning of hazing incidents and failing to report in writing his/her knowledge to the Dean of Students.

Both failing to report hazing and hazing that does not result in serious bodily injury are Class B misdemeanors. Hazing that results in serious bodily injury is a Class A misdemeanor. Hazing resulting in a death is a state jail felony. An organization found guilty of hazing may be fined \$5,000 to \$10,000 or, for incident causing personal injury or property damage, an amount double the loss or expenses incurred because of the hazing. It is not a defense to prosecution that the person hazed consented to the hazing activity.

Any person reporting a specific hazing incident to the Dean of Students or other appropriate institutional official is immune from civil and criminal liability unless the report is in bad faith or malicious.

This state law does not limit or affect an educational institution's right to enforce its own penalties against hazing.

The Education Code defines hazing as "any intentional, knowing, or reckless act occurring on or off the campus of an educational institution, by one person or acting with others, directed against a student, that endangers the mental or physical health or safety of a student for the purpose of pledging, being initiated into, affiliating with, holding office in, or maintaining membership in an organization." The statute contains a list of conduct which constitutes hazing.

### **STUDENT LEADERSHIP PROGRAMS**

Student Leadership Programs provide learning experiences and service opportunities aimed at developing the leadership potential of students. These programs encourage students to become agents of positive change through a commitment to service.

A variety of leadership programs are available to engage students, such as the EMERGE, the Leadership Development Series, or Tarleton ELITE - Leadership Certification (considered the "pinnacle" program). Participants in the Leadership Certification program are given the opportunity to coordinate community service events such as Tarleton Round-Up, TSU Big Brothers-Big Sisters, Campus Clean Up, and many others.

Duck Camp is a summer event that assists incoming freshmen (Texan Camp for transfer students) in making a smooth transition from high school to college. Upper-class student leaders are annually recruited and trained for each camp. Duck Camp annually accommodates over 650 freshmen.

Greek Life provides additional opportunities for involvement. Students can choose from 15 different fraternities and sororities on campus. With philanthropy projects, community service, leadership opportunities, and campus activities, Greek Life has something for all students.

Learn more about Tarleton's leadership programs by visiting [www.tarleton.edu/~leadership](http://www.tarleton.edu/~leadership).

### **STUDENT LIFE STUDIES**

The Office of Student Life Studies serves as the primary planning, assessment, and evaluation area for the Division of Student Life. The staff works to facilitate assessment and evaluation of services and programs within the Division of Student Life, assess organizational effectiveness, and assure continuous quality improvement throughout each department. The Department of Student Life Studies is located on the main floor in the Barry B. Thompson Student Center, Room # 105.

### **STUDENT PUBLICATIONS**

For more than 80 years *The J-TAC*, the university's official, student-produced newspaper, and the yearbook, the Grassburr, have chronicled the events of student life and featured the pictures of thousands of Texans. Established in 1919, the newspaper is published weekly during the fall and spring semesters and once during the summer. The paper reflects the initials of the school's original name – John Tarleton Agricultural College – and is now available online at [www.tarleton.edu/~j-tac](http://www.tarleton.edu/~j-tac). The Grassburr was first published in 1916. The story of each class, year and decade of Tarleton's history is preserved in the pages of these cherished volumes.

Paid student workers and student volunteers produce the two publications and develop highly marketable writing, graphics design, photographic, and management skills.

Though not a student publication, the student handbook is a project of the Publications staff and provides an overview of university services, regulations and policies. Available each summer, it provides a calendar for the full academic year.

The Student Publications Office is in Room 20 of the Thompson Student Center. The phone number is (254) 968-9056; the email address for *The J-TAC* is [jtac@tarleton.edu](mailto:jtac@tarleton.edu). The Grassburr email address is [grassburr@tarleton.edu](mailto:grassburr@tarleton.edu).

### **THOMPSON STUDENT CENTER**

The Barry B. Thompson Student Center (TSC) serves as the center of campus life. The facility includes: 1) ballroom that accommodates up to 405

people that is dividable into three equal sections of 135 seating; 2) four conference rooms with seating capacity ranging from 32 to 96; and 3) five lounges with comfortable seating for visiting and studying.

The ballroom and conference rooms may be reserved for events and programs by the University and the general public. The four conference rooms are blocked for student organizations only after 5PM during the week Sunday through Thursday. Cost to use the facilities will vary depending upon individual and/or group needs. For more information visit the Student Center online at [www.tarleton.edu/~bbt](http://www.tarleton.edu/~bbt) or stop in. We are your Home Away From Home!

## EXPENSES

To meet the demands for a quality education in its broadest sense, required expenses for Tarleton students are kept low. Comparisons reveal that Tarleton's total cost of about \$10,801 for two regular semesters is among the lowest of any public Texas university. Total cost includes tuition, meals, room, and all other fees. An additional \$3,146 for personal expenses makes the cost of a school year at Tarleton approximately **\$13,947**.

NOTE: The fees provided below are based on the 2007-2008 fee schedule approved by The Texas A&M University System Board of Regents at its March 2007 meeting. The Tuition Fee below is an estimate and is subject to change based on Board action and Legislative requirements.

### **2007-2008 REGULAR SESSION FEES**

#### **Fall and Spring Semesters**

Tuition Fee (see Note) (required)	
Texas Resident – Undergraduate <sup>1</sup> .....	\$130.00 per hour
Texas Resident – Graduate <sup>1</sup> .....	\$140.00 per hour
Nonresident <sup>1</sup> .....	\$408.00 per hour
Student Services Fee (required)	
Stephenville campus .....	\$14.90 per hour with \$178.80 maximum
Tarleton – Central Texas .....	\$7.20 per hour with \$166.80 maximum
Clinical Lab Science Program Fee (required on CLS courses) .....	\$4.00 per hour
Computer Processing Fee (required) .....	\$4.00 per hour
Distance Education Degree Program Course Fees .....	\$300-\$800 per course
Distance Learning Fee (on-line courses) .....	\$40.00 per hour
Endowment Scholarship Fee (required-Stephenville Campus) .....	\$1.00 per hour
Excessive Hours Fee .....	\$100.00 per hour
Freshman Year Experience Fee (required-Stephenville) .....	\$100.00 1 <sup>st</sup> semester
General Property Deposit, returnable (required) .....	\$10.00 <sup>2</sup>
Health Service Fee (required-Stephenville Campus) .....	\$3.40 per hour
Identification System Fee (required) .....	\$10.00 per semester
Instructional Equipment Fee (required) .....	\$1.00 per hour
Intercollegiate Athletics Fee (required-Stephenville) .....	\$6.00 per hour w/\$78.00 max.
International Education Fee (required) .....	\$4.00 per semester
International Student Program Fee .....	\$40.00 per semester
Library Access Fee (required) .....	\$5.00 per hour
Off-Campus Program Delivery Fee .....	\$23.00 per hour
Parking Fee (optional) .....	\$25.00 per semester
Program Delivery Fee (required, Tarleton – Central Texas) .....	\$23.00 per hour
Records Fee (required) .....	\$10.00 per semester
Recreational Sports Fee (required, Stephenville) .....	\$100.00 per semester
Repeated Courses Fee .....	\$100.00 per hour
Room Reservation & Damage Deposit (required, residence hall students)	\$100.00 <sup>2</sup>
Student Center Facility Fee (required, Stephenville campus)	
.....	\$3.60 per hour with \$36.00 maximum
Yearbook (Undergraduate-Stephenville Campus-Spring Semester Only) .....	\$25.00

**2008 SUMMER SESSION FEES**

Tuition Fee (see Note) (required)	
Texas Resident – Undergraduate <sup>1</sup>	\$130.00 per hour
Texas Resident – Graduate <sup>1</sup>	\$140.00 per hour
Nonresident <sup>1</sup>	\$408.00 per hour
Student Services Fee (required)	
Stephenville campus	\$8.90 per hour with \$178.80 maximum
Tarleton – Central Texas	\$7.20 per hour with \$166.80 maximum
Clinical Lab Science Program Fee (required on CLS courses)	\$4.00 per hour
Computer Processing Fee (required)	\$4.00 per hour
Distance Education Degree Program Course Fees	\$300-\$800 per course
Distance Learning Fee (on-line courses)	\$40.00 per hour
Endowment Scholarship Fee (required-Stephenville Campus)	\$1.00 per hour
Excessive Hours Fee	\$100.00 per hour
Freshman Year Experience Fee (required-Stephenville)	\$100.00 1 <sup>st</sup> Semester
General Property Deposit, returnable (required)	\$10.00 <sup>2</sup>
Health Service Fee (required-Stephenville Campus)	\$3.40 per hour
Identification System Fee (required)	\$10.00 per semester
Instructional Equipment Fee (required)	\$1.00 per hour
Intercollegiate Athletics Fee (required-Stephenville)	\$6.00 per hour w/\$78.00 max
International Education Fee (required)	\$4.00 per semester
International Student Program Fee	\$40.00 per semester
Library Access Fee (required)	\$5.00 per hour
Off Campus Program Delivery Fee	\$23.00 per hour
Parking Fee (optional)	\$10.00 per semester
Program Delivery Fee (required, Tarleton – Central Texas)	\$23.00 per hour
Records Fee (required)	\$10.00 per semester
Recreational Sports Fee (Required Stephenville)	\$50.00 per semester
Repeated Courses Fee	\$100.00 per hour
Room Reservation & Damage Deposit (required, residence hall students)	\$100.00 <sup>2</sup>
Student Center Facility Fee (required, Stephenville campus)	\$3.60 per hour with \$18.00 maximum

<sup>1</sup> Includes State Tuition Rate of \$50 per semester credit hour for Undergraduates/\$60.00 per semester credit hour for Graduates/\$328 per semester credit hour for non-resident plus \$80.00 per semester credit hour for Designated Tuition. Previously, a General Use Fee was assessed for all students. The General Use Fee has been reclassified as Designated Tuition as per the acts of the 75<sup>th</sup> Texas Legislature. Reference Texas Education Code §54.0512 and §54.0513.

<sup>2</sup> For students without a deposit on file.

**EXPLANATION OF FEES**

Please Note: The following fees are required of **all** students, regardless of classification (undergraduate or graduate) or type of housing (on- or off-campus) with the exception of fees designated by campus: Tuition, Student Services (Stephenville Campus & Tarleton-Central Texas Campus), Student Center Facility (Stephenville Campus), Computer Processing, Endowment Scholarship (Stephenville Campus), Health Service (Stephenville Campus), Identification System, Records,

**Library Access, Intercollegiate Athletics (Stephenville Campus), Instructional Equipment, International Education, Program Delivery (Tarleton-Central Texas Campus) Recreational Sports Fee (Stephenville Campus Only) and General Property Deposit.**

**Note 1:** The following are **payable on an installment basis** in the regular semesters.

**TUITION FEE.** Tuition for Texas resident undergraduate students is \$130 per semester credit hour. Tuition for Texas resident graduate students is \$140 per semester credit hour. Tuition for non-resident students, including those who are not U.S. citizens, is \$408 per semester credit hour. See "Determination of Residence for Tuition Purposes" in this section for more information.

**STUDENT SERVICES FEE – STEPHENVILLE CAMPUS.** This fee of \$14.90 per semester credit hour, with a \$178.80 maximum per regular semester and \$8.90 per semester credit hour, with a \$178.80 maximum per summer semester, is for support of student activities. It includes a subscription to the **J-TAC** (the student newspaper), admission to all athletic events, including intramural athletics, fees for the Barry B. Thompson Student Center, and student discounts for all special events performances in the Fine Arts Center. The fee also supports student government, student organizations, student travel, student counseling, rodeo activities, the cheerleaders, and Texan Stars. This fee is not assessed on courses offered online or at off-campus locations.

**STUDENT SERVICES FEE – TARLETON – CENTRAL TEXAS.** This fee of \$7.20 per semester credit hour with a \$166.80 maximum per semester is for the support of student activities at Tarleton – Central Texas. This fee is not assessed on courses offered online or at off-campus locations.

**AGRICULTURAL FACILITIES FEE.** This fee of \$6 per course is charged to all students who register for agriculture courses and is used by the College of Agriculture and Technology to provide agricultural facilities to support the agricultural degree programs and courses.

**CLINICAL LAB SCIENCES PROGRAM FEE.** This fee of \$4 per semester credit hour is charged to all Clinical Lab Science (CLS) classes. The fee is used to cover the costs of services and materials directly associated with the CLS program.

**COMPUTER PROCESSING FEE.** This fee of \$4 per semester credit hour is used to cover costs of providing computing access to the students and computing services for administrative and instructional purposes.

**COURSE FEES.** These fees are charged to cover the costs of materials and services directly associated with selected classroom or laboratory activities.

**DISTANCE EDUCATION DEGREE PROGRAM COURSE FEE.** This fee, with a range of \$300-\$800 per course based on the degree program associated with the course, will allow for delivery and ensure the quality of the university's Distance/Distributed Education Programs.

**DISTANCE LEARNING FEE.** This fee of \$40 per semester credit hour is assessed on all online courses to provide web-based student services support.

**ENDOWMENT SCHOLARSHIP FEE.** This fee of \$1 per semester credit hour is to create additional scholarship funds to assist students with their college education. This fee is not assessed to on-line, off-campus or Tarleton-Central Texas.

**EXCESSIVE HOURS FEE.** This fee of \$100 per semester credit hour is charged to students with excessive semester credit hours towards a degree

program. Reference Texas Education code § 54.014 which provides a limit on the number of hours an undergraduate Texas resident may attempt while paying in-state tuition. For more information, please visit [www.tarleton.edu/~registrar](http://www.tarleton.edu/~registrar).

**FIELD ASSIGNMENT FEE.** This fee of \$50 per course is charged to all students who register for a student teaching, internship, field placement, or cooperative education course. The fee is used for costs directly associated with these courses.

**FRESHMAN YEAR EXPERIENCE FEE.** This one-time fee of \$100, charged the first semester to all new and transfer students with less than 30 semester credit hours, is used to cover costs associated with the Freshman Year Experience Program. This fee is assessed to the Stephenville Campus only.

**GENERAL PROPERTY DEPOSIT (Breakage Deposit).** Students must have a general deposit of \$10 on file.

**HEALTH SERVICE FEE.** This fee of \$3.40 per semester credit hour is used to cover costs of the Student Health Center. This fee is not assessed on courses offered at Tarleton – Central Texas, online, or at off-campus locations.

**IDENTIFICATION SYSTEM FEE.** This fee is \$10 for each semester. It is not a purchase fee. A permanent ID Card is issued to incoming students to be used for their entire enrollment at Tarleton. A \$10 replacement fee will be charged for replacement of lost or damaged cards.

**INSTRUCTIONAL EQUIPMENT FEE.** This fee of \$1 per semester credit hour is used to maintain and upgrade equipment used directly in student instruction.

**INTERCOLLEGIATE ATHLETICS FEE.** This fee of \$6 per semester credit hour, with a \$78 maximum per semester, is used to support intercollegiate athletics at Tarleton State University. This fee is assessed to the Stephenville Campus courses only.

**INTERNATIONAL EDUCATION FEE.** This fee of \$4 per semester is used to assist students participating in international student exchange or study programs.

**INTERNATIONAL STUDENT PROGRAM FEE.** This fee, assessed only to international students at a rate of \$40 per semester, funds expenses directly associated with the International Education Program.

**LABORATORY FEE.** A fee of not less than \$2 and not more than \$30 for each laboratory course may be charged for materials and supplies.

**LATE REGISTRATION FEE.** Students who do not register or make initial payment on days set aside for that purpose will pay a late fee of \$25.

**LATE PAYMENT FEE.** Students not making an installment payment by the due date will be charged a late payment fee of \$10. Students who are delinquent more than five days may be prohibited from registering for classes and may be blocked from all University services.

**LIBRARY ACCESS FEE.** This fee of \$5 per semester credit hour is used to purchase materials and equipment and to support the operations of the Dick Smith Library.

**OFF-CAMPUS PROGRAM DELIVERY FEE.** This fee of \$23 per semester credit hour is used to cover additional expenses associated with the cost of delivering off campus programs.

**MATERIALS FEE.** This fee may be added for specialized courses requiring supplies to supplement instructional activities.

**PARKING FEE.** Students who wish to park a vehicle on any part of Tarleton property will pay a parking fee of \$25 for each regular semester and \$10 per summer semester.

**PROGRAM DELIVERY FEE.** This fee of \$23 per semester credit hour is

charged to all students who register for courses based at the Tarleton-Central Texas Center, including Fort Hood. The fee is used to support the additional expenses associated with offering the program in Killeen.

**RECORDS FEE.** This fee of \$10 per semester is used to cover the cost of maintaining academic records.

**RECREATIONAL SPORTS FEE.** This fee of \$100 per regular semester and \$50 per summer semester is used to fund debt service requirements and operational costs of the facility.

**REPEATED COURSES FEE (3-PEAT).** This additional course fee will be charged at a rate of \$100 per semester credit hour to those students who have attempted the same course for a third time since Fall 2002. This provision is described in the Texas Higher Education Coordinating Board Rules (Chapter 13, Subchapter B, §13.25). For additional information please visit [www.tarleton.edu/~registrar](http://www.tarleton.edu/~registrar).

**ROOM & MEALS FEES.** All students living in the residence halls are required to pay for meals, in addition to room-rent fees. Meals are provided in modified cafeteria style during specific meal hours. Evening meals will not be served on days preceding holidays and end of semester or summer sessions. Room and meal rates and meal times are published in pamphlets available from Student Life and Business Services. Meal fees include state sales tax. No deductions will be made from charges for meals and room rent when students move into the residence hall within ten days after the opening of a semester, nor will refunds be made when students withdraw during the last ten days of a semester or the last ten days for which payment has been made.

**STUDENT CENTER FACILITY FEE.** This fee of \$3.60 per semester credit hour, with a \$36 maximum per regular semester and \$18 maximum per summer semester, is used for operating, maintaining, improving, and equipping the Barry B. Thompson Student Center. This fee is not assessed on courses offered at Tarleton-Central Texas, online, or at off-campus locations.

**TESTING FEE.** A testing fee of \$15 for freshmen and transfer students will be assessed to cover required institutional testing, such as for Math and English placement, writing proficiency, or achievement. It is charged on first enrollment for a fall or spring semester and covers all institutional testing while the student is enrolled.

**TEXAN BUCKS.** This is an optional fee available for students to obtain points (1 cent = 1 point) that allow them to use their ID cards to make on-campus purchases at the Snack Bar, Dining Hall, Food Court, Campus Bookstore, Coffee Bar, Student Health Center, Game Room, Dick Smith Library, and University Police Department. Copy, laundry, and beverage vending machines across campus accept Texan Bucks. Many off-campus businesses also utilize Texan Bucks. Texan Bucks accounts may be opened with an initial deposit of \$20. Cash withdrawals are not allowed.

**YEARBOOK FEE.** A fee of \$25 for the Tarleton yearbook, *The Grassburr*, is charged each Spring semester to undergraduate students enrolled in courses at the Stephenville Campus. This fee is used to cover publication costs of the yearbook.

**Note 2: The following fees are NOT payable on an installment basis.**

**INSTALLMENT FEE.** The Texas Education Code includes a provision for students to pay tuition and certain designated fees for the fall and spring semesters on an installment basis. Students may elect to pay in full or in three installments. Students who elect to pay on the installment plan will be charged an

installment fee of \$20 per semester and will be required to sign an installment agreement.

**ROOM RESERVATION AND DAMAGE DEPOSIT.** All residence hall students are required to have a room reservation and damage deposit of \$100 on file.

### **PAYMENT OF FEES**

All of the aforementioned fees must be paid by a designated date, which is stated on the student's bill. Payment due dates are also displayed via Ducktrax at [www.tarleton.edu](http://www.tarleton.edu) and on Business Services webpage at [www.tarleton.edu/~bussvcs](http://www.tarleton.edu/~bussvcs). **The following options are available for fee payment in regular semesters:**

OPTION 1. Payment in full by the designated date.

OPTION 2. Payment in three installments as follows:

Installment 1: 50% of Note 1 fees and all of Note 2 fees by designated date;

Installment 2: 25% of Note 1 fees prior to the start of the 6th class week;

Installment 3: 25% of Note 1 fees prior to the start of the 11th class week.

Each student who elects option 2 must have a signed installment agreement on file in the Business Services Office. Students who fail to make tuition and fees payment by the due date may be prohibited from registering for classes for a succeeding semester until payment is made. Moreover, nonpayment prior to the end of the semester means the student may be denied credit for the work done that semester.

For short sessions, payment in full is due by the designated date.

### **REFUNDS**

Students who have paid fees in full and withdraw from the University will receive refunds for tuition, student services fee, computer processing fee, health service fee, endowment scholarship fee, student center facility fee, excessive hours fee, freshman year experience fee, international education fee, instructional equipment fee, records fee, program delivery fee, off-campus course fee, clinical lab science program fee, intercollegiate athletics fee, international student program fee, distance education degree program course fee, library access fee, recreational sports fee, repeated courses fee, field assignment fee, agricultural facilities fee, course fees and laboratory fees. Students paying on an installment basis and who withdraw from the University will be required to pay the balance of fees due. The refund schedule is as follows:

<u>3 or 4-week session</u>		<u>5 or 6-week session</u>	
Prior to 1 <sup>st</sup> class day	100%	Prior to 1 <sup>st</sup> class day	100%
1 <sup>st</sup> , 2 <sup>nd</sup> class day	80%	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup> class day	80%
3 <sup>rd</sup> , 4 <sup>th</sup> class day	50%	4 <sup>th</sup> , 5 <sup>th</sup> , 6 <sup>th</sup> class day	50%
5 <sup>th</sup> class day	0	7 <sup>th</sup> class day	0
<u>7 to 12-week session</u>		<u>13 or more-week session</u>	
Prior to 1 <sup>st</sup> class day	100%	Prior to 1 <sup>st</sup> class day	100%
1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup> , 4 <sup>th</sup> class day	80%	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup> , 4 <sup>th</sup> , 5 <sup>th</sup> class day	80%
5 <sup>th</sup> , 6 <sup>th</sup> , 7 <sup>th</sup> , 8 <sup>th</sup> class day	50%	6 <sup>th</sup> , 7 <sup>th</sup> , 8 <sup>th</sup> , 9 <sup>th</sup> , 10 <sup>th</sup> class day	70%

9 <sup>th</sup> class day	0	11 <sup>th</sup> , 12 <sup>th</sup> , 13 <sup>th</sup> , 14 <sup>th</sup> , 15 <sup>th</sup> class day	50%
		16 <sup>th</sup> , 17 <sup>th</sup> , 18 <sup>th</sup> , 19 <sup>th</sup> , 20 <sup>th</sup> class day	25%
		21 <sup>st</sup> class day	0

### **WITHDRAWING FROM ALL COURSES AT THE UNIVERSITY**

Effective Withdrawal Date is the date the withdrawal is reported to and recorded in the Registrar's Office.

### **DROPPED CLASSES**

(Student remains enrolled in one or more courses at the University.)

Effective Drop Date is the date the drop is recorded in the Registrar's Office.

1. If a course is dropped on or before the census date for the appropriate session, the student will be refunded for the tuition and fees associated with that course.
2. If a course is dropped after the appropriate census date, the student will not receive a refund.

Census dates for various length sessions are as follows:

3 or 4-week session	2 <sup>nd</sup> class day
5 or 6-week session	4 <sup>th</sup> class day
7-12 -week session	6 <sup>th</sup> class day
13 or more-week session	12 <sup>th</sup> class day

Special notes: For refund purposes, class days are determined by the calendar, not by the number of class meetings. As an example, if a semester starts on Monday, Thursday of that week is considered the 4<sup>th</sup> class day for all classes.

Those fees paid by Tuition Assistance or other third party receivable will be refunded to the military or other organization if a refund is due.

Tarleton's refund policy is in accordance with mandates of the state of Texas.

### **CONDITIONS OF REFUNDS**

Refunds of tuition and fees will not be made until 10 days have elapsed from the date the fees were paid. Refunds of tuition and fees paid by a sponsor, donor, or scholarship shall be made to the source rather than directly to the student who has withdrawn if the funds were made available through the University. All student services and privileges shall terminate when a student withdraws or graduates from the University.

### **GENERAL PROPERTY DEPOSIT (Breakage Deposit)**

After 10 days from the date the Registrar certifies a student has officially withdrawn or graduated, the breakage-deposit balance may be refunded upon request.

### **NONREFUNDABLE FEES**

Fees required for special courses, ID cards, parking, testing, yearbook, installment plans, and late registration are non-refundable.

### **ROOM RENT AND MEAL FEES**

Refunds to students withdrawing prior to the first class day will be based on a daily proration. Refunds to students withdrawing on or after the first class day will be based on a daily proration, less an early withdrawal fee equaling 10 percent of the semester room/meal rate. The effective date of withdrawal will be the date written notification is provided to the Registrar's Office.

**TEXAN BUCKS**

This is an optional debit plan that allows students to use their Texan Card to make purchases both on and off campus. Accounts are opened through the Texan Card Office with an initial deposit of \$20.00. Cash withdrawals are not allowed.

**Balances on dormant accounts:** Accounts having a remaining balance on the earlier of either the third anniversary of the date issued if not used, or the third anniversary of the card's last use must be remitted to the state.

**MISCELLANEOUS FEES****REINSTATEMENT FEE**

A student who has been dropped from the rolls of the University and has been approved for reinstatement will be charged a fee of \$100.

**UNPAID CHECK**

If a check accepted by the University is returned unpaid by the bank on which it is drawn, the person presenting it will be required to pay a penalty of \$30. If the check is not redeemed within 20 days after the date of the first notice, the student may be dropped from the rolls of the University and the check turned over to the County Attorney for collection.

**Note: Should you have any questions regarding fees and refunds, contact the Tarleton State University Business Office: (254) 968-9107.**

**DETERMINATION OF RESIDENCE FOR TUITION PURPOSES**

Residence for tuition purposes is determined by state law for state-supported colleges, and as such is subject to change by the Texas legislature. Additional information may be obtained from the Office of Undergraduate Admissions. The following is a brief explanation of residence requirements under present law:

1. **Students claimed by parent or court-appointed legal guardian for federal income tax purposes.** For a dependent or minor to acquire Texas residency through a parent or court-appointed legal guardian, the parent or legal guardian must meet residency requirements for individuals 18 years of age or older and the dependent or minor must be eligible to domicile in the United States. Residency of an eligible dependent or minor is based on one of the following circumstances:
  - a. The residence of the parent who has claimed the dependent for federal income tax purposes both at the time of enrollment and for the tax year preceding enrollment; or
  - b. The residence of the parent or court-appointed legal guardian with whom the dependent or minor has physically resided for the 12 months prior to enrollment; or
  - c. The residence of a parent or legal guardian who has joint or single custody of the child, if that individual is not delinquent on the payment of child support; or
  - d. The residence of the person to whom custody was granted by court order (e.g., divorce decree, child custody actions, guardianship or adoption proceedings), provided custody was granted at least 12

months prior to the student's enrollment and was not granted for the purpose of obtaining status as a resident student;

- e. If a student was classified as a resident prior to fall semester 2001 based upon the residency of a caretaker or relative, not a court-appointed legal guardian, he or she shall not be reclassified as a nonresident under this section.

- 2. Students not claimed by parent or guardian for federal income tax purposes.** A student who is not claimed by a parent or guardian as a dependent for federal income tax purposes during the tax year including the enrollment period and the previous tax year will have residency based upon himself/herself and is considered independent. Independent individuals 18 years of age or over who move into the state and who are gainfully employed within the state for a period of 12 months prior to enrolling in an institution of higher education are entitled to classification as residents. An individual who is self employed or employed as a homemaker within the home may be considered gainfully employed for tuition purposes. The student should contact the Office of Undergraduate Admissions for more information about self employment and homemaker status.

Proof of residency will be required of any student who has resided in Texas less than one year and/or shown to have left the state or evidence likewise. If a student was gainfully employed prior to enrolling in an institution of higher education, a letter of employment is generally sufficient, but additional documentation may be requested by the institution. The letter of employment must be from the employer and must state beginning and ending dates, number of hours worked per week, and type of work performed.

- 3. Student enrolled in an institution before being gainfully employed in the state.** If 12 months' residence can be shown not to have been for the purpose of establishing residence in the state but to have been for some other purpose (i.e., educational), the individual is not entitled to be classified as a resident of Texas.

Students enrolling in an institution of higher education prior to having resided in the state for 12 months immediately preceding time of enrollment shall be classified as nonresidents for tuition purposes and must submit the following documents for reclassification:

- a. Letter of employment stating beginning and ending dates, number of hours worked per week, and type of work performed (gainfully employed for 12 months while attending school)
- b. Material to the determination of the establishment of a domicile in Texas are business or personal facts or actions unequivocally indicative of a fixed intention to reside permanently in the state. If four of the following actions have been taken at least 12 consecutive months prior to enrollment and continue to be in effect, the student is considered to have established a domicile in Texas. Proof or documentation for the following actions must be provided:
  - i. purchasing a residence and claiming it as a homestead
  - ii. registering to vote and voting in local elections
  - iii. registering automobiles in Texas
  - iv. maintaining a Texas driver's license

- v. having wills or other legal documents that indicate residence in Texas
  - vi. maintaining checking accounts, savings accounts, or safe deposit boxes in Texas
  - vii. having membership in professional organizations
  - viii. establishing a business in Texas
4. **Military personnel and dependents of military personnel.** Resident military personnel and their dependents are classified as residents, provided they maintain Texas as the Official Home of Record with the military service. Nonresident military personnel must submit certification of active duty in Texas at each registration to be eligible for resident tuition rates. The Office of Undergraduate Admissions must be contacted for an Active Duty Military/Dependent Certification Form. The spouse or child of a member of the Armed Forces of the United States who has been assigned to duty elsewhere immediately following assignment to duty in Texas is entitled to pay the tuition fees and other fees or charges provided for Texas residents as long as the spouse or child resides continuously in Texas.
- Nonresident military personnel who have separated or retired from military service while stationed in Texas and who intend to remain in Texas may be classified as residents provided certain actions are taken by the soldier one year prior to enrollment. **Please contact the Office of Undergraduate Admissions for information.**
- 5. **Non-resident aliens.** An alien is considered to be a nonresident unless he/she is in the United States on an immigration visa. Students on immigration visas are classified in reference to resident status the same as United States citizens. See sections 1 and 2 above. For questions regarding House Bill 1403 contact the Office of Admissions.
  - 6. **Reclassification of nonresident status.** A student classified as a nonresident retains that classification until he/she requests reclassification in writing and provides proof of residence to the Office of Undergraduate Admissions. Proof consists of the items listed in section 3. Application for reclassification must be submitted prior to the official census date of the relevant term. The student should contact the Office of Undergraduate Admissions to obtain an application.
  - 7. **Visa classification.** Students holding certain visas are now eligible for Texas residency for tuition purposes. Please contact the Office of Undergraduate Admissions for more information.
  - 8. **International students.** Some foreign nationals are eligible for Texas residency for tuition purposes if certain provisions are met prior to admission. Please contact the Office of Undergraduate Admissions for more information.

## FINANCIAL AID

Tarleton State University offers student financial aid in the form of loans, grants, work opportunities, and scholarships. In determining the type and amount of financial aid necessary to meet a student's financial need, the University assumes that parents and spouses will make a maximum effort to assist the student with college expenses. Financial aid resources of the University should be viewed only as supplementary to the financial resources of the applicant and family.

To apply for financial aid, a student must submit a Free Application for Federal Student Aid (FAFSA). Financial aid applications are available from high school counselors, from most college or university student financial aid offices, from the Internet at [www.fafsa.ed.gov](http://www.fafsa.ed.gov), or from

Student Financial Aid  
Box T-310  
Stephenville, TX 76402  
(254) 968-9070 or 254-519-5442

### **ACADEMIC ELIGIBILITY REQUIREMENTS FOR FINANCIAL AID**

Various federal and state regulations governing student financial assistance require that an institution develop standards to measure academic standing and progress toward a degree objective. These regulations are subject to changes in the Tarleton academic policy regarding probation and suspension.

The financial aid program is designed for all students who have a demonstrated financial need for assistance to meet college expenses and who are making satisfactory academic progress, as defined by the Department of Student Financial Aid. All students must be enrolled at least half time (6 hours) and accepted for enrollment in a program leading to a degree or certificate. **Students are limited to receipt of financial aid for only one undergraduate degree and only one graduate degree. Financial aid will not be paid for post-baccalaureate degrees or second graduate degrees.** Financial aid eligibility is contingent upon continued satisfactory academic progress toward a degree or certificate. To maintain Satisfactory Academic Progress, a student must meet the standards listed below.

**Grade Point Average:** Undergraduate students with 60 or more hours must maintain a minimum cumulative grade point average (GPA) of 2.0 on Tarleton course work. Graduate students must maintain a cumulative Tarleton GPA of 3.0.

**Excessive Hours:** Financial aid will not be available to undergraduate students with more than 192 attempted credit hours. All courses that a student registers for (including courses that were completed, withdrawals, and transfer courses) are included in the excessive hour calculation.

Financial aid will not be available to graduate students with more than 54 attempted credit hours. All courses that a student registers for (including courses that were completed, drops, and withdrawals) or transfers to Tarleton are included in the excessive hour calculation.

**Deficit Hours:** Financial aid recipients are expected to complete a defined number of credit hours in an academic year or semester. Undergraduate students who are enrolled full time are expected to complete a minimum of 24 credit hours of course work in an academic year (or 12 hours if enrolled for

just one semester). Students who are enrolled three-quarter time are expected to complete at least 18 hours of course work in an academic year (or 9 hours if enrolled for just one semester). Students enrolled half time are expected to complete 12 credit hours of course work in an academic year (or 6 hours if enrolled for one semester).

Graduate students enrolled full time are expected to complete a minimum of 18 credit hours of course work per academic year (9 hours if enrolled for just one semester). Graduate students enrolled half time are expected to complete a minimum of 12 credit hours of course work in an academic year (6 hours if enrolled for only one semester).

Students who do not meet their minimum standards are not eligible for financial aid. All financial aid offers will be cancelled in the event of noncompliance with the Satisfactory Academic Progress Policy.

### **APPEALS**

Students have the right to appeal their status under Satisfactory Academic Progress Standards. However, the submission of an appeal is only a request and does not imply that financial aid holds will be removed or that approval of the appeal is forthcoming. The appeal must be submitted to the Financial Aid Office in writing and should demonstrate the occurrence of extenuating circumstances that were beyond the student's control.

All appeals must include the following information: the student's name and I.D. number; the student's local or permanent mailing address; the student's local phone number; date of the appeal; and a signed letter from the student requesting a waiver of Satisfactory Academic Progress Standards. This letter must also include the facts or reasons pertaining to the student's inability to maintain stated standards. If the circumstances include medical reasons or the death of an immediate family member, documentation must accompany the appeal. A decision will be reached within ten working days, and the student will be notified of the results by mail.

### **PRIORITY DATES**

Priority is given to students who have submitted to the Financial Aid Office all requested and required documentation (including appropriate electronic data exchange) prior to the following dates:

March 1 ..... Summer semester  
April 1 ..... Fall/Spring semester

### **DEADLINES**

No aid will be processed after the following dates:  
April 1 ..... Summer semester  
October 15..... Fall semester  
March 15 ..... Spring semester

**Applicants are responsible for the timeliness and promptness of their applications.** Note: Electronic data from outside processing agencies and all other required documentation **must be on file in the Financial Aid Office** to ensure first consideration for awards.

### **REFUND POLICIES ON STUDENT FINANCIAL AID AWARDS**

If a student withdraws from Tarleton before a certain period of time has elapsed, a portion of the financial aid awarded (excluding work-study) will be

required to be repaid. The amount to be repaid is determined by the following policy.

**TUITION, STUDENT SERVICE FEE, BUILDING USE FEE, STUDENT DEVELOPMENT CENTER FEE, and LABORATORY FEES**

Students withdrawing from Tarleton will owe a refund on these fees according to the following schedule.

**Fall or Spring Semester:**

Prior to the first class day .....	100 percent
During the first five class days .....	80 percent
During the second five class days .....	70 percent
During the third five class days .....	50 percent
During the fourth five class days .....	25 percent
After the fourth five class days .....	none

**Summer Term**

Prior to the first class day .....	100 percent
During the first, second, or third class day.....	80 percent
During the fourth, fifth, or sixth class day .....	50 percent
Seventh day of class and thereafter .....	none

**ROOM, MEALS, PERSONAL, and TRANSPORTATION**

Students withdrawing from Tarleton may receive a refund on these fees according to the following schedule with day 1 being the day the residence halls open:

**Fall or Spring Semester**

DAYS ELAPSED .....	% REFUND
1-7 .....	100
8-14 .....	90
15-21 .....	80
22-28 .....	70
29-35 .....	60
36-42 .....	50
43-49 .....	40
50-56 .....	30
57-63 .....	20
64-70 .....	10
After 70 days or 10 weeks,	no refund

**Summer Term**

DAYS ELAPSED .....	% REFUND
1-7.....	90
8-14.....	60
15-21.....	30
After 21 days or 3 weeks	no refund

**LOANS**

Each student must complete pre-loan counseling before release of the first disbursement of the first Stafford or Hinson-Hazlewood loan. After initiating an application in the Financial Aid Office, the actual loan transactions are made between the student borrower and a lending institution participating in the program. All loan amounts are determined by the cost of education, less other financial aid, less expected family contribution or the program limits.

**FEDERAL SUBSIDIZED STAFFORD (GUARANTEED STUDENT) LOANS**

These Guaranteed Student Loans are made by banks, savings and loan associations, and credit unions. Undergraduate loan limits may not exceed \$3,500 for freshmen, \$4,500 for sophomores, and \$5,500 for juniors and seniors for an undergraduate maximum of \$23,000. These limits apply to the amount that can be borrowed every academic year or every grade level.

Graduate loan limits may not exceed \$8,500 every academic year with an aggregate of \$65,500. All loan amounts are determined by the total cost of education, less other financial aid, less expected family contribution, or the program limits. Repayment will begin 6 months after the student ceases to be at least a half-time student. The borrower is required to pay a combined lender fee and insurance premium of 3 percent on the principal amount of the loan.

#### **UNSUBSIDIZED FEDERAL STAFFORD LOANS**

These loans are made by banks, savings and loans, and credit unions. This program is designed for middle-income borrowers who do not qualify for any or all of the federal subsidies under the Federal Stafford Loan program. The annual and aggregate loan limits for undergraduate and graduate students are the same as under the Federal Stafford (subsidized) Loan program. The interest rate is also the same as a subsidized Stafford Loan. However, payment of interest is the responsibility of the borrower during the in-school and grace periods, but may be allowed to accrue and be capitalized. Repayment of principal begins on the day after a 6-month grace period that follows after the student ceases to be enrolled on at least a half-time basis, unless the student requests repayment to begin at an earlier date. The borrower is required to pay a combined origination fee and insurance premium of 3 percent on the principal amount of the loan. The combination of subsidized and unsubsidized Federal Stafford loans for a borrower may not exceed the annual and aggregate limits for loans under the Federal Stafford Loan program.

#### **FEDERAL PLUS LOANS (PARENT LOANS)**

Parent Loans are made by banks, savings and loans, credit unions, and others to parents to assist in meeting education costs. Parents, on behalf of their dependents, may borrow the annual loan limit of the cost of education, less other financial aid. Repayment begins on the date of disbursement with a variable interest rate determined annually on June 1 equal to the 52-week T-bill rate plus 3.1 percent, capped at 10 percent. The borrower is required to pay an origination fee of 3 percent on the principal amount of the loan.

#### **SHORT-TERM LOANS**

Application for all short-term loans is made through the Student Financial Aid Office. Distribution and repayment of funds is made in the Business Office. Student ID must be presented upon application. Students will be allowed to have only one Tarleton Loan, and one Tuition and Fee Emergency Loan for the first installment only, plus one Stephen or Student Memorial or Score or Porter Leon or Potishman Loan per semester. Students will also be allowed only one Potishman or short-term Porter Leon Loan per semester. Loans will cease to be disbursed 30 days before all loans are due. All short-term loans are paid at the cashier's window in the Administration Building.

#### **TARLETON LOANS**

These loans of up to \$510 must be used for room and board only. There is a \$15 service charge or 10 percent interest, whichever is greater. Loans not paid on time will be assessed a \$10 late fee. Loans are due 10 days before finals begin in the spring and fall and 5 days before finals begin in each summer term.

**STEPHEN, STUDENT MEMORIAL, SCORE, PORTER-LEIGON LOANS**

These loans must be used for books only. Students may borrow up to \$300. A voucher will be issued, which the student will then present to the Campus Store. The purchase amount, up to \$300, will be recorded on the voucher; this amount becomes the principal due on the loan. A \$15 service charge or 10 percent interest, whichever is greater, will be assessed. Loans are due 10 days before finals begin in the spring and fall and 5 days before finals begin in each summer term. Loans not paid on time will be assessed a \$10 late fee.

**POTISHMAN LOANS**

These loans may be made up to \$40 for a 30-day period with a \$5 service charge or 10 percent interest, whichever is greater. Loans not paid on time will be assessed a \$10 late fee.

**TUITION AND FEE EMERGENCY LOANS**

Conditions are as follows:

1. Tuition and Fee Emergency Loans are for the first installment of tuition and fees only. Loan applications must be completed in person at the Financial Aid Office. These loans are applied automatically to the student's account.
2. Eligible students' applications will be processed on a first-come, first-served basis.
3. Maximum loan amount per student may not exceed the amount owed in tuition and required fees for the courses in which the student is actually enrolling.
4. A promissory note with an interest rate of 5 percent per annum will be executed by the student to be repaid over a period not to exceed ninety days for a loan made for a regular semester, or thirty days for a summer session.

**PORTER-LEIGON LOAN FUND**

The V. O. Porter and Nell Porter Leigon Fund was established in 1986 by a gift from the Anthon M. Leigon Estate to Tarleton.

**THE POTISHMAN FUND**

This is a short-term loan program, which began in 1971 through a \$5,000 donation of Fort Worth businessman Leo Potishman.

**THE SCORE LOAN FUND**

This fund is used to make loans up to a maximum of \$100 to any business major.

**THE STEPHEN MEMORIAL LOAN FUND**

This fund was established from the will of Na Homer Stephen in memory of M. L. Matt and Mattie Stephen.

**THE STUDENT MEMORIAL LOAN FUND**

This fund has been established from the will of Will C. Hogg of Houston. Other friends have contributed to it. The original endowment has been invested in securities and the income is being used for Tarleton student loans.

**TARLETON LOAN FUND**

When the state of Texas took over Tarleton State College in 1917, among the many gifts provided by citizens of Stephenville was a cash gift of \$75,000 with which to commemorate the name of John Tarleton, the original benefactor who made the establishment of Tarleton State University possible in 1899. Citizens of Stephenville and Erath County remembered John Tarleton with great affection, and for that reason this money was raised by private subscription and turned over to the Board of Directors to be used as a student loan fund. The Board of Directors immediately invested the \$75,000 as an endowment, making available for loans the income from interest. The first student loans were made in 1920.

**LATE PAYMENTS ON LOANS**

When a student does not make payment on any outstanding loan by the due date, his/her records will be blocked immediately.

**GRANTS****FEDERAL PELL GRANTS**

Pell Grants are available to eligible undergraduates; amounts range from \$400 to \$4,310. Pell Grant funds are disbursed based on number of hours enrolled when the funds are received. All other sources of aid will be given in addition to the Pell Grant.

**ACADEMIC COMPETITIVE GRANTS**

ACG grants are available to eligible undergraduates. The maximum amounts are \$750 for first year students and \$1300 for second year students.

**NATIONAL SMART GRANTS**

SMART grants are available to eligible undergraduates. The maximum is \$4000 for third and fourth year students.

**SUPPLEMENTAL EDUCATIONAL OPPORTUNITY GRANTS**

These grants, ranging from \$100 to \$1,200 per year, are available to help needy undergraduates meet education expenses.

**THE TEXAS PUBLIC EDUCATION GRANT**

This grant was established by the Texas State Legislature to help needy students. Under this program, students may receive grants ranging from \$100 and up.

**LEAP/SLEAP**

LEAP/SLEAP grants furnish financial assistance to students with need attending public institutions of higher education. To be eligible, the applicant must be at least a half-time student, a citizen, a national or a permanent resident of the U.S., and otherwise eligible to pay Texas resident tuition.

**TEXAS GRANT PROGRAM**

The Toward Excellence, Access, and Success (TEXAS) grant program was established in 1999 by the Texas Legislature to provide need-based financial assistance to resident Texas students who completed the Recommended high school program. Eligible students may receive an amount

up to the cost of required tuition and fees each academic year of eligibility. Some restrictions apply.

To be eligible for the TEXAS grant, a student must be a Texas resident and a graduate from a public or accredited private high school no earlier than Fall 2001 and must demonstrate exceptional financial need as determined by the Free Application for Federal Student Aid (FAFSA). Detailed information is available by request in the Financial Aid Office.

### **WORK OPPORTUNITIES**

Tarleton participates in the College Work-Study Program, sponsored jointly by the federal government and the University, and in the State Work-Study Program, sponsored jointly by the State of Texas and the University. Students must show financial need to be eligible for work-study. Approximately 130 students are employed in various departments and facilities on campus. Funds are awarded on a first-come, first-serve basis. Current work-study employment does not guarantee a student work-study for the following year. All wages are on an hourly basis, and work schedules are arranged around class schedules.

### **SCHOLARSHIPS**

The Tarleton State University Office of Scholarships is committed to providing assistance to students in pursuit of their education. Scholarships are awarded for academic ability and achievement, demonstrated leadership, ability to perform (music, band, etc.), extracurricular activities, financial need, and other criteria as defined by specific scholarship programs. Scholarship consideration for current Tarleton students has full-time status as a criterion unless otherwise defined by specific scholarship programs. More than 450 endowed, local, and departmental scholarships are available to students attending Tarleton State University. Some scholarships are awarded in specific academic areas, such as science, humanities, agriculture, and business.

Scholarship information and application forms may be obtained from the Office of Scholarships, Box T-0760, Stephenville, TX 76402 or at <http://www.tarleton.edu/~scholars/>. The Office can also be contacted by telephoning (254) 968-9922.

Any student receiving institutional scholarships valued at \$4,000 or more is generally not eligible for other institutional scholarships.

**The Presidential Honors Program** offers exceptional opportunities for outstanding students. Presidential Honors Scholars are given priority in such areas as pre-registration and housing assignments. They also enroll in two interdisciplinary Honors Seminars, participate in the Honors Degree Program, have the opportunity to travel to a professional meeting in their major field of study, and receive annual scholarships of \$6,000. For more information, contact Dr. Craig Clifford, Director of the Presidential Honors Program, Box T-0545, Tarleton Station, TX 76402; (254) 968-1926.

### **SCHOLARSHIP APPLICATION DEADLINES**

**APPLICATIONS FOR SCHOLARSHIPS MUST BE FILED ON OR BEFORE FEBRUARY 15 FOR THE FOLLOWING FALL OR ACADEMIC YEAR OR DECEMBER 1 FOR THE FOLLOWING SPRING.**

The following is a list of scholarships awarded by Tarleton State University by category.

**Scholarships Based on Academic Criteria**

Bob & Karin Alleman Endowed Scholarship	Davidson Presidential Academic Scholarship
J. Brad & Nancy Gage Allen Endowed Scholarship	Deans' Academic Scholarship
ARAMARK Food Service Scholarship	Edwin & Welba C. Dorsey Academic Scholarship
Glenda Anderson Memorial Scholarship	Patricia Egdorf Nursing Scholarship
Ted Andreas, Sr. Scholarship	Lucy Ellis Endowed Scholarship
Joe W. Autry Endowed Scholarship	Zeddie & Ruby Edgar Memorial Scholarship
Sue Baker Memorial Scholarship	Education and Psychology Department Scholarship
Cecil Ballow Memorial Endowed Scholarship	Bob & Peg Elliott Memorial Award
Barnes & Noble College Bookstore Scholarship	Engineering Scholarship
Truman T. Bell Scholarship	English & Languages Endowed Scholarship
Birdsong Hydrology Endowment Scholarship	Evans-Hawes Agricultural Scholarship
J.W. & A.E. Bright Endowed Scholarship	Robert & Patricia Fain Teaching Scholarship
Phillip & Ruth Bratten Scholarship	Alex & Ruby Fambro Scholarship in Agriculture & Rodeo
Carroll & Leta Barham Scholarship	Fashion Merchandising Scholarship
Edward L. Bicket Scholarship	John & Lillie May Farley Endowed Scholarship in Arts & Sciences
Sally Boyd Teaching Endowment	Frances W. Fenner Memorial Scholarship
Arlie Brown Memorial Endowed Scholarship	Winnie McAnelly Fiedler Memorial Scholarship
Baylor Health Care Nursing Scholarship	First-Time Graduate Student Scholarship
Sue Carlson Memorial Scholarship	First-Time Tarleton-Central Texas Scholarship
Dr. Nathan Cedars Endowed Scholarship	C.M. "Dutch" Flory Memorial Scholarship in Physical Education
John S. Chapin Young Farmers Endowed Scholarship	Mary Fletcher Endowment
John & Elizabeth Cheatham Endowed Scholarship	Audie & Zera Floyd Educational Trust Scholarship
The Chilton Family Scholarship	Four Winds Intertribal Society Ruth Hooper Memorial Endowed Scholarship
Roberta Clay Journalism Scholarship	Flora Foust Graduate Scholarship
Clinical Laboratory Scholarship	James Mack Foust Endowed Scholarship
Coca-Cola Enterprises Scholarship	Harold & Betty Freeman Scholarship
College of Business Administration Scholarship	Friends of Tarleton-CT Endowed Scholarship
Community College Teaching Scholarship-Weatherford	Reuben Friou Memorial Scholarship
Community College Teaching Scholarship-CTC	Emma Mae & Evelyn Andrews Garrett Endowed Scholarship in Human Sciences
Continuing Student Incentive Scholarship	God Loves You Scholarship
O.C. & Allene Knox Cook Scholarship for Evant High School	Goodlett-Hensarling Endowed Scholarship
O.C. & Allene Knox Cook Scholarship for Hico High School	Graduate Transfer Completion Scholarships for MSIS and MBA Majors
O.C. & Allene Knox Cook Scholarship for Panther Creek High School	O.A. Grant Scholarship in History/Government
Bob & Zeta Wall Crews Endowed Scholarship	T.C. & Jill Granberry Alumni Scholarship
Cross Timbers School Development Scholarship	John Fielding Higgs Memorial Scholarship
Marion Cummings Memorial Scholarship	Charles H. Hale Memorial Endowed Scholarship
Paul & Opal Cunyus Endowed Scholarship	H.H. Hassler Memorial Equine Scholarship
J. Thomas Davis Endowment	Lonnie & Clara Herring Scholarship
C.J. "Red" Davidson Endowed Scholarship	
Dawson-Blanchard Industrial Education & Technology Scholarship	
Uta Davis Endowed Scholarship	

Mandy Holmes Memorial Endowed Scholarship  
 Houston Endowment Grant Scholarship  
 Houston Livestock Show & Rodeo Agricultural Scholarship  
 E.J. Howell Memorial Scholarship  
 Ida Lou Nelson Holmes Scholarship in Human Sciences  
 Human Sciences Assistance Scholarship  
 Evelyn Floyd & Leslie (Al) Jennings Scholarship  
 Herbert Jarrett Social Work Scholarship  
 Danny Jenkins Memorial Scholarship  
 Pauline "Polly" Jenkins Memorial Scholarship  
 Johnny Johnson Memorial Scholarship  
 Mae Jones Endowed Scholarship  
 J.V. & Lillie Ruth Laird Scholarship  
 Lambda Chi Alpha Mark Kilroy Memorial Endowed Scholarship  
 Jakie Laughlin Endowed Scholarship  
 Barbara Lancaster Scholarship  
 James C. Leeth Memorial Scholarship  
 Lewis Charles Link Endowed Scholarship  
 Lockheed Martin Scholarship  
 Lone Star Beefmaster Cattlewomen Scholarship  
 One Star Beefmaster Endowment Scholarship  
 Joe R. & Teresa L. Long Scholarship  
 Grace Lyon/Dr. Pepper Endowed Scholarship  
 Math Club  
 LTC J.D. McCullough Memorial Scholarship  
 Jay R. McDanel Education Scholarship  
 Andrea Bernice Brenner McMullen Memorial Scholarship  
 Hal Myrah Memorial Endowed Scholarship  
 Mickey & Stella Nix Maguire Alumni Scholarship  
 Sam R. McInnis Scholarship  
 George Martin Memorial Endowed Scholarship  
 Frank & Sue Mayborn Endowed Scholarship  
 Ruth Scrimshire McCleskey Endowed Scholarship  
 A.B. Medlen Endowment  
 Nepalese Student Society Scholarship  
 Harold D. Nix Memorial Scholarship  
 Paul Pair Endowed Scholarship  
 Panhandle-Plains Scholarship  
 Joe Parish Endowed Scholarship  
 Loy Patton Endowed Nursing Scholarship  
 John D. & Alene Moorman Palmer Endowed Scholarship  
 Donald T. & Bettejoe R. Pendleton Scholarship Endowment Fund  
 Phi Alpha Scholarship  
 Randall Popken Endowed Scholarship  
 Presidential Academic  
 Marshall "Digger" Procter  
 Jesse Lee & Armour McCluer Richardson Endowed Scholarship  
 Swan & Gaynelle Richardson Endowed Scholarship  
 Rick Roach Memorial Scholarship  
 Howard F. & Willie Dee Ross Memorial Endowed Scholarship  
 San Antonio Livestock Show & Rodeo Endowed Scholarship  
 Richard C. Schaffer Clinical Lab Sciences Scholarship  
 William Henry & Jessy Mays Sheffield Scholarship  
 Dick Smith Scholarship in Arts & Sciences  
 McKee Jane Smith Endowed Memorial Scholarship  
 Sociology Scholarship  
 Spanish Scholarship  
 The Springfield Family Scholarship in Criminal Justice  
 William H. Stanley, Sr. Scholarship  
 Stephenville Optimist Club Robert C. Fain Honorary Scholarship  
 David & Debbie Stanphill Scholarship  
 Leon B. Stinson Endowed Scholarship  
 Student Research Symposium Scholarship  
 Gregory Scott Sultemeier Criminal Justice Memorial Scholarship  
 Dr. Jesse L. Tackett Endowed Scholarship  
 Tackett-Stahnke Soil Science Scholarship  
 Tarleton Academic  
 Tarleton General  
 R.L. & Mattie Tate Memorial Endowed Scholarship  
 Joy Terry Endowed Scholarship in Chemistry  
 Lee Edwin Terry Endowment  
 Texas Pioneer Foundation Scholarship  
 I. B. Thomas Hydrology Scholarship  
 Dr. Thompson Theatre  
 Bernie Amos and Lorraine Yarbrough Trice Memorial Endowed Scholarship  
 W.O. Trogdon Endowment  
 Vance & Violet Terrell Scholarship in Nursing  
 Tarleton Alumni Association Endowed Scholarship  
 Tarleton Alumni Association Baylor Nursing Scholarship  
 Willie L. & Eve K. Tate Scholarship  
 Jewell Taylor Dietetics Scholarship  
 Texas Seed Trade Association Scholarship  
 Town & Country Bank Dublin High School Scholarship  
 Twentieth Century Club Scholarship  
 Two Plus Two  
 TXU Math & Science Scholarship  
 Dr. Sara Tyler Memorial Scholarship  
 Undergraduate Transfer Completion Scholarships for CIS and MGMT Majors

Lucile W. Whisenand Memorial Endowed  
Scholarship  
Evelyn Wisdom Memorial Endowed  
Scholarship

George Wiedebusch Scholarship  
Ida West Scholarship

**Presidential Honors Program**

Joy Gallant Archer Scholarship  
Daniel Ross Carpenter Presidential Honors  
Scholarship  
Frederick Thomas & Madeline Tolksdorf  
Crimmins Criminal Justice Presidential  
Honors  
Crimmins Criminal Justice Presidential  
Honors Scholarship  
Helen Crimmins and Aurelia Tolksdorf  
Presidential Honors Scholarship  
Herman Funston Honorary Endowed  
Scholarship for Presidential Honors  
Scholars  
Guin Lemke Presidential Honors  
Scholarship  
Roy & Mildred McKnight Endowed  
Scholarship  
Audrey Myers Memorial Scholarship for  
Presidential Honors Scholars

M.D. McElroy Presidential Honors  
Scholarship  
Will & Pearl Nix Presidential Honors  
Scholarship  
Robert & Ireta Pittman Endowed  
Scholarship  
Nita Todd Presidential Honors Scholarship  
Henry Todd Presidential Honors  
Scholarship  
Dr. James Clark Terrell Presidential  
Honors Scholarship  
Dora L. Willard & Ellen W. Willard Terrell  
Presidential Honors Scholarship  
J.L. Todd Presidential Honors Scholarship  
Town & Country Bank Presidential Honors  
Scholarship  
Clyde H. Wells Presidential Honors  
Scholarship  
Royce Wisenbaker Presidential Honors  
Scholarship

**Scholarships Based on Leadership & Other Criteria**

Agriculture Career Development Endowed  
Scholarship  
Agriculture Contest Scholarship  
Agricultural Services & Development  
Alumni Scholarship  
Allen Cattle Management Scholarship  
Ashley Beasley Memorial Scholarship  
Gary Wayne Brannon Scholarship  
Brown Foundation  
W.P. & Lucille Brummett Endowed  
Scholarship  
Major J.W. Burkett Memorial Scholarship  
B.M. Beck Endowed Scholarship  
John Caraway Memorial Endowed Nursing  
Scholarship  
Major William Clay, Jr. Memorial  
Scholarship  
COAHS Scholarship  
COBA Select Sires, Inc. Agricultural  
Scholarship  
Comanche County Scholarship  
DeLeon, Texas Ex-students Association  
Scholarship  
William Edwin Dyess Endowed  
Scholarship  
Congressman Chet & Lea Ann Edwards  
Scholarship  
Congressman Chet & Lea Ann Edwards  
(Second) Scholarship  
Erath County Retired Teachers Endowed  
Scholarship  
Bobby Fox Memorial Endowment  
Oscar Frazier Endowment

Jerry Flemmons Memorial Endowed  
Scholarship  
General Housing  
Golden Family Scholarship  
Harris Methodist Hospital-Erath County  
Endowed Scholarship In Sports  
Medicine  
Brian K. Iley Memorial Scholarship  
LTC Sam Jeffers ROTC Scholarship  
Larry Janca Kahlbau Endowed Scholarship  
Curtis L. Meeks Upward Bound  
Scholarship  
Judge & Mrs. Almon Maus Scholarship  
Lambda Chi Alpha Levi Jones Scholarship  
Willie, Wanda & W.F. Martin Trust  
Scholarship  
Mills County Scholarship  
Tolly & Florence Moore Endowed  
Scholarship  
W.L. & Barbara Nix Erath County  
Scholarship  
Otho & Ellen Phillips Endowed Scholarship  
Program to Acclimate Students to  
Scholastics (PASS)  
Resident Advisor Association  
Ruby Nell Ruth Endowed Scholarship  
Rennie & Hugley Memorial Scholarship in  
Nursing  
Jacob Sandlin Memorial Scholarship  
Dr. Verne & Pearl Kern Scott Endowed  
Scholarship  
SHS Class of 1961 Endowed Scholarship  
SHS/Tarleton Academic Reciprocal  
Scholars

Southwest Meat Assn. Foundation  
 Brett Spindor Memorial Endowed  
 Scholarship  
 Deanna Supercinski & Janna Walker  
 Memorial Scholarship  
 June Arthur Shannon Scholarship  
 Dan Shepherd Memorial Endowed Golf  
 Scholarship  
 Dr. W.H. Stanley, Sr. Scholarship  
 Student Endowment Scholarship  
 Tarleton Athletic Trainers Association  
 Scholarship Fund  
 Tarleton Parents Association Scholarship

Tarleton Professional Educators  
 Scholarship  
 TriCounty Agribusiness  
 TSU Foundation, Inc. Endowed  
 Scholarship  
 Lt. General H.G. "Pete" Taylor Endowed  
 Scholarship  
 TSU Meats Team Endowment  
 TAA Edwin Dyess Veteran Memorial  
 Scholarship  
 University Academic Leadership  
 Wichita Farm & Ranch Club Scholarship  
 W.J. Wisdom Endowment  
 Zonta Club Loy Patton Scholarship

**Scholarships Based on Need and Other Criteria**

Dextor & Leroy Ator Endowed Scholarship  
 Joy Gallant Archer Memorial Endowed  
 Scholarship  
 Sue Baker Scholarship  
 Dwain & Carolyn Bruner Endowed  
 Scholarship  
 Class of 1948 Endowed Scholarship  
 Richard & Suzy Coan Endowed  
 Scholarship  
 Josephine Garrett Donaldson Scholarship  
 M. S. & Meek Lane Doss Scholarship  
 Erath Publishers, Inc. Scholarship  
 Drucilla Eberhart George Memorial  
 Endowed Scholarship  
 Walter and Sara George Scholarship  
 Truby Glasscock Endowed Scholarship  
 Eleanor Golding Memorial Scholarship  
 Cora Rohne Goodman & Kings' Daughters  
 Nursing Alumnae Association Memorial  
 Scholarship  
 Willis-Gordon Endowed Scholarship  
 Greater Texas Foundation-Central Texas  
 Scholarship  
 E. R. & Sammie Henningsen Scholarship  
 Gladys Hale Endowed Scholarship  
 Dr. Gloria M. Hewlett Endowed  
 Scholarship

Reecie & Opal Jones Endowed  
 Scholarship  
 Mary Garrett Lindley Memorial Scholarship  
 Clifton J. Morvant Endowed Scholarship  
 Virginia Powell Scholarship  
 Presidential Need-Based Scholarship  
 Shanon Rasco Scholarship for Physically  
 Disabled Students  
 Removing Educational Barriers Endowed  
 Scholarship  
 Annie Myra Schuman Nursing Scholarship  
 Dr. Verne A. Scott Scholarship  
 Second Chance Scholarship  
 James H. & Betty Tally Endowed  
 Scholarship  
 Dean & Gloria Taylor/Kwik Kar Scholarship  
 Richard L. Thompson Endowed  
 Scholarship  
 Thormann Endowed Scholarship  
 Dimple Obedia Tunnell Endowed  
 Scholarship  
 Roger & Ruth Turney Memorial  
 Scholarship  
 TAA Don Winn Scholarship  
 Hal W. & Winnie F. Wright Endowed  
 Scholarship  
 Juanita Dixon Zonta Club Scholarship  
 Zonta Club Single Parent Scholarship

**Performance-Based Scholarships**

Band  
 John Caraway Memorial Endowed Music  
 Scholarship  
 Dr. Marie Meisel Cedars Memorial  
 Scholarship  
 Center Stage  
 Cheerleader  
 Choir  
 Cross Timbers Civic Choral Music  
 Scholarship  
 Drama Club Scholarship  
 Joe Fambro Memorial Endowed  
 Scholarship  
 Jerry Flemmons Drama  
 Mike Myers & Oscar Frazier Track/Field  
 Scholarship

Charles & Lucille Froh  
 John Franks Memorial Endowed  
 Scholarship  
 Daniel Parker Herd Memorial Endowed  
 Scholarship  
 Hunewell Band  
 Marguerite Landress Memorial Endowed  
 Scholarship in Music  
 Ethel Lewallen Fine Arts  
 Pearl Mahan Writing Scholarship  
 Mary Jane Mingus Endowed Scholarship  
 Donald W. Morton Music Scholarship  
 Music  
 Sue Medlen Music Scholarship  
 Piano Performance  
 Potishman Tennis

Swan & Erith Richardson Endowment  
 David C. Riggins Memorial Scholarship  
 Rodeo Activity  
 Rodeo Stall  
 TSU Rodeo Association Scholarship  
 ROTC  
 Earl Rudder Endowed Scholarship  
 Student Services Rodeo  
 Rick Tackett Memorial Scholarship  
 Herb Teat Endowment

Texan Stars  
 Daniel & Judy Thiebaud Rodeo  
 Scholarship  
 Town & Country Bank Rodeo Scholarship  
 Visual Art  
 Clyde H. Wells Fine Arts Scholarship  
 Jana Williamson Memorial Endowed  
 Scholarship  
 C.A. Wisdom Music Endowment  
 Marty Yates Rodeo Scholarship

**Tarleton State University also awards NCAA Division II Athletic Scholarships to male and female student athletes.**

### **OTHER AID**

#### **VETERANS' ASSISTANCE**

The Veterans Affairs Office, in the Registrar's area of the Administration Building, serves students eligible for educational benefits from the Veteran's Administration. Records are maintained and reports made to the Veteran's Administration on behalf of veterans, dependents, and active-duty service members enrolled at the University.

#### **Hazlewood Act**

A veteran need not have been eligible for or received GI educational benefits from the federal government to qualify for exemptions under the Hazlewood Act. However, veterans eligible for GI educational benefits must have exhausted their benefits.

Veterans may be eligible for exemption of tuition and certain fees if they:

1. were citizens of Texas at the time they entered the service,
2. have resided in Texas for at least 12 months before the date of registration,
3. were honorably discharged from the service;
  - a. were not discharged because of being older than 38 years;
  - b. were not discharged because of personal request.

Other requirements for exemption under the Hazlewood Act include:

1. ALL veterans applying for exemption must submit a copy of their DD214 and a letter from the Veteran's Administration certifying their veteran's benefits have been exhausted.
2. The exemption shall not exceed a cumulative total of 150 credit hours. Veterans should contact the Student Financial Aid Office for procedure to follow to determine eligibility.

#### **VOCATIONAL REHABILITATION**

The Texas Rehabilitation Commission offers assistance for tuition and required fees to students who are physically or otherwise challenged, provided the vocational objective selected by the unusually challenged person has been approved by an appropriate representative of the Commission. Through this state agency, other rehabilitation services are available to assist these students in becoming employable. Application for this type of assistance should be made to the nearest Rehabilitation Office. Address inquiries to: Commissioner, Texas Rehabilitation Commission, Jefferson Bldg., 1600 W. 38th Street, Austin, Texas 78731.

**TUITION AND STUDENT FEE EXEMPTIONS**

A student may qualify for legislative exemption from the payment of tuition and certain fees and charges according to the following conditions. Contact the Student Financial Aid Office for procedures for determining eligibility prior to the registration process.

**TARLETON STATE UNIVERSITY FEE EXEMPTIONS**

FEE TYPE	Categories							
	Clinical Lab. Science	Off-campus class	Corrections of Texas Dept.	Class at Texas Dept. of Corrections	from other nations of American	Valedictorian**	Hazlewood veteran	Foster care children
Tuition					X	X	X	X
Student services								X
Student center	X	X	X				X	X
Breakage deposit			X					X
Computer							X	X
Health							X	X
ID							X	X
International education							X	X
Laboratory							X	X
Testing							X	X
Instructional equipment							X	X
Library							X	X
Field placement							X	X
Agricultural facilities							X	X
Parking							X	X

\*\*Awarded yearly to the highest ranking graduate of any accredited high school in Texas. Recipients are exempt from tuition payment for the two long semesters of their freshman year, providing that they attend the same school for both semesters. Eligible students should send or bring their certificate to the Financial Aid Office prior to registration.

**FEE EXEMPTIONS, continued**

FEE TYPE	Categories				
	Blind & deaf	Children of POW or MIA	Concurrent enrollment within TAMUS	Concurrent enrollment state college (not TAMUS)	Concurrent enrollment line of duty killed or disabled in line of duty
Tuition	X	X	partial	partial	X
Student services	X	X	partial		X
Student center	X	X			X
Breakage deposit	X				
Computer	X	X			X
Health	X	X			X
ID	X	X			X
Internat'l education	X	X			X
Laboratory	X	X			X
Testing	X	X			X
Instruc. Equipment	X	X			X
Library	X	X			X
Field placement	X	X			X
Agri. Facilities	X	X			X
Parking	X	X			X

Claims for exemption from any charges and/or fees must be supported by evidence sufficient to enable the Student Financial Aid Office to verify the student's exempt status and determine the duration of the exemption and the fees and charges to which it is applicable. Supporting document(s) must be in the Student Financial Aid Office before a student registers.

## THE UNDERGRADUATE ACADEMIC PROGRAM

Undergraduate academic programs at Tarleton State University integrate the two necessary components of a liberal education: first, the broad basis of knowledge essential to the education of a citizen in a democracy; second, the particular knowledge and skills needed in fields of major and minor concentration essential to our modern technological society. To accomplish these goals for each student, University programs provide three choices:

1. Four-year degree programs in most academic areas, with courses necessary for certification in public teaching offered in education;
2. Pre-professional two- and three-year programs in most professional fields; and
3. Special programs designed to meet unusual requirements of an individual, usually consisting of a rearrangement of university-level subject matter courses for cogent reasons.

The general approach in any case is to require during the first two years an arrangement of courses presenting basic ideas and ideals of civilization and perfecting tools of the learning process. The foundations curricula for the first two years are essentially the same, except for a slight emphasis on mathematics and science for science and business majors and on language and communication skills for liberal arts majors.

Special emphasis on major and minor subjects comes in the third and fourth years. Here the choice is made by each student, normally at the end of the second year, but certainly by the end of the third year. A degree plan is developed in consultation with an academic advisor in the chosen field; thereafter, any changes in this plan must be approved by the academic advisor and the dean of the appropriate college.

### **UNDERGRADUATE DEGREE PROGRAMS**

Tarleton State University offers the following degree programs:

#### **Associates of Applied Sciences in Histotechnology degree**

#### **Associates of Applied Sciences in Medical Technology degree**

#### **Bachelor of Applied Arts and Sciences degree**

Occupational specialization in

Agriculture	Industrial
Business	Technical

#### **Bachelor of Arts degree**

Communications	Music
English	Political Science
History	Spanish

#### **Bachelor of Business Administration degree**

Accounting	Human Resources Management
Administrative Systems	Interdisciplinary Business
Computer Information Systems	Management
Finance	Marketing

#### **Bachelor of Fine Arts degree**

Art	Theatre
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#### **Bachelor of Music degree**

Music
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**Bachelor of Science degree**

Accounting	Exercise & Sport Studies
Administrative Systems	Finance
Agricultural Economics	General Agriculture
Agricultural Services & Development	Geosciences
Agronomy & Range Management	Horticulture & Landscape Management
Animal Industries	Human Sciences
Animal Production	Hydrology & Water Resources
Animal Science	Industrial Technology
Applied Science	Interdisciplinary Studies (Elementary Education)
Aviation Science	Interdisciplinary Studies (Agriculture)
Biology	International Agricultural Services
Biology-Animal	Liberal Studies
Business Administration	Management
Chemistry	Manufacturing Engineering Technology
Clinical Laboratory Science	Mathematics
Communications	Physics
Computer Information Systems	Political Science
Computer Science	Psychology
Criminal Justice	Sociology
Economics	Wildlife Management
Engineering Physics	

**Bachelor of Science Nursing degree** Nursing

**Bachelor of Social Work degree** Social Work

**Undecided as to major** The Division of General Studies advises all students who have not yet decided on their majors. Such students should schedule appointments with a member of the Division staff prior to their first semester of enrollment at Tarleton. Advisors in the Division refer students to campus services that help them select a major and provide academic advisement until such a selection has been made. More information about the Division of General Studies is on p. 57.

No secondary education degree program is available. However, secondary education certification courses may be a part of the curriculum leading to most Bachelor of Arts and Bachelor of Science degree programs for the purpose of secondary teacher certification. Students should consult both the College of Education for information concerning certification requirements and the specific academic department for their recommended degree program.

Please refer to the College of Graduate Studies in this catalog for information about graduate degree programs.



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Texas Picture here.

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# TARLETON UNIVERSITY SYSTEM CENTER — CENTRAL TEXAS

Killeen, Texas

Dr. MacGregor Stephenson, Executive Director

Room 101, Tarleton University System Center— Central Texas  
(254) 519-5447

Tarleton University System Center – Central Texas, born in the spirit of community cooperation, opened its doors on September 1, 1999, as the newest extension of Tarleton’s outreach of higher education. Tarleton – Central Texas is an upper-level institution offering junior- and senior-level undergraduate courses, bachelor’s degrees, and master’s degrees.

Tarleton – Central Texas has a diverse student population comprised of nearly 2,000 recent community college graduates, working adults, active-duty military, and returning students who are fulfilling educational requirements for career advancement or who seek personal enrichment. As a consequence, classes are offered during the day, in the evening, and on weekends to accommodate both full-time and part-time students. Advisors and support staff are available to assist with admission, financial aid, degree plans, and career planning.

Of the more than 80 degrees available to Tarleton students, 23 are currently offered at Tarleton – Central Texas. Several additional degree offerings from the Stephenville campus are under consideration, and academic partnerships with other universities and private organizations are being explored. In addition, expanded articulation agreements are being developed with several community colleges in central Texas.

Undergraduate degree programs currently offered at Tarleton – Central Texas include:

- Bachelor of Applied Arts and Sciences (p. 52, 136)
- Bachelor of Arts in History (p. 173)
- Bachelor of Arts in Political Science (p. 174)
- Bachelor of Business Administration (p. 127, 137)
- Bachelor of Science in Accounting (p. 127)
- Bachelor of Science in Applied Sciences (p. 53)
- Bachelor of Science in Aviation Science (p. 197)
- Bachelor of Science in Business Administration (p. 137)
- Bachelor of Science in Computer Information Systems (p. 130)
- Bachelor of Science in Computer Science (p. 203)
- Bachelor of Science in Criminal Justice (p. 177)
- Bachelor of Science in Interdisciplinary Studies (p. 151)
- Bachelor of Science in Liberal Studies (p. 51)
- Bachelor of Science in Nursing - RN to BSN (p. 211)
- Bachelor of Science in Psychology (p. 159)
- Bachelor of Social Work (p. 176)

Graduate degree programs include:

- Master of Arts in History (p. 259)
- Master of Business Administration (p. 234)
- Master of Criminal Justice (p. 262)
- Master of Education in Educational Administration (p. 242)
- Master of Education in Curriculum and Instruction (p. 240)
- Master of Education in Counseling (p. 253)
- Master of Science in Counseling Psychology (p. 257)
- Master of Science in Educational Psychology (p. 257)
- Master of Science in Human Resource Management (p. 237)
- Master of Science in Information Systems (p. 236)
- Master of Science in Liberal Studies (p. 226)
- Master of Science in Management and Leadership (p. 238)
- Master of Science in Mathematics (p. 266)

Tarleton – Central Texas is located at the corner of South Clear Creek Road and University Drive, just south of Highway 190 in Killeen. For more information, visit [www.tarleton.edu/centraltexas](http://www.tarleton.edu/centraltexas) or call (254) 519-5400.

## **STUDENT LIFE**

The Division of Student Life creates a campus environment for learning and development, serving student interests in every aspect of university life. To achieve these goals, the Vice President for Student Life supervises and coordinates programs for all aspects of student life. At Tarleton – Central Texas, these programs include special provisions for our working, adult, and military student populations.

### **STUDENT Life**

The Office of the Dean of Students promotes a campus environment that allows all students to learn and develop. The Dean serves as the University contact for student-related inquiries, grievances, and emergencies. The staff also serves as consultants to faculty and staff regarding student problems and concerns. This office enforces University policies, coordinating student legal services and providing information and support to students who want to become more involved in campus life. Staff members are available for appointments outside of regular business hours and in off-campus instructional locations such as Shoemaker High School and the Fort Hood Soldier Development Center.

The Student Leadership Advisory Forum is the representative voice of Tarleton – Central Texas students and brings the interests and concerns of students to the attention of the administration and University community. The Forum works cooperatively with the University administration on policies affecting students in the areas of academics, campus regulations, allocation of student service fees, and student membership on University committees, and works in conjunction with the Student Government Association when appropriate. It also initiates programs for the improvement and enrichment of the student body and the University community.

For more information regarding Student Life at Tarleton – Central Texas, come by Room 114 of the Tarleton – Central Texas building at 1901 S. Clear Creek, or visit us on the web at

[www.tarleton.edu/centraltexas/students.htm](http://www.tarleton.edu/centraltexas/students.htm).

Regular updates and announcements of concern to Central Texas students are posted on the Central Texas homepage at [www.tarleton.edu/centraltexas](http://www.tarleton.edu/centraltexas).

## **CAREER SERVICES**

Located in Room 114B of the Tarleton – Central Texas building, the Career Services Center assists students in the selection of a career field. The Pinpoint Guidance System, an interactive computer program, and other career inventories provide feedback for occupational preferences based on personality profiles and personal value systems. Personal career counseling sessions are scheduled by appointment. Career services sponsors four local job fairs each year, and on-campus interviews with selected employers are available. Electronic resume posting and registration is available. Local full and part-time job listings are posted on a bulletin board in the center and can be found on the Career Services homepage.

Resume assistance, mock interviews, business etiquette dinners, and career development workshops are available to assist students with their full-time job search. To find out more about our services, visit [www.tarleton.edu/~careers/](http://www.tarleton.edu/~careers/).

## **HOUSING**

Tarleton State University – Central Texas maintains no residence facilities at the Central Texas location, but has contracted with adjacent Central Texas College to provide residential services for enrolled students. A five-day per week meal plan is also available. These housing and dining facilities are within walking distance of the Tarleton – Central Texas building. Students interested in living in the residence halls at Central Texas College may contact the Office of the Dean of Students for a residence hall application form or for more information. All payments for housing are arranged between the student and Central Texas College.

## **FINANCIAL AID**

The Office of Financial Aid offers student loans, grants, work opportunities and scholarships. For more information about financial assistance, please refer to page 64 in this catalog, visit the Office of Financial Aid in room 114 of the Tarleton – Central Texas building or visit us online at [www.tarleton.edu/~finaid/](http://www.tarleton.edu/~finaid/).

## **LIBRARY SERVICES**

Tarleton—Central Texas shares library resources and facilities with the Oveta Culp Hobby Library of Central Texas College. The building is located directly adjacent to the duck pond. The shared collection includes more than 200,000 book and microform items, 400 print periodical subscriptions, and over 160 electronic databases. The Library also houses a computer lab, law library, and audio-visual resources. Librarians from both Tarleton and CTC are available to assist students with the use of library resources and services.

Interlibrary loan requests include the exchange of books and articles from Stephenville's Dick Smith Library. This electronic request system (ILLiad) is at <http://illiad.tarleton.edu/illiad/logon.html>. A courier delivers materials between the Killeen and Stephenville campuses two times each week.

## **PARKING AND AUTOMOBILE REGULATIONS**

All vehicles owned, parked, or operated on campus at any time by students, faculty, and staff should be registered with the Office of University Police. All student vehicles must be registered at the beginning of each semester or at any time they are brought onto campus. Everyone applying for vehicle registration must furnish a driver's license and a vehicle license number. Students, faculty, and staff are responsible for familiarizing themselves with the **Traffic and Parking Regulations**. Your Tarleton – Central Texas parking permit allows you to park at the Center building on 1901 S. Clear Creek and on the Central Texas College campus.

Students enrolling in courses on Fort Hood must secure an additional pass to enter the installation. Please consult our website, [www.tarleton.edu/centraltexas](http://www.tarleton.edu/centraltexas) at the beginning of each semester for information on how to secure your permit.

## **RECREATIONAL SPORTS**

Participation in competitive and recreational sporting activities is an essential part of the educational experience. Students at Tarleton – Central Texas may use the Recreational Sports facilities at adjacent Central Texas College at no charge; students should have their ID card validated in the Office of the Dean of Students to be eligible to use this facility.

Students wishing to participate in intramural, local or city league competitions may secure sponsorship for Tarleton teams by contacting student services in Room 114.

## **STUDENT ACTIVITIES**

Participation in organizations and activities adds an important dimension to the college experience. In addition to making friends, students have the opportunity to develop leadership skills that are important for their future. Students may participate in a variety of recognized organizations, including academically-focused groups, honor societies, and a variety of special interest associations. Sponsorship for special activities, conferences and speakers is available through the Office of the Dean of Students.

Students and their families are welcomed at several campus-wide activities during the year. In addition, free transportation is provided for selected activities occurring on the Tarleton campus in Stephenville. For more information on upcoming events, visit us on the web at [www.tarleton.edu/centraltexas/students.htm](http://www.tarleton.edu/centraltexas/students.htm).

## **STUDENT COUNSELING SERVICES**

Tarleton – Central Texas maintains a referral bank of local counseling services that students may consult when confronted with a variety of personal concerns. In addition, the Student Counseling Center website offers a variety of online resources and self-help materials at [www.tarleton.edu/~counseling/](http://www.tarleton.edu/~counseling/). Students in need of referrals or other assistance should contact the Dean of Students in Room 114. All inquiries are held in confidence. Confidentiality is maintained to the limits provided by Texas law and professional ethics, and no record of counseling is made on academic transcripts.

Regular outreach sessions and programming on special issues are provided throughout the semester and are announced on our website at [www.tarleton.edu/centraltexas/students.htm](http://www.tarleton.edu/centraltexas/students.htm).

## **STUDENT PUBLICATIONS**

The Office of Student Publications, located at Tarleton's main campus in Stephenville, serves the University by providing the campus newspaper, the yearbook and the student handbook.

The J-TAC is the official newspaper of the student body and is published weekly during the fall and spring semesters and once during the summer. Tarleton – Central Texas students are eligible to apply for paid positions on the J-TAC staff. The J-TAC is also available online at [www.tarleton.edu/~j-tac](http://www.tarleton.edu/~j-tac)

The Grassburr is the University yearbook that chronicles key events, activities and programs that occur throughout the academic year and displays pictures of students and student organizations.

The Student Handbook/Planner provides a detailed explanation of Tarleton State University services, rules, and regulations and policies of The Texas A&M University System. The handbook is available at the beginning of the fall semester and can be obtained through the Office of the Dean of Students or online at [www.tarleton.edu/~stuserv/handbook](http://www.tarleton.edu/~stuserv/handbook).