

13. Are you a current employee of Fort Worth ISD? Yes _____ No _____
14. Have you previously worked for Fort Worth ISD? Yes _____ No _____ What years? _____
15. Are you related to a FWISD school board member? Yes _____ No _____

16. CERTIFICATION AREA: Please rank in order of preference:

_____ [Early Childhood through Grade 6 – Generalist with English as a Second Language](#) (limited number accepted)

_____ [Early Childhood through Grade 6 - Bilingual Generalist](#) (requires proficiency in both English and Spanish)

_____ [Grades 4 through 8 Generalist with English as a Second Language](#)

_____ [Grades 4 through 8 - Middle School Content Certification with English as a Second Language Option](#)

If middle school, check the teaching field(s) below. Refer to the [Academic Requirements for Grades 4-8](#)

_____ Mathematics _____ Science _____ Mathematics/Science

_____ [Special Education - EC-12](#) (limited number accepted)

_____ [Grades 8 through 12 - High School Certification with English as a Second Language Option](#)

_____ [6-12 French or Spanish](#)

Check the teaching field(s) below. Refer to the [Academic Requirements for Grades 8-12](#).
Secondary Teaching Fields require a minimum of 24 semester hours in subject(s) listed below; 12 of the 24 hours must be upper division or 12 hours and passing scores on the appropriate TExES exam.

_____ Chemistry _____ Physical Science
 _____ French _____ Science
 _____ Life Science _____ Spanish
 _____ Mathematics _____ Physics/Mathematics

17. List dates and describe all work or volunteer experience in which you were actively involved with children. Continue on a separate sheet if necessary.

18. Have you ever taught on an emergency or out-of-state certificate? Yes _____ No _____

If yes, please provide the subject and grade taught: _____ Date _____

School District _____ City, State _____

19. Have you previously applied for admission to any other teacher educator program? Yes _____ No _____
 If admission was denied, or if you did not complete the program, provide a statement of explanation on a separate sheet. Include admission date, dates of enrollment, name of program director, and reason for not completing the program.

20. **Work References:** Please list information relating to your three (3) most recent work experiences. Begin with the most recent experience. Please provide full names and titles for your supervisors and complete mailing addresses.

Supervisor _____ Place of Employment _____
MS – MR – DR

Address _____ Phone _____
STREET CITY STATE ZIP

Dates: Full Time _____ Part Time _____ Manager/Supervisor? _____ Yes _____ No
FROM: MO/YR – TO: MO/YR FROM: MO/YR – TO: MO/YR

Description of Responsibilities _____

Reason for leaving _____ Date we may contact current employer _____

Supervisor _____ Place of Employment _____
MS – MR – DR

Address _____ Phone _____
STREET CITY STATE ZIP

Dates: Full Time _____ Part Time _____ Manager/Supervisor? _____ Yes _____ No
FROM: MO/YR – TO: MO/YR FROM: MO/YR – TO: MO/YR

Description of Responsibilities _____

Reason for leaving _____

Supervisor _____ Place of Employment _____
MS – MR – DR

Address _____ Phone _____
STREET CITY STATE ZIP

Dates: Full Time _____ Part Time _____ Manager/Supervisor? _____ Yes _____ No
FROM: MO/YR – TO: MO/YR FROM: MO/YR – TO: MO/YR

Description of Responsibilities _____

Reason for leaving _____

21. Please select the appropriate background designation: Mid Career Change _____ Para-Professional _____
College Graduate Within the Last 2 Years _____ Military _____ Other _____

A complete application submitted to the TMATE-FWISD Office consists of:

- **TMATE-FWISD Application** with all sections completed (this form)
- **Official score report showing passing scores on all three sections of either** the Texas Higher Education Assessment (THEA), or the Texas Academic Skills Program (TASP), or the Accuplacer test **or** Acceptable Graduate Record Exam (GRE) scores if seeking a Master Degree in Curriculum and Instruction at Tarleton State University
- **Application for Graduate Studies and \$30 non-refundable application fee.** Check or money order made payable to Tarleton State University.
- **2 official transcripts** from every college or university you have attended. Official transcripts should arrive in the TMATE-FWISD office in sealed envelopes. Preliminary analysis of your application may be conducted based on unofficial copies of transcripts. Admission will not be granted until all official transcripts are on file in the TMATE-FWISD office.

Note: Transcripts from a college/university outside of the United States must be equivocated by an approved agency. For a list of approved agencies, please click [here](#).

Criminal History Disclosure: Pursuant to Texas Education Code §22.082, the State Board for Educator Certification (SBEC) may access any criminal history information pertaining to you and held by any law enforcement or criminal justice agency. SBEC may refuse to confer state certification based on such criminal history information. Applicants must submit fingerprints to SBEC for review before any certification will be issued. For general information, please visit the fingerprinting FAQ page at http://www.sbec.state.tx.us/SBECOnline/faq_fingerprinting.asp. To access the actual form required by Fort Worth ISD, please click on the following link: http://www.fwisd.org/hr/Documents/crime_check_form.pdf

Pursuant to Texas Education Code §22.083, a school district and private school may access any criminal history information pertaining to you and held by any law enforcement or criminal justice agency. A school district or private school may refuse to employ you based on your criminal history. A school district or private school must report to the State Board for Educator Certification if the school district or private school obtains or has knowledge that an applicant or holder of a teaching certificate has a criminal history.

American with Disabilities Act: It is the policy of Tarleton State University and Fort Worth ISD to comply with the American with Disabilities Act and other federal, state, and local laws. PLEASE NOTE: Applicants with disabilities may request appropriate accommodation by contacting the Director of Disability Services at Tarleton State University, 254-968-9400. Formal accommodation requests cannot be made until the student has been admitted to Tarleton. However, students are encouraged to make initial contact well in advance of this time to clarify documentation requirements and to allow time to arrange possible accommodations.

By signing this application, you acknowledge that:

- The contents of this application are true and correct to the best of your knowledge.
- You must meet both the screening requirements for admission to the TMATE-FWISD program as well as the screening requirements for employment in the Fort Worth ISD.
- A criminal history check will be conducted as part of your application.
- Satisfactory performance in all aspects of the pre-internship course work is required as a prerequisite for employment with the Fort Worth ISD.
- Admission to TMATE-FWISD is determined by a comprehensive evaluation of your application. Applicants meeting the minimum entry requirements will be evaluated for admission based upon the following criteria:
- Academic aptitude
- Proficiency in reading, mathematics, and written communication.
- Proficiency in reading, writing and oral Spanish and English for Elementary Bilingual positions. (Passing a FWISD District test in English and Spanish is required for a bilingual teaching position.)
- Quality of work experience and character references.
- Proficiency in oral communication and critical thinking.
- Preference may be given to applicants who apply for certification in which a shortage of certified teachers exists.
- False or misleading information may constitute grounds for denial of admission or dismissal from the program.

Upon receipt of this application, you will be mailed an Observation Log Packet. Admission to TMATE-FWISD requires you to document 30 hours of classroom observation in Fort Worth ISD schools. The Observation Log due date is posted on the [TMATE-FWISD Calendar](#).

Signature of Applicant

Driver License Number/State

Date

Please send complete application and attachments to:

**TMATE-FWISD
7400 Garza Avenue
Fort Worth, Texas 76116**