

# TMATE

## Tarleton Model for Accelerated Teacher Education Tarleton State University Application for Admission

Please provide complete information for each item. For assistance, contact TMATE Offices.  
**MARCH 31: APPLICATION DEADLINE FOR ALL CERTIFICATION LEVELS.**  
An Observation Packet will be mailed with your admission letter.

Please select the location where you will complete your TMATE courses? \_\_\_\_\_ Stephenville \_\_\_\_\_ Killeen

1. Name \_\_\_\_\_ SSN \_\_\_\_\_  
LAST FIRST MIDDLE MAIDEN

2. Address \_\_\_\_\_ City \_\_\_\_\_ ST \_\_\_\_\_ Zip \_\_\_\_\_  
Current

3. Address \_\_\_\_\_ City \_\_\_\_\_ ST \_\_\_\_\_ Zip \_\_\_\_\_  
Permanent

4. Home Phone \_\_\_\_\_ 5. Cell Phone \_\_\_\_\_

6. Work Phone \_\_\_\_\_ 7. Name you prefer to be called \_\_\_\_\_

8. Email \_\_\_\_\_

9. Level and content you intend to pursue: Generalist: [EC-6/ESL](#) \_\_\_\_\_ [4-8/ESL](#) \_\_\_\_\_ [EC-12 Spec Ed](#) \_\_\_\_\_

[4-8 Content Area](#) \_\_\_\_\_ [6/8-12 & EC-12 Content Area](#) \_\_\_\_\_

10. List below all colleges, junior colleges, and/or universities you have attended.

| Institution | Dates Attended | Degree | Major/Minor |
|-------------|----------------|--------|-------------|
|-------------|----------------|--------|-------------|

|       |       |       |       |
|-------|-------|-------|-------|
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |

Are you currently enrolled? If so, where? \_\_\_\_\_

Provide unofficial transcript or class schedule showing name of university to verify current enrollment.

TMATE requires passing scores on either the [Accuplacer](#), [THEA](#) or TASP for applicants choosing not to apply TMATE courses toward the Master of Education in Curriculum & Instruction. The General [GRE](#) is required for those applicants who will seek the higher degree. Test scores must be on file with Tarleton State University by date indicated on the [TMATE Calendar](#). Please indicate the date the test was/will be taken.

11. Have you taken the Accuplacer, THEA or TASP? Yes \_\_\_\_\_ No \_\_\_\_\_ Date \_\_\_\_\_

12. Do you plan to pursue a graduate degree after completing certification? Yes \_\_\_\_\_ No \_\_\_\_\_  
Acceptable scores on the General GRE are required for those planning to apply a portion of their TMATE credits toward a Master of Education Degree in Curriculum & Instruction from Tarleton State University.

13. Have you taken the GRE - General Graduate Record Exam? Yes \_\_\_\_\_ No \_\_\_\_\_ Date \_\_\_\_\_

14. State how you found out about TMATE: Friend - ISD - University - Regional Service Center - Another Teacher -  
Internet - Other \_\_\_\_\_



19. Have you previously made application to TMATE? Yes \_\_\_\_\_ No \_\_\_\_\_ If so, when? \_\_\_\_\_
20. Have you previously applied for admission to any other teacher education program? Yes \_\_\_\_\_ No \_\_\_\_\_  
If admission was denied, or you did not complete the program, provide a statement of explanation on a separate sheet.  
Include admission date, dates of enrollment, name of program director, and reason for not completing the program.
21. Have you ever taught on an emergency or out-of-state certificate? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, please provide the  
subject and grade taught: \_\_\_\_\_ Dates \_\_\_\_\_  
School District \_\_\_\_\_ City, State \_\_\_\_\_
22. Are you able to relocate in order to obtain an employing district? Yes \_\_\_\_\_ No \_\_\_\_\_
23. Distance in miles (one-way) you are willing to commute daily to an employing district. \_\_\_\_\_
24. Are you a United States citizen? Yes \_\_\_\_\_ No \_\_\_\_\_ 25. Are you a military veteran? Yes \_\_\_\_\_ No \_\_\_\_\_

**Americans with Disabilities Act.** It is the policy of Tarleton State University to comply with the Americans with Disabilities Act and other federal, state and local laws. Applicants who believe they have a disability may request appropriate accommodation by contacting Tarleton State University personnel:

Tarleton State University – Stephenville: Director of Student Disability Services • [www.tarleton.edu/~sds](http://www.tarleton.edu/~sds)  
Box T-0780 • Stephenville, Texas 76402 • 254-968-9400 • Fax: 254-968-9668

Formal accommodation requests cannot be made until the student has been admitted to Tarleton. However, students are encouraged to make initial contact in advance to clarify documentation requirements and to allow time to arrange possible accommodations.

**Criminal History Disclosure.** Pursuant to Texas Education Code §22.082, the State Board for Educator Certification (SBEC) may access any criminal history information pertaining to you and held by any law enforcement or criminal justice agency. SBEC may refuse to confer state certification based on such criminal history information. Applicants must submit fingerprints to SBEC for review before any certification will be issued. For more information, please visit [http://www.sbec.state.tx.us/SBECOnline/faq\\_fingerprinting.asp](http://www.sbec.state.tx.us/SBECOnline/faq_fingerprinting.asp).

Pursuant to Texas Education Code §22.083, a school district and private school may access any criminal history information pertaining to you and held by any law enforcement or criminal justice agency. A school district or private school may refuse to employ you based on your criminal history. A school district or private school must report to the State Board for Educator Certification if the school district or private school obtains or has knowledge that an applicant or holder of a teaching certificate has a criminal history.

**Submit your application as soon as possible.** Do not wait for receipt of Accuplacer, THEA or GRE scores. Indicate the date you will complete the test. A preliminary analysis of your coursework may be conducted based on unofficial transcripts. You may be conditionally admitted pending current courses with proof of current enrollment. All entry requirements must be met before enrollment in Summer Session I.

**Submit the completed Application for Graduate Studies and \$30 non-refundable application fee to the TMATE Office with your TMATE Application.** After we have processed your TMATE Application, we will submit your Graduate Application to the College of Graduate Studies. If you are *currently* enrolled in the College of Graduate Studies, notify the TMATE Office.

**Submit official scores from the Accuplacer, THEA or TASP or General GRE test no later than date indicated on [TMATE Calendar](#).** Applicants not pursuing a master degree, must present passing scores on all 3 sections of either the THEA, TASP or Accuplacer. Applicants pursuing a Master of Education Degree in Curriculum & Instruction must submit acceptable GRE scores for admission by the College of Graduate Studies.

**Submit official transcripts from each college or university you have attended, excluding Tarleton.** Transcripts may accompany your application or be sent directly to the TMATE Office from the conferring institution.

**Applicants will not be presented to the Advisory Council to be considered for Conditional Admission until entry test scores, official transcripts, and Graduate Application with filing fee are on file in the appropriate TMATE Office.**

**By signing this application, you acknowledge that:**

- The contents of this application are true and correct to the best of your knowledge.
- You must meet both the screening requirements for admission to the TMATE program as well as the screening requirements for employment in a district in which you serve your internship.
- A criminal history check will be conducted as a part of your application for the Probationary Certificate, and may be conducted prior to beginning your Observation Requirement.
- Satisfactory performance in all aspects of the pre-internship course work is a prerequisite for beginning the internship.
- Meeting the entry requirements does not constitute a guarantee of admission. Admission to TMATE is determined by a comprehensive evaluation of your application. Applicants meeting the minimum entry requirements will be evaluated for admission based on the following criteria:
  - academic aptitude
  - proficiency in reading, mathematics and written communication
  - quality of work experiences and character references
  - proficiency in oral communication and critical thinking.
- The TMATE Advisory Council evaluates applicants and makes final admission decisions.
- Preference may be given to applicants who apply for certification in which a shortage of certified teachers exist.
- False or misleading information may constitute grounds for denial of admission or dismissal from the TMATE program.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Driver License Number/State

\_\_\_\_\_  
Date

**Please forward complete application and attachments to either:**

Dr. Steven Harris  
TMATE Director  
Curriculum & Instruction  
Box T-0290  
Stephenville Texas 76402  
254-968-9095

Dorleen Hooten  
TMATE Coordinator – Killeen  
2301 Atkinson Avenue  
Building #3  
Killeen Texas 76543  
254-336-0163

Toll Free Tarleton Campus Number: 866-342-2893 • Website: [www.tarleton.edu/~TMATE](http://www.tarleton.edu/~TMATE)

**FOR OFFICE USE ONLY**

DATE RECEIVED \_\_\_\_\_ ANALYSIS DATE \_\_\_\_\_ REVIEW DATE \_\_\_\_\_ CAMPUS: \_\_\_\_\_

|   |                                    |
|---|------------------------------------|
| THEA/TASP _____                           | OFFICIAL TRANSCRIPTS _____         |
| ACCUPLACER: WRT _____ RDG _____ MTH _____ | PERSONAL REFERENCES _____          |
|   | EMPLOYEE REFERENCES _____          |
| GRE: VERBAL _____ QUAN _____ TOTAL _____  | CERTIFICATION HOURS COMPLETE _____ |
| LAST 60 HRS _____                         | OBSERVATION LOGS RECEIVED _____    |

DATE MATERIALS SENT TO GRADUATE OFFICE: \_\_\_\_\_

APPLICATION \_\_\_\_\_ FEE \_\_\_\_\_ TRANSCRIPTS \_\_\_\_\_

DATE REPLY SENT \_\_\_\_\_ ADMISSION STATUS: CONDITIONAL \_\_\_\_\_ DENIED \_\_\_\_\_

COMMENTS: \_\_\_\_\_

08/09