Update my organization
Update Forms must be filed at the beginning of every semester or when officers change. This is how we get important information to orgs. Do this *on our website!*

Register in OrgSync
All orgs will register with our new program, OrgSync. This is the perfect way to keep a roster of all members, get information out, keep a calendar, and is the NEW WAY TO FILE ACTIVITY PERMITS with StuAct.

Review the Handbook
Every organization is responsible for reviewing the Organizational Handbook. This is available *on our website for your review. This handbook contains important information on student organization policy/procedures.

Sign Up for…
Howdy Week, Transition Week, Move In Orgs can host events during HW with TSU’s money! Help new students move in and adjust to campus while getting your organization name out there. Find all the information and registration forms *on our website!*

Risk Management
All student organizations are required to attend Risk Management Training annually. For a list of training dates visit us *on our website.

Driver Safety Training
All drivers during a university-sanctioned event must be driver safety trained. Sign up online or contact Stan Swam at 254.968.9592.

Banner in the TSC
Have you noticed the org banners in the TSC Food Court area? Yours can be added! Banners are 33.25x48.25 inches and should be in landscape format. Have your banner made with your org’s general info on it and bring it by the StuAct/TSC office for us to hang it. DEADLINE is July 31 for this academic year.

O-Zone
Just for student orgs! Copies, lamination, banner printing, computer lab, printers, flat screen TV and more are available. We can help with all your org needs. Don’t forget to load your org Texan Card too!

Save the Date!
**Org Luncheon**- September 6
All org presidents are expected to attend for detailed info on changes for student orgs.

**OrgSync Training**- September 10-11
All org presidents are expected to attend this training to set up their group with OrgSync.

**Family Weekend**- September 21-23
To participate in the Texan Tailgate or add activities to the Family Weekend schedule, contact Parent Relations at 254-968-9490.

**Homecoming**- October 15-20
Be on the lookout for the theme and info on how to participate in Silver Bugle Hunt, Purple Out Picnic, Yell Contest, Parade and more.

**Halloween Carnival**- October 30
The annual Halloween Carnival will attract 1,000-1,500 local children and their families. This is a great opportunity for your org to give back to the community and raise funds. Details will be sent later in the semester.

**Silver Taps**- April 11, 2013
The Silver Taps Ceremony is held each spring to honor faculty, staff, students, alumni and friends who have passed away over the previous year.

**Leadership and Service Awards**- April 26, 2013
There are several org awards designed to honor your accomplishments. Watch our *website for more information.

Let Us Help!
If you need assistance for any organizational event/activity visit Student Activities, Thompson Student Center 103, call 254-968-9256 or email stuact @tarleton.edu.

*Check out our website, www.tarleton.edu/studentactivities*