

**REQUEST FOR TEXAN GATEWAY AGREEMENT EXTENSION
SPRING 2012
Student Success**

Date: _____

Student Name: _____ Tarleton ID: 000_____

Phone: _____

E-Mail Address: _____ @go.tarleton.edu.

Introduction:

The purpose of this document is for you to provide important information to the Student Success Appeals Committee, in support of your petition for special consideration for a TEXAN GATEWAY PROGRAM EXTENSION. Such agreements are sometimes granted to students who can make a **COMPELLING** case that they have been subject to extenuating circumstances, that they deserve “one more chance” to meet their TEXAN GATEWAY PROGRAM AGREEMENT and/or bring their Total Institution Grade Point Average (GPA) above 2.0, and achieve good academic standing. It must be realistic for you to make the needed corrections in **one** semester.

The fact that you have been placed on **WARNING** means that your grades were unsatisfactory for the Fall 2011 semester. This is a matter of concern to the University and, of course, to you. According to original TEXAN GATEWAY PROGRAM AGREEMENT, you must have been in “**GOOD STANDING**” and completed at least one mathematics or English course during the Fall 2011 semester, to be allowed in to enroll in subsequent semesters. Completion in this context means a “**C**” or better in a developmental course and a “**D**” or better for other courses. There might be other conditions of the TEXAN GATEWAY PROGRAM AGREEMENT that you might not have met as well. Consequently, you are requesting an exception to the terms of the TEXAN GATEWAY PROGRAM AGREEMENT. We attempt to be fair and supportive of our students, but we cannot make these accommodations unless clearly justified.

Student Success Appeals Committee will examine the information you present here to determine if special consideration seems warranted.

Explanation of your situation:

Having been placed on WARNING means that your Total Institution GPA was not satisfactory during your first semester at Tarleton. So, the question you are answering here is: “What can/will I do differently from previous semesters to repair my GPA?”

NOTE: IF YOU ARE GRANTED A TEXAN GATEWAY PROGRAM AGREEMENT EXTENSION AND DON'T FULFILL IT IN THE SPRING 2012 SEMESTER, YOU MAY LOSE THE CHANCE FOR FUTURE RENEWALS.

The special consideration you are requesting requires that you must be able to honestly answer YES to ALL of the items below before the Student Success Appeals Committee will consider making an exception in your case:

1. Your Total Institution GPA can definitely be numerically raised to 2.00 or above in one long semester (or both summer sessions) on the approved amount of coursework; AND
2. You have a specific plan for doing that, which revolves around **re-taking courses** with low grades; AND
3. Those courses are available in the upcoming term; AND
4. Given your academic performance thus far, you have a reasonable chance of getting the added grade points needed to raise your Total Institutional GPA above 2.00; AND
5. You **can and will** make significant changes in your academic routines and priorities (including things such as study habits, personal life, extracurricular activities, employment obligations, class attendance, getting appropriate help, etc.) to meet your academic goals in the upcoming semester; AND
6. You are willing to cooperate with the Dean in ALL of the obligations that are part of the TEXAN GATEWAY PROGRAM AGREEMENT EXTENSION including enrollment **in DGS 102 – University Seminar II** and no less than three meetings during the **Spring 2012** semester with an advisor from Student Success Programs.

In order to provide these assurances you must give written answers to the following questions and bring this completed document to Student Success and make an appointment with Student Success Appeals Committee for **January 5 or 6, 2012**. Failure to make an appointment on **January 5 or 6, 2012 by NOON on January 4, 2012** will result in the termination of your classes for the Spring 2012 and cancellation of your TEXAN GATEWAY PROGRAM AGREEMENT. The Committee will talk with you about these issues, before considering a TEXAN GATEWAY PROGRAM AGREEMENT EXTENSION request. If you need assistance in completing this request, please meet with Ms. Faulkner or Ms. Rodriguez (Thompson Student Center, Room 15; 254-968- 9707) between **prior to your scheduled meeting on January 5 or 6, 2012**.

Your academic situation is serious and your serious attention and priorities given to this process can have a significant bearing on whether your request is denied or approved. Follow all the steps below and respond accordingly:

1. **SHOW THAT YOU CAN GET THE POINTS YOU NEED IN ONE MORE TERM.**
Use your current transcript to do the calculations on the following chart and fill in the blanks below:

a.	Your TOTAL INSTITUTION GPA HOURS (from transcript)	
b.	TOTAL INSTITUTION GPA HOURS above multiplied by 2.0 (this number of Quality Points you need for a INSTITUTION 2.0 GPA)	
c.	Your TOTAL INSTITUTION Quality Points (from transcript)	
d.	Subtract the value on line “c” from the value on line “b” (this is the number of grade points you will have to make up in this semester)	

Is it feasible and realistic that you can attain all those points in one semester?
EXPLAIN:

2. **THINK ABOUT WHAT COURSES YOU CAN REPEAT TO GAIN THE NEEDED POINTS.** (See guideline on course load below) You should not take new courses until you repair your GPA since this also raises your number of hours. Taking new courses does not help your GPA as much and can easily pull it down.

- For 1-hour courses these grade point values apply: F=0 D=1 C=2 B=3 A=4
- For 2-hour courses these grade point values apply: F=0 D=2 C=4 B=6 A=8
- For 3-hour courses these grade point values apply: F=0 D=3 C=6 B=9 A=12
- For 4-hour courses these grade point values apply: F=0 D=4 C=8 B=12 A=16

For example, if you repeat a 3-hour course in which you have a D(3) and you raise it to a B(9), you gain 6 new points. If you raise an F(0) to a C(6), you also gain 6 new points. And so on. Raising an F or D to a C or B can be worth more to your GPA than making an A or B on a new course!

List **ALL** of your courses with grades of D or F here:

Course	Grade

3. **WHAT LOAD SHOULD YOU TAKE?** We recommend taking the **SMALLEST** load possible that will realistically attain the maximum grade points possible, certainly the minimum needed. Here are guidelines that you should consider:

- a. You may not take more than 14 hours while on a TEXAN GATEWAY CONTRACT extension.
- b. If you have a half-time job or equivalent, you should not take more than 14 hours.
- c. If you work more than half-time, you should stay between 12 and 14 hours, depending on the nature of the classes. **REMEMBER, IN PREVIOUS SEMESTER WHAT YOU WERE DOING DIDN'T WORK – DON'T REPEAT THE SAME MISTAKES!!!**

4. **WRITE DOWN YOUR PROPOSED SCHEDULE** for the next semester in the chart below. Check the schedule for the upcoming term to see whether or not the courses you need are available and are offered at a time you can take them. **MAKE A REALISTIC AND CONSERVATIVE ESTIMATE OF GRADES you can likely make in these courses.** Fill in the appropriate information for each course listed.

Course	New Hours	Repeat Hours	Previous Grade	Previous Points	Estimated New Grade	Point Gain
Total NEW Hours (if any)		XXXX XXXX	XXXXX XXXXX	XXXXX XXXXX	Total Point GAIN	

5. **CALCULATE YOUR “EXPECTED” INSTITUTION GPA:**

$$\text{New Institution GPA} = \frac{(\text{Total Institution Quality Point} + \text{Total Point Gain})}{(\text{Total Institution GPA Hours} + \text{Total New Hours})}$$

$$\text{New GPA} = \left(\frac{\text{_____} + \text{_____}}{\text{_____} + \text{_____}} \right)$$

$$\text{Expected GPA} = \text{_____}$$

Note: Do some “what if’s” to see what would be the lowest grades you could make in the courses and still earn a 2.0 GPA.

EXPLAIN WHY YOU BELIVE IT IS REALISTIC THAT YOU CAN MAKE THESE GRADES. (you may write on the back side of this page)

6. **WHAT WILL YOU DO DIFFERENTLY?** Be honest with yourself. Obviously, something you were doing in the past semesters didn’t work very well. Your school habits must change. List specifically the things you will do to reach your goal.

9. If you are granted a TEXAN GATEWAY PROGRAM AGREEMENT EXTENSION, you will be signing an agreement to take specific courses to raise your Total Institution GPA equal to or greater than 2.00 by the end of the upcoming term. You will be required to enroll in DGS 102 – University Seminar II and meet with advisors from Student Success Programs three times during the Spring 2012 semester to discuss your courses. You may also be asked to do other things such as passing all courses taken, working closely with your advisor, and arranging for tutoring or other type of support.

If allowed an extension to your TEXAN GATEWAY PROGRAM AGREEMENT, will you comply with all requirements **YES / NO**

Do you understand that if you do not comply with ALL the terms of the Contract that you may not be allowed future enrollment, REGARDLESS OF YOUR TOTAL INSTITUTION GPA?

YES / NO

Signature of Student

Date

(You may add any additional comments you wish to make)

Bring this completed document to your appointment.

Student Success Appeals Committee Notes:

Hearing Date/Time: _____

Texan Gateway Program Agreement Extension

Action: _____ Approved _____ Denied

Dean of Student Success or Designee

Date