

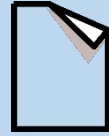
# The Division of Research, Innovation and Economic Development's Research Contract Process at a Glance



You have an opportunity to work with a funder through a research contract.



Notify our office by completing the Notice of Intent to Seek External Funding (NOISE) form and indicate that it is a research contract.



Once we have the NOISE form (and draft contract if available), we will create a proposal in Maestro.



Once our office has the draft contract, we will send it to our budget and contract specialists for review.



Negotiations between the funder and Tarleton may occur until we have a final contract approved by all entities.



A signed contract is completed and uploaded into Maestro for documentation.

Do you have a contract draft? Forward it to our office via email.



Your Maestro proposal must go through internal routing processes just like grant proposals.



Now it is on to the next research proposal!



If you have any scholarship published from your research, let us know so we can recognize your publication in our newsletter and social media.



The end of the project is here! Close out procedures begin. Ensure all project expenditures have been processed and approved and remove employees from project.



All deliverables need to be sent to the Sponsor and uploaded into Maestro for record keeping purposes.



Start your research project!



The RIED staff hosts a kickoff meeting with all the people who will be involved to discuss your project.