Submission Checklist
IACUC Application for Research Involving Animals
Tarleton State University

Completed	Item
	Download Animal Use Protocol Form
	Include all personnel that will be working with the animals page 2 Section A
	Ensure all personnel listed on the protocol have completed the OHS annual enrollment - Information on OHS enrollment found here.

	Ensure all personnel listed on the protocol have completed the CITI training:
	    o " Working with IACUC"
	    o "Responsible Conduct of Research"
	- Information on CITI trainings found here.

	Section B **must have** bacteriological status and viral status information (if wild caught response should be "unknown")
	Section H **must have** total number of animals to be used - Ensure numbers is Section E.3 and Section H match
	Section H ensure appropriate USDA Pain and Distress Category is assigned - Follow information provided on page 14 - More information found at https://www.tarleton.edu/osp/documents/iacuc/pain-distress.pdf
	Section I. 2 **must be** completed
	Appropriate signatures are obtained - Department Head (page 1) - Initials of PI (page 11) - Attending Veterinarian Name (page 2) *only for categories D & E - IACUC Chair (page 15) * only for category E
	Ensure all supporting documents are attached to the application (i.e. permits, appendices, SOPs, etc.)
	Submit to IACUC by email to iacuc@tarleton.edu