

## \$1,000 TUITION REBATE FOR CERTAIN UNDERGRADUATES

The purpose of the program is to provide a financial incentive for a student to complete the bachelor's degree with as few courses outside the degree plan as possible. Minimizing the number of courses taken by students results in financial savings to the students, their parents and the state.

### APPLICATION QUALIFICATIONS

- Students who took their first college courses in fall 1997 or later;
- Students who have been Texas residents at all times while pursuing the degree;
- Students who have been entitled to pay in-state tuition at all times while pursuing the degree; and
- Students who have not yet graduated.

### KEY ELIGIBILITY REQUIREMENTS

Students qualify for the \$1,000 rebate if they have attempted no more than three semester credit hours in excess of the minimum number of hours required for their degree. Beginning with students admitted for the first time in fall 2005, a student must also graduate in a timely manner to earn the tuition rebate. According to the most recent revision of the law governing the tuition rebate program, a student who wants to qualify to receive the rebate must graduate within four calendar years for a four-year degree or within five calendar years for a five-year degree "if the degree is in architecture, engineering, or any other program determined by the Coordinating Board to require more than four years to complete." Although there are certain exceptions for hardship situations, most part-time students will no longer be eligible to receive the tuition rebate.

### WHAT COULD DISQUALIFY AN INDIVIDUAL?

Attempted hours include every course for which the student has registered, as of the last date to drop with no record, in every semester, including: developmental courses taken for credit, repeated courses and courses from which the student withdraws (dropped courses as well as withdrawal from the college or university). If a student has dropped more than one course after the last date to drop with no record, he or she will probably not qualify for the rebate. A recent change in the law allows the first nine hours of credit earned by examination (credit earned on the basis of AP courses, CLEP or credit granted for high SAT or ACT scores) to be exempt—those first nine credit hours do not count as hours attempted. Dual credit courses—courses taken in high school for both high school and college credit—continue to count as hours attempted.

### HOW CAN I APPLY?

Tarleton administers the tuition rebate program on campus. Students must apply for the tuition rebate prior to receiving their bachelor's degree, using forms provided by the University. You may pick up the form at the Registrar's Office or the form can be downloaded from [www.tarleton.edu/~registrar/re\\_ticktock.html](http://www.tarleton.edu/~registrar/re_ticktock.html).

### WHERE CAN I GET ADDITIONAL INFORMATION?

- View specific information at College for Texans Website at: [www.collegefortexans.com/paying/](http://www.collegefortexans.com/paying/) and then click on \$1,000 Tuition Rebate Program under More Information.
- To read more about this program, please see Texas Education Code Section 54.0065, Coordinating Board Rules, Chapter 13, Subchapter E.
- E-mail us at [registrar@tarleton.edu](mailto:registrar@tarleton.edu) or by phone at (254) 968-9121 or fax at (254) 968-9389.

## ADDITIONAL WAYS TO AVOID FINANCIAL PENALTIES...

- Do not drop courses unnecessarily. Remember, all attempted\* hours count toward the Undergraduate Funding Limit as set out in the Texas Education Code § 54.014.
- Do not withdraw from the university unless necessary. Tarleton encourages its students to draw on all resources available – Financial Aid, Student Life, Dean/Academic Advisor, Supplemental Instruction, etc. Please contact the Registrar's office for additional information.
- Focus on completing core courses until you have decided on a major. Multiple major changes often result in excessive hours.
- Invest time and thought in deciding on your major. The time you put in at Tarleton is time that you are investing in your future. Make it count for you, not against you.
- Avoid getting F's in your courses. Seek help if you are having a hard time understanding the material or have other difficulties. Discuss your concerns with your instructors before a problem gets out of hand.
- Set your goals and stick to them!

Remember..Take care of business and graduate within a reasonable time frame and it will save you



### "SUCCESS BEGINS HERE"

Tarleton's new Academic Advising Services is available to all students to help them reach their educational goals. Academic Advising Services is staffed by individually selected Faculty Advisors from each of the colleges. These Advisors have been specifically trained to provide students with information and course selection options to help them fulfill their degree requirements. The Advisors will also be able to assist with developing a Degree Plan, substituting courses, and preparing Graduation Check-Out forms for approval by the appropriate academic departments. Any student who has completed less than 30 hours is required to meet with Academic Advising Services before they will be allowed to register for classes.

Academic Advising Services is located in the Thompson Student Center, Room 13. Academic Advising Services will be open during the following hours:

Monday – Thursday 7:30 a.m. – 6:00 p.m.  
Friday 7:30 a.m. – 12:00 noon

If you have questions or need additional information, you may contact Academic Advising Services at (254) 968-9746.

# Tarleton

## STATE UNIVERSITY



**OFFICE OF THE REGISTRAR**  
Administration Building, Room 135  
Box T-0620  
Stephenville, TX 76402  
254-968-9121 PHONE  
254-968-9389 FAX

# GRADUATION

## Clock



GRADUATE IN A TIMELY MANNER and save thousands of dollars each year

Tick Tock Tick Tock

### 3-PEAT RULE

This Legislation was passed by the State of Texas to discourage students from repeating courses unnecessarily. This has a financial impact on the students who repeat courses excessively.

Legislation also impacts funding rates for students based on the number of times they attempt\* particular courses. Texas residents attempting\* the same course for a third time since Fall 2002 will be charged an additional \$100.00 per credit hour for that course. This provision is described in the Texas Higher Education Coordinating Board Rules (Chapter 13, Subchapter B, §13.25). Semester credit hours or contact hours attempted\* by students for the following types of coursework are exempt from the provision of this section:

- Thesis and dissertation courses.
- Courses that may be repeated for credit because they involve different or more advanced course content each time they are taken, including but not limited to, individual music lessons, Workforce Education Course Manual Special Topics courses (when the topic changes), theater practicum, music performance, ensembles, certain physical education and kinesiology courses, and studio art.
- Independent study courses.
- Special topics and seminar courses.
- Continuing Education courses that must be repeated to retain professional certification.
- Developmental Education coursework taken three or more times will be allowed; however, developmental coursework in excess of 18 hours is subject to additional charges.

### UNDERGRADUATE FUNDING LIMIT RULE

This Legislation is an attempt to offer a financial incentive to encourage students to complete degree programs in a timely manner.

Students are then subject to penalty for excess hours.

If you are a Texas resident and you enrolled in any Texas public institution of higher education BEFORE Fall 1999 you are exempt from the Undergraduate Funding Limit Rule.

If you are a Texas resident and you enrolled in any Texas public institution of higher education for the first time in Fall 1999 or later, the following provision applies to you:

Texas Education Code § 54.014 provides that there is now a limit on the number of hours an undergraduate Texas resident may attempt\* while paying in-state tuition. Students who started Fall 1999 through Summer 2006 and attempt\* 45 or more semester credit hours beyond the hours required to complete their degree will be charged an additional \$100.00 per credit hour for these excess hours. Students who started Fall 2006 and thereafter and attempt\* 30 or more semester credit hours beyond the hours required to complete their degree will be charged an additional \$100.00 per credit hour for these excess hours. Students who have not selected a major are considered, by state law, to have degree requirements of 120 hours. Developmental courses are excluded from these rules, however, all academic hours in which a student was enrolled at any Texas public institution of higher education, community college, or 4-year public institution, are counted for the 45 hour and 30 hour cap whether or not the hours are accepted for transfer credit at Tarleton State University.

### LIMITS ON DROPPED COURSES AND WITHDRAWALS

The following limitations on dropped courses apply to all undergraduate students entering Tarleton for the first time in Fall 2007 or thereafter:

- An undergraduate student enrolled at Tarleton State University is permitted a total of 6 dropped courses, including any course a transfer student has dropped at another Texas public institution of higher education. Courses dropped before the official class roll day do not count in this total.
- After a student has accumulated 6 dropped classes, he/she will not be permitted to drop any class unless unusual circumstances exist, as determined by the student's academic dean.
- An appeal to the academic dean for extenuating circumstances applies only after the student has accumulated 6 drops.
- A student who drops a class receives a grade of Q on their records. A student who withdraws from the University receives a grade of W or WF for each class. W's or WF's will not be counted as dropped courses.

\*Attempted hours are calculated for courses in which a student is enrolled on official reporting day, which is approximately two weeks after the beginning of fall and spring semesters and one week after the beginning of summer semesters. In other words, if you enroll in a course and subsequently drop it, the hours that you attempted but did not complete will count toward the 3-Peat Rule and Undergraduate Funding Limit imposed by this policy. If you intend to drop a course, you must do so before the end of the official reporting day of the semester to avoid having that course count in your total number of attempted hours. That is, only when you drop before the end of official reporting day will the hours not count toward these rules imposed by this policy.



A member of The Texas A&M University System since 1917

Tarleton State University, an Equal Employment Opportunity and Affirmative Action Employer and Educator, is committed to excellence through diversity.