



Campus Update Request Form

Tarleton State University
Office of the Registrar

Last Name:	First Name:	MI:	UID:
------------	-------------	-----	------

Perm. Address:
<small>Street</small> <small>City</small> <small>State/ZIP</small>

Proof of residence at the above address must be submitted with this form

Phone:	All email correspondence concerning this request will ONLY be sent to your go.tarleton.edu email address
--------	---

Please select the Tarleton campus you are CURRENTLY attending:

Stephenville	Southwest Metroplex	Waco (@MCC)	Distance Learner (Online)
--------------	---------------------	-------------	---------------------------

Please select the Tarleton campus you are requesting to attend:

Stephenville	Southwest Metroplex	Waco (@MCC)	Distance Learner (Online)
--------------	---------------------	-------------	---------------------------

Please indicate the desired effective term: (Please note that campus updates cannot be made during the current term.)

Fall	Spring	Summer	Year:
------	--------	--------	-------

PLEASE READ: Important information

Students who live in the following counties WILL NOT be allowed to change their campus to Distance Learner (Online): **Erath, Eastland, Hood, Palo Pinto, Comanche, Hamilton, Somervell, Parker, Tarrant, Johnson, McClennan, or Hill.** Students who live in one of these counties must choose a physical campus location. Students must provide proof of residence before **any** campus change will be considered.

Student Acknowledgment:

I understand that submitting this request does not guarantee approval and that if substantial proof of residence is not provided to the Registrar's Office my request will be denied. I also understand that, if approved, the change will not take effect until the next academic term. I certify that the above information and any documents provided are true and correct.

Signature:

Date:

Please return this completed and signed form to the Registrar's Office. The form can be returned using the following methods:

Fax: (254) 968-9389 **Email:** registrar@tarleton.edu **Mail:** Box T-0620, Stephenville, TX 76402 **In person:** Admin Bldg, 135

<u>Registrar's Office use only</u>	<u>Date Stamp</u>
<u>Processed by:</u>	
<u>Date:</u>	