

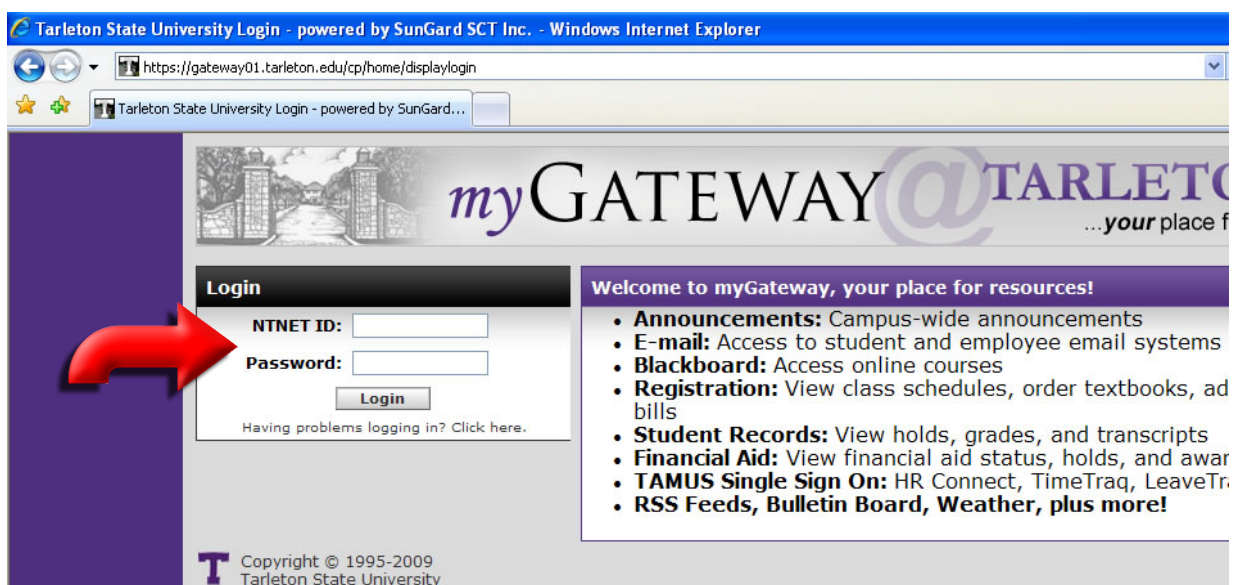
# Banner Proper

## Accessing Banner

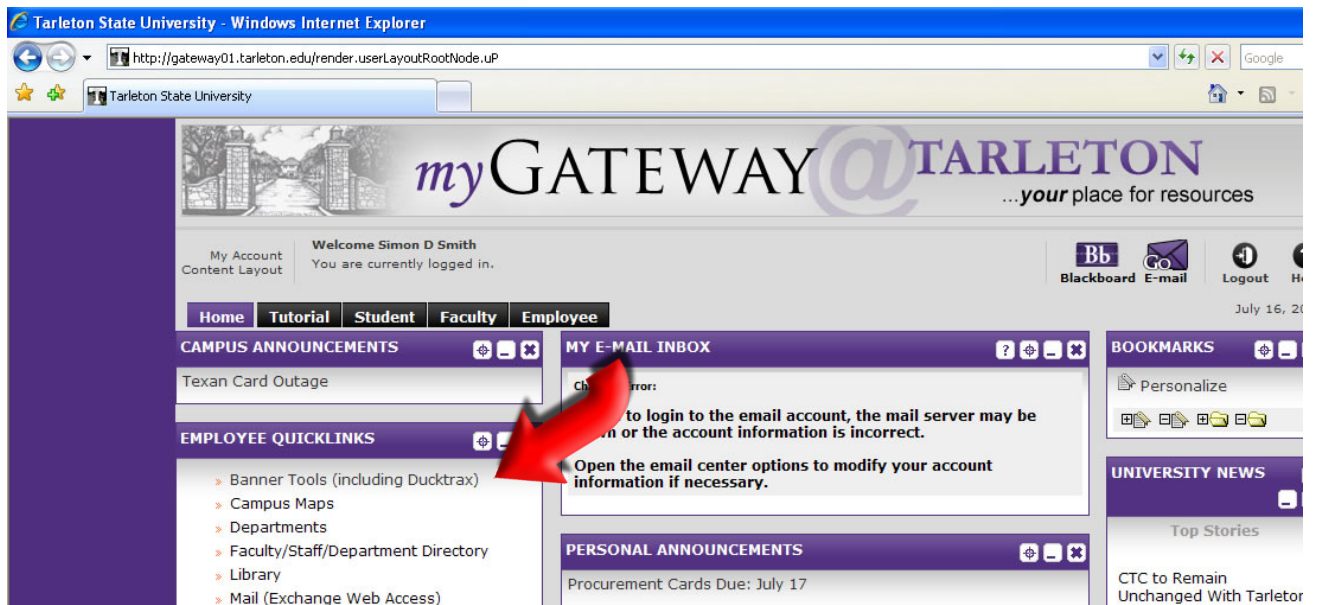
**Step 1:** Navigate to the Tarleton home page and click on the “myGateway” link.



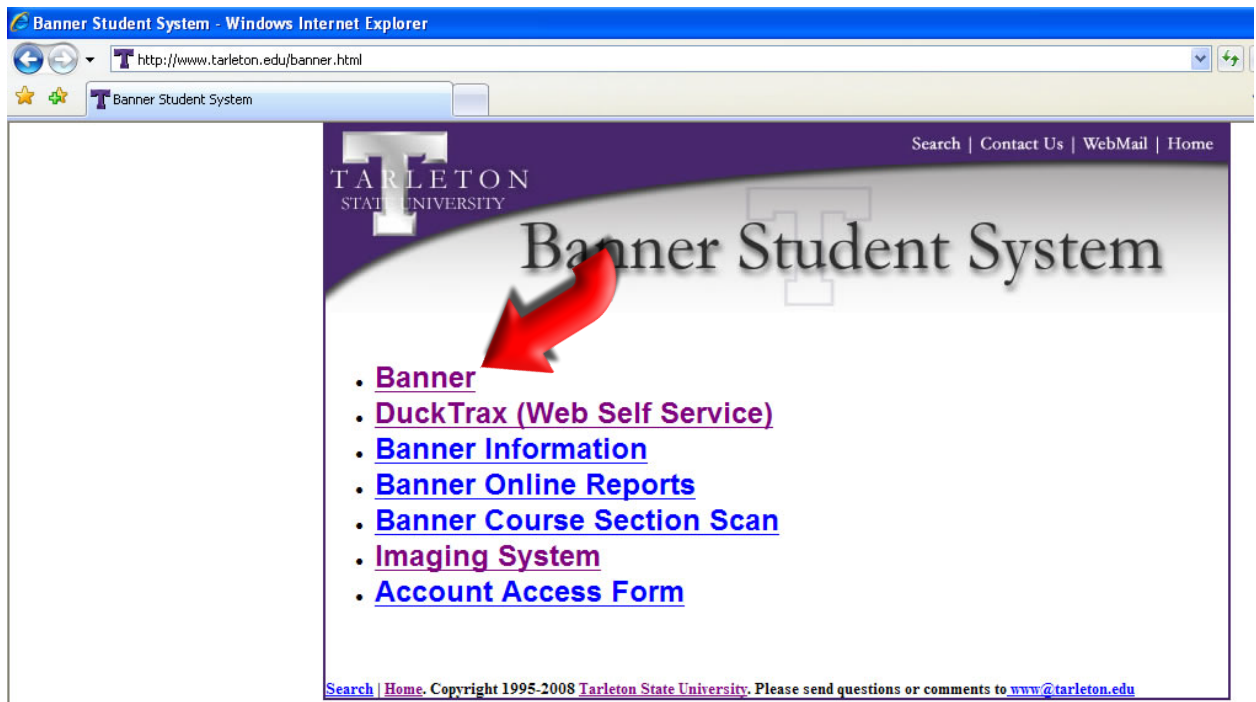
**Step 2:** Log in with your NTNET user name and password (the same one you use to log in to your Tarleton email).



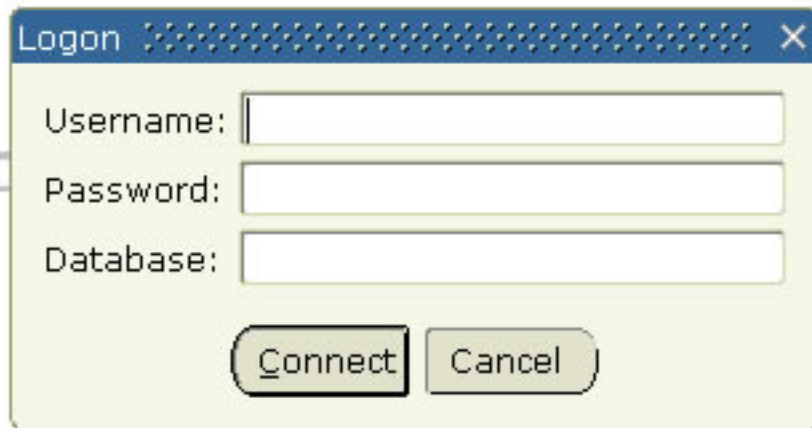
**Step 3:** Click on the “Banner Tools” link.



**Step 4:** Click on the “Banner” link.



**Step 5:** Log in with your username and **Banner password** (this should be different from your NTNET password). Ignore the “Database” field it is not required for logging in.



The image shows a screenshot of a Windows-style dialog box titled "Logon". The dialog box has a blue title bar with a close button (X) on the right. Below the title bar, there are three text input fields. The first field is labeled "Username:", the second is labeled "Password:", and the third is labeled "Database:". At the bottom of the dialog box, there are two buttons: "Connect" and "Cancel". The "Connect" button has a small icon of a person and a checkmark. The "Cancel" button has a small icon of a person and an X.