

SAP 61.99.99.T0.03 Lighting of the Smokestack



Approved: March 2, 2015
Next Scheduled Review: March 2, 2020

Procedure Statement

This Standard Administrative Procedure (SAP) establishes appropriate protocol for the lighting of the Tarleton State University (Tarleton) smokestack.

Reason for Procedure

The purpose of this standard administrative procedure is to define the proper times to light the smokestack during university milestones to unify the student body, as well as to communicate special events and university celebrations, and achievements to the surrounding community.

Procedures and Responsibilities

1. LIGHTING TIMELINE

The following timelines will be adhered to when turning the smokestack lights on and off:

- 1.1 White Lights Standard Configuration
- 1.2 Purple Lights
 - 1.2.1 Commencement
 - 1.2.2 Convocation
 - 1.2.3 Founder's Week (Lights turned on Sunday night of Founder's Week)
 - 1.2.4 Silver Taps (Lights turned off as candles are extinguished)
 - 1.2.5 Homecoming (Lights turned on the Sunday night of Homecoming Week)
 - 1.2.6 Conference championships
 - 1.2.7 National championships
 - 1.2.8 Other events at the president's discretion

- 1.3 Purple Lights with Fireworks
 - 1.3.1 Sunday of Homecoming Week
 - 1.3.2 Other events at the president's discretion

2. RESPONSIBILITIES

The Office of the Vice-President for Student Life will have the responsibility for the work orders for these events. Turning the smokestack lights on and off as described below is the responsibility of SSC Services Solutions, Tarleton's contracted facilities provider, following the direction of the work orders.

Contact Office

Office of the Vice President for Student Life
254.968.9081