



## Rule No. 13.04.99.T1

## Student Travel

Effective: December 7, 2001  
Revised: January 19, 2012  
Next Scheduled Review: January 19, 2014

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### Rule Statement

Tarleton State University is supportive of student activities both on and off campus, and also recognizes that the safety of its students is of utmost importance. This recognition includes all student travel to and from the university. The requirements outlined in this rule apply to activities and events that are organized and sponsored by Tarleton or those activities and events that require travel and are more than 25 miles from campus. With respect to travel, the requirements outlined in this rule apply when one or more students presently enrolled at Tarleton travel to an activity or event that is organized and sponsored by Tarleton and that is funded by Tarleton using a vehicle owned or leased by Tarleton or sponsored by a student organization registered at Tarleton. Examples of vehicles include cars, vans, buses, or planes that are either owned by Tarleton or are secured through commercial agencies.

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### Reason for Rule

The Texas Education Code and The Texas A&M University System require the adoption of a policy for student travel meeting certain criteria.

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### Procedures and Responsibilities

#### TRAVEL SAFETY GUIDELINES

During travel situations specified above in the rule statement, students shall abide by the following safety guidelines.

1. In accordance with State law, drivers must use seat belts or other available safety restraints and require all passengers to do likewise.
2. Drivers, occupants and their luggage must not exceed the official maximum capacity of the vehicle used.
3. Drivers must possess a valid driver's license that is appropriate for the classification of vehicle being driven.
4. Operator fatigue must be considered when selecting drivers. On lengthy trips, alternate drivers should be used to avoid fatigue.
5. Drivers must have completed Tarleton's driver training program.

## **Related Statutes, Policies, or Requirements**

Tarleton has specific procedures for student travel which provide additional details to the above requirements. These procedures are found on Tarleton's website Procedure *13.04.99.T1.01 Student Travel*.

Supplements [System Policy 13.04 Student Travel](#)  
[Texas Education Code 51.950](#)

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## **Contact Office**

Student Life  
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