

Rule No. 13.04.99.T1 (Effective 12/7/2001; Revised 9/1/2007)
(Supplements [System Policy 13.04](#))

Student Travel

1. OVERVIEW

Tarleton State University is supportive of student activities both on and off campus, but also recognizes that the safety of its students is of utmost importance. This concern includes all student travel to and from the university. The requirements outlined in this rule apply to travel that is more than 25 miles from campus by one or more students presently enrolled at Tarleton to an activity or event that is organized and sponsored by Tarleton and that is: funded by Tarleton using a vehicle owned or leased by Tarleton; or sponsored by a student organization registered at Tarleton. (Examples of vehicles include cars, vans, buses, or planes that are either owned by Tarleton or are rented through commercial agencies.) Students traveling on behalf of Tarleton must obtain prior approval through the appropriate office.

2. TRAVEL SAFETY GUIDELINES

During travel situations specified above, students must abide by the following safety guidelines.

- 2.1 In accordance with State law, drivers must use seat belts or other available safety restraints and require all passengers to do likewise.
- 2.2 Drivers, occupants and their luggage must not exceed the official maximum capacity of the vehicle used.
- 2.3 Drivers must possess a valid driver's license that is appropriate for the classification of vehicle being driven.
- 2.4 Operator fatigue must be considered when selecting drivers. On lengthy trips, alternate drivers should be used to avoid fatigue.
- 2.5 Drivers must have completed Tarleton's driver training program.

Tarleton has specific procedures for student travel in order to provide additional details to the above requirements. These procedures are found on Tarleton's website ([Procedure 13.04.99.T1.01](#)).

Contact Office: Student Life and Risk Management