

Commonly Asked Questions

1. What do I do if I forgot my permit and have an 8:00am class?

Park in your designated parking area. Go to class. As soon as you have a break, go to the parking office and explain. We will verify your class schedule and issue you a temporary permit for that day.

2. I have my leg in a cast. May I obtain a temporary disability access permit?

Obtain a letter from your doctor stating that you need special parking and the dates needed. Take this letter to the parking office for a temporary handicap permit.

3. I lost (someone stole) my permit. Will the parking office replace it?

Sorry, but no. You will have to purchase a new permit. You should report a lost/stolen permit immediately so that you will not be held responsible for any violations on that permit.

4. My car is parked illegally because of a mechanical malfunction. What do I do?

Call the Parking Office immediately and follow their instructions. After business hours, leave a message on the recorder.

5. I have to park in a commuter lot and am afraid to walk to my residence hall at night. What do I do?

Please, we urge you not to walk around campus by yourself after dark. Blue light assistance telephones are located throughout the campus and dial directly to the Control Center. Ask for an escort by University Police. From a non-campus phone, call 254-968-9265 or from a campus phone dial 311.

6. I have other questions about parking. Where can I get answers?

Contact the Parking Office at 968-9001. Our office hours are 8:00am to 5:00pm, Monday through Friday.

Justin Williams
Director of Parking



For more information or any questions you may have please contact the

Tarleton State University
Parking Department
at 254-968-9001

1600 W. Vanderbilt
Stephenville, TX 76402



PARKING
DEPARTMENT

Tarleton State University

Summary of
Parking Rules and Regulations



The Tarleton State University Parking Department wishes to remind you that this is only a summary.

Students are responsible for knowing ALL the Parking Rules and Regulations.

Permit Fees

Fall and Spring	\$25.00
Summer	\$10.00
Motorcycle	\$10.00 per semester

Common Fine Charges



Parking without a valid permit	\$20.00
Improper permit display	\$20.00
Parking in wrong zone	\$20.00
Parking in a fire lane	\$20.00
Parking in a visitor space	\$20.00
Parking over the time limit	\$20.00
Parking in non-designated area	\$20.00
Parking in a reserved space	\$30.00
Moving violations	\$30.00
Permit misuse	\$60.00
Impoundment	\$70.00
Parking in a handicapped space	\$100.00

Permits

1. All vehicles operated on campus must display a current parking permit.
2. Students are responsible for obtaining a visitor permit for family members.
3. In case of a vehicle that has not been registered with the Parking Office, the person to whom the permit in the vehicle is registered is responsible for all citations on that vehicle.
4. Persons who park in handicap spaces must display their Tarleton University handicap parking permit.
5. Senior Honors Parking requires a special permit made available to undergraduate students who have completed 90 or more semester hours with a Tarleton GPA of 3.25 or better and graduate students who have completed 9 semester hours with a 3.5 Tarleton GPA or better.
6. During summer terms, the student permit is valid in all white, red, blue, or green zones and spaces designated as senior honors.
7. After 5:00pm and before 6:00am, vehicles displaying any valid Tarleton parking permit may park in visitor or reserved parking, with the exception of 24hr reserved areas. This is the only rule that changes after 5:00pm.
8. Students working during summer semesters, but not attending classes, must still purchase a student summer parking permit.
9. Students who are taking night classes only are still required to purchase a student parking permit.



Tarleton Police

Officers are available for on-campus
Jump-starts, Unlocks, & Escorts

Payment of Fines

1. All parking fines must be paid or appealed within ten business days of receipt. A late penalty of \$10.00 will be assessed for each ticket that has not been taken care of within this time frame.
2. Payment shall be in US currency; unrolled coins in excess of five dollars will not be accepted.
3. The University Parking Office is not responsible for a ticket being removed from a vehicle after said ticket has been placed on the vehicle by a parking enforcement staff member.
4. Overdue citations may subject the permit holder's vehicle(s) to impoundment and suspension of the parking permit(s). All fines must be paid before the vehicle is released. Payment plans are not available.
5. If you wish to appeal a citation, you must do so through the online appeal process found on our Parking website. Upon review, you will receive a written decision. If you are not satisfied with the decision, you may request a hearing before the Parking Appeals Committee. This request may be made by calling 968-9001 within five (5) working days of the date the initial decision was rendered.

How do I get My Permit?

You can order your permit online at www.tarleton.edu/~parking. You must have your permit by the second week of school or you may receive a citation for no visible permit.

**The Tarleton Parking Department
web site:**

www.tarleton.edu/~parking
a Campus Map can also be found here