

# Tarleton State University New Century Educational Leadership Program

## MENTOR PRINCIPAL AGREEMENT

A campus mentor is required to have a minimum of 3 years experience as a campus principal

Mentor: \_\_\_\_\_ Social Security: \_\_\_\_\_  
Certification Areas: \_\_\_\_\_ District: \_\_\_\_\_  
Home Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_  
Home Phone #: \_\_\_\_\_ Assignment: \_\_\_\_\_  
Campus: \_\_\_\_\_ Campus Telephone #: \_\_\_\_\_  
Campus Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_  
Mentor e-mail \_\_\_\_\_ Assigned Intern: \_\_\_\_\_

Participation in the New Century Educational Leadership Program (NCELP) obligates the mentor to the following responsibilities:

1. Review the intern's Professional Development Plan and Proficiency Profile.
2. Complete mentor training provided by NCELP of Tarleton State University.
3. In conjunction with the assigned University Mentor, select target areas for growth; assign projects related to the targeted-areas for growth and review the intern's progress.
4. Monitor the completion of task assignments and mastery of proficiencies on the intern's Proficiency Profile.
5. Provide information and guidance to the NCELP intern upon request and/or when you deem it appropriate.
6. Provide information regarding the intern to the NCELP Director upon request and/or when you deem it appropriate. Contact the NCELP Director when problems arise or when you observe serious performance deficiencies, so that support can be provided as soon as possible.

In appreciation for the work you have agreed to perform, you will be paid a stipend total of \$450. The first payment of \$300 will be sent to you at the end of the first year. The final payment of \$150 will be sent to you at the end of the 2<sup>nd</sup> fall semester when all forms and requirements have been completed and received by Tarleton State University.

**Thank you for supporting The New Century Educational Leadership Program.**

\_\_\_\_\_  
Mentor's Signature/Date