



**TARLETON STATE UNIVERSITY  
COLLEGE OF BUSINESS ADMINISTRATION (COBA)  
DEPARTMENT OF MANAGEMENT, MARKETING AND ADMINISTRATIVE SYSTEMS (MMAS)**

**BACHELOR OF APPLIED ARTS AND SCIENCES (BAAS) IN  
BUSINESS OCCUPATIONS (120 HOUR PROGRAM – FALL 2008 UPDATE)**

**GENERAL EDUCATION REQUIREMENTS**

<b>TSU REQUIRED</b>	<b>HOURS</b>	<b>ACCEPTABLE TRANSFER EQUIVALENTS</b>
ENGL 111, 112	6	ENGL 1301, 1302
COMS 101, 102, 301	3	SPCH 1315, 1318, 1321
MATH 107 OR ABOVE	3	MATH 1314 OR ABOVE
7 HOURS LAB SCIENCE	7	CHEMISTRY, BIOLOGY, GEOLOGY, PHYSICS
VISUAL AND PERFORMING ARTS (SEE CATALOG FOR LISTING)	3	ART 1301, 1303, 1304 MUSI 1306, DRAM 1310
SOPH LITERATURE	3	ANY 2000 LEVEL LITERATURE COURSE (ENGLISH DEPARTMENT)
HIST 201, 202	6	HIST 1301, 1302
POLS 201, 202	6	GOVT 2302 OR 2305 = POLS 201 GOVT 2301 OR 2306 = POLS 202
SOCIAL AND BEHAVIORAL SCIENCES (ECO 201)*	3	ECON 2301*
WELLNESS (HLTH 101 or 2 HOURS ACTIVITY PE)	2	PHED 1373 OR 2 HOURS ACTIVITY PE

\*REQUIRED COURSE FOR BAAS DEGREE

**TSU LOWER-LEVEL REQUIRED BUSINESS COURSES AND ACCEPTABLE TRANSFER EQUIVALENTS**

ACC 203	3 OR 4	ACCT 2301/2401 – PRINCIPLES OF FINANCIAL ACCOUNTING
ACC 204	3 OR 4	ACCT 2302/2402 – PRINCIPLES OF MANAGERIAL ACCOUNTING
ECO 202	3	ECON 2302

**UPPER-LEVEL REQUIRED BUSINESS COURSES TO BE COMPLETED FROM TARLETON STATE UNIVERSITY**

MGMT 301	3	PRINCIPLES OF MANAGEMENT
MKTG 314	3	PRINCIPLES OF MARKETING
G B 312	3	BUSINESS CORRESPONDENCE
G B 432	3	BUSINESS LAW I
G B 433 OR MGMT/CIS/ACC 450	3	BUSINESS LAW II OR MANAGEMENT INFO SYSTEMS
G B 311	3	BUSINESS STATISTICS
G B 444	3	INTERNATIONAL BUSINESS
CIS/ACC 301	3	MICROCOMPUTER APPLICATIONS IN ACCOUNTING/FINANCE
FIN 301	3	PRINCIPLES OF FINANCE
G B 459	3	BUSINESS STRATEGY
6 HOURS ADVANCED HOURS	6	JR/SR LEVEL ELECTIVES –PREFERABLY BUSINESS

**NOTE: TO MEET THE TARLETON RESIDENCY REQUIREMENT FOR GRADUATION, A MINIMUM OF  
30 OF THE 36 ADVANCED HOURS REQUIRED FOR THE BAAS DEGREE MUST BE COMPLETED  
FROM TARLETON STATE UNIVERSITY.**

**SEE THE BAAS ADVISOR FOR ADDITIONAL INFORMATION**

**OCCUPATIONAL SPECIALIZATION (APPROVED WORK EXPERIENCE AND/OR TECHNICAL TRAINING) –  
33 HOURS (SEE BACK FOR EXPLANATION)**

**TOTAL HOURS REQUIRED FOR TSU BAAS DEGREE PROGRAM**

<b>GENERAL EDUCATIONS REQUIREMENTS</b>	<b>42 HOURS</b>
<b>TSU REQUIRED BUSINESS/ELECTIVE COURSES</b>	<b>36 HOURS</b>
<b>OCCUPATIONAL SPECIALIZATION</b>	<b>33 HOURS</b>
<b>LL REQUIRED BUSINESS COURSES</b>	<b><u>9 HOURS</u></b>
<b>TOTAL HOURS</b>	<b>120 HOURS</b>

## **OCCUPATIONAL SPECIALIZATION INFORMATION**

ALL work and/or training must be approved by the BAAS Committee to be included for Occupational Specialization credit.

### **WORK:**

- must be related to subject matter taught in the College of Business Administration (COBA)...(i.e. Management, Marketing, Finance, etc.)
- must be consistent in nature (i.e. multiple employers are fine, but must be in same type of job)
- must have made the individual a specialist in the field
- must be documented (employer statements, resumes, etc.)
- experience can account for UP TO 21 semester hour equivalents (requires 5 years, 3 months qualifying work)

### **TRAINING:**

- must be related to subject matter taught in the COBA
- must be related to the work if it is to be submitted for credit
- must be documented (transcripts, certificate of completion, employer training records, etc.)
- must equate to 12 to 33 semester hour equivalents...depending on amount of work approved by the Committee)

The total Occupational Specialization hours **MUST** equate to a minimum of 33 semester hour equivalents in order to be eligible for the BAAS degree. All 33 hours may come from technical training (non-transferable coursework, continuing education, military schools, etc.) **OR** the Occupational Specialization may come from a combination of technical training and work experience (maximum of 21 hours allowable for work experience).

Each prospective BAAS student is evaluated individually to determine eligibility for the degree program. Various community college business-related courses may be used as part of the Occupational Specialization. Please see the Tarleton State University College of Business Administration BAAS advisor for more information.

### **FOR MORE INFORMATION PLEASE CONTACT:**

**Tarleton State University - College of Business Administration  
Department of Management, Marketing and Administrative Systems  
Box T-0330 - Stephenville, Texas 76402  
1-254-968-9049 OR 1-866-687-9226**