

Tarleton State University's Staff Council
16th Annual
Holiday Arts and Crafts Showcase
December 4, 2009
Thompson Student Center-Stephenville, Texas
9:00 am to 6:00 pm

You are cordially invited to participate in this event and showcase your expertise, talents and ideas to the Tarleton State University and Stephenville community!

- Exhibitor Information:
- ✿ Displays must be free standing (spaces are about 7' x 7')
 - ✿ One (5' x 3') table available per booth
 - ✿ 1 chair per space
 - ✿ **Limit 2 spaces** per exhibitor
 - ✿ Cost is **\$40.00 per space**
 - ✿ Limited table space with electricity
 - ✿ Temperature controlled space
 - ✿ Load-in starts at 7:00 am on day of event
 - ✿ You may provide your own door prizes!

Space is limited and paid reservations are on a first come, first served basis.

Complete the attached form and mail along with your **non-refundable fee** (check or money order, **NO CASH**) to:

Tarleton State University
Staff Council – Holiday Arts and Crafts Showcase
Box T-0470
Stephenville, TX 76402

Registration **deadline** is **Friday, November 6, 2009.**

Confirmation packets will be mailed to all participating vendors by the end of November.
Contact Susan Gordon at sgordon@tarleton.edu with questions.

Tarleton State University
 Staff Council-2009 Holiday Arts and Crafts Showcase
 December 4, 2009 – 9:00 am to 6:00 pm
 Thompson Student Center – Tarleton State University-Stephenville, Texas

Registration deadline is Friday November 6, 2009
Space is limited, so make your reservation now!

Name and/or name of business:	
Address:	
City/State/Zip:	
Contact Information:	Email: _____ Phone: _____ Cell: _____
Brief description of product being sold:	
Number of spaces:	1 2 (Circle one) \$40.00 per space
Do you need a table?	Yes No (Circle one) How many: 1 2 (1 table per space)
Do you need electricity?	Yes No (these locations are along the walls)
Special Requests:	
Total due:	\$ _____

Send check (made out to Tarleton Staff Council) or money order (**NO CASH**):

**Tarleton State University-Staff Council's
 2009 Holiday Arts and Crafts Showcase
 Box T-0470
 Stephenville, TX 76402**

Confirmation information will be sent when spaces are assigned.
 Parking tags and name tags will be available at check in.