

BOOKS -- CITATION RULES

**Red = rules/notes of special interest*

Book citations contain some or all of the following elements, which are usually given in the order shown. **What to include in a citation is determined by the book's characteristics.** See the APA handbook for more details.

- Use double spacing with hanging indent.
- **Author's name** (last name, initials) -- For multiple authors, follow the name with a comma and ampersand (, &).
 - ~ Additional authors are listed in the same manner (last name, initials).
 - ~ **For more than six authors, list the first six and abbreviate the others as et al.**
 - ~ Do not put a period after author entries when initials are used. Put a period after group or corporate authors.
 - ~ If no author is given and the book is edited, put the name(s) of the editor(s) first in the citation (last name, initials) -- follow the name(s) with the appropriate abbreviation in parentheses (Ed.) or (Eds.). Put a period after the parentheses.
 - ~ If no author is given, start the entry with the item's title -- followed by a period.
- **Year of copyright or year of production** for unpublished works -- in parentheses, followed by a period.
 - ~ If no date is available, use n.d. in parentheses, followed by a period.
- **Title of the book** (italicized) -- followed by a period if additional publication information is not given.
 - ~ Capitalize the first word of a title, the first word of a subtitle, and all proper nouns.
- **Additional publication information** like edition, volume (if not titled separately), report numbers, and named editors or translators -- in parentheses, followed by a period.
 - ~ Use abbreviations for edition numbers (i.e. 2nd ed.) and volume numbers (i.e. Vol. 1).
 - ~ If you use two or more volumes of a multivolume work, cite the total number of volumes (i.e. Vols. 1-20).
- **Editor's or translator's name** (initials last name) -- followed by a comma and appropriate abbreviation (i.e. Ed. or Trans.).
 - ~ Enclose segment in parentheses, followed by a period.
- **Place of publication** -- followed by a colon.
 - ~ Give city and state for US publishers. Use U.S. Postal Service abbreviations for the state.
 - ~ Give city, state/province (if applicable), and country for publishers outside the United States.
 - ~ **For well-known cities, do not include the state, province, or country.** See the APA handbook for more information.
- **Name of publisher** -- followed by a period.
 - ~ **Shorten publisher's name using rules in the "Publication Information: Nonperiodicals" section of the APA handbook.**

BOOKS -- CITATION EXAMPLES

Books with One Author

Bambara, T. (1980). *The salt eaters*. New York: Random House.

Parker, H. (1996). *Melville: A biography* (Vol. 1). Baltimore: John Hopkins University Press.

Poe, E. A. (2004). *Eureka*. (S. Levine & S.F. Levine, Eds.). Urbana: University of Illinois Press.

Books with Two, Three, Four, Five, or Six Authors

Hyde, M. O., & Forsyth, E. H. (1986). *Suicide: The hidden epidemic* (Rev. ed.). New York: Franklin Watts.

Quirk, R., Greenbaum, S., Leech, G., & Svartvik, J. (1985). *A comprehensive grammar of the English language*. London: Longman.

Books with Seven or More Authors

Black, C. P., Arlo, S. T., Rechit, R., Machlen, J. P., Sempson, K., Bee, A. L., et al. (2001). *APA format for psychology students*. Newark, NJ: Prentice-Hall.

NOTE: This book has over six authors as indicated by et al.

Books with Editor(s) and No Author

Gong, V., & Rudnick, N. (Eds.). (1986). *AIDS: Facts and issues*. New Brunswick, NJ: Rutgers University Press.

Schlesinger, A. M. (Ed.). (1973). *History of U.S. political parties* (Vol. 1-4). New York: Chelsea House.

Books with No Author or Editor

The Canadian encyclopedia (2nd ed.). (1988). Edmonton, Alberta, Canada: Hurtig.

Merriam-Webster's collegiate dictionary (10th ed.). (1993). Springfield, MA: Merriam-Webster.

Note: Alphabetize entries that start with titles by the first significant word in the title.

Books with a Corporate or Group Author (e.g., commission, association, committee, etc.)

American Library Association. (2002). *Intellectual freedom manual* (6th ed.) Chicago: Author.

Lorenz, Inc. (1992). *Research in social studies teaching*. Baltimore: Arrow Books.

Note: When the author also published the book, Author goes in the publisher spot as shown in the *Intellectual freedom manual* entry.

Collection, Compilation, or Anthology (when citing the whole work)

Lambropoulos, V., & Miller, D. N. (Eds.). (1987). *Twentieth century literary theory: An introductory anthology*. Albany: State University of New York Press.

Stafford, P. (Ed.). (1992). *Interference: The story of Czechoslovakia in the words of its writers*. Cheltenham, England: New Clarion Press.

REFERENCE LIST -- EXAMPLE ENTRIES

American Library Association. (2002). *Intellectual freedom manual* (6th ed.) Chicago: Author.

Bambara, T. (1980). *The salt eaters*. New York: Random House.

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Quirk, R., Greenbaum, S., Leech, G., & Svartvik, J. (1985). *A comprehensive grammar of the English language*. London: Longman.

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