

EXPENSES

REFUNDS

Students who have paid fees in full and withdraw from the University will receive refunds for tuition, student services fee, academic advising & support fee, computer processing fee, health service fee, endowment scholarship fee, student center facility fee, excessive hours fee, international education fee, instructional equipment fee, records fee, off-campus course fee, intercollegiate athletics fee, international student program fee, distance education degree program course fee, library access fee, recreational sports fee, repeated courses fee, field assignment fee, agricultural facilities fee, course fees and laboratory fees. Students paying on an installment basis and who withdraw from the University will be required to pay the balance of fees due. The refund schedule is as follows:

3 week session

Prior to 1st class day 100%
1st or 2nd class day 80%
3rd or 4th class day 50%
5th class day 0

8 week session

Prior to 1st class day 100%
1st - 4th class day 80%
5th - 8th class day 50%
9th class day 0

16 week session

Prior to 1st class day 100%
1st - 5th class day 80%
6th - 10th class day 70%
11th - 15th class day 50%
16th - 20th class day 25%
21st class day 0

4 or 5 week session

Prior to 1st class day 100%
1st - 3rd class day 80%
4th - 6th class day 50%
7th class day 0

9, 10 or 12 week session

Prior to 1st class day 100%
1st - 5th class day 80%
6th - 10th class day 50%
11th class day 0

Withdrawing From all Courses at the University

Effective Withdrawal Date is the date the withdrawal is reported to and recorded in the Registrar's Office.

Dropped Classes

(Student remains enrolled in one or more courses at the University.) Effective Drop Date is the date the drop is recorded in the Registrar's Office.

1. If a course is dropped on or before the census date for the appropriate session, the student will be refunded for the tuition and fees associated with that course.
2. If a course is dropped after the appropriate census date, the student will not receive a refund.

Census dates for various length sessions are as follows:

3 week session	2nd class day
4 week session	3rd class day
5 or 6 week session	4th class day
8 week session	6th class day
9 or 10 week session	7th class day
16 week session	12th class day

Special notes: For refund purposes, class days are determined by the calendar, not by the number of class meetings. As an example, if a semester starts on Monday, Thursday of that week is considered the 4th class day for all classes.

Those fees paid by Tuition Assistance or other third party receivable will be refunded to the military or other organization if a refund is due.

Tarleton's refund policy is in accordance with mandates of the state of Texas.

Conditions of Refund

Refunds of tuition and fees will not be made until 10 days have elapsed from the date the fees were paid. Refunds of tuition and fees paid by a sponsor, donor, scholarship or by credit card will be made to the source rather than directly to the student who has withdrawn if the funds were made available through the University. All student services and privileges shall terminate when a student withdraws or graduates from the University.

General Property Deposit (Breakage Deposit)

After 10 days from the date the Registrar certifies a student has officially withdrawn or graduated, the breakage-deposit balance may be refunded upon request.

Non-refundable Fees

Fees required for special courses, Identification System fee, first year experience fee, parking, testing, yearbook fee, installment plan fee, reinstatement and late registration fee are non-refundable.

Room Rent and Meal Fees

Refunds to students withdrawing prior to the first class day will be based on a daily proration. Refunds to students withdrawing on or after the first class day will be based on a daily proration, less an early withdrawal fee equaling 10 percent of the semester room/meal rate. The effective date of withdrawal will be the date written notification is provided to the Registrar's Office.

Texas Bucks

This is an optional debit plan that allows students to use their Texan Card to make purchases both on and off campus. Accounts are opened through the Texan Card Office with an initial deposit of \$20.00. Cash withdrawals are not allowed.

Balances on dormant accounts: Accounts having a remaining balance on the earlier of either the third anniversary of the date issued if not used, or the third anniversary of the card's last use must be remitted to the state.