

ACADEMIC INFORMATION

GRADING SYSTEM

At mid#semester, preliminary grades will be assigned to freshman and sophomore students in 100- and 200-level courses and made available to the student. Final grades in all courses will be available on myGateway at the end of each semester.

The student's term grade in any subject shall be designated as one of the following letters:

A	Excellent, 4 grade points per semester hour
B	Good, 3 grade points per semester hour
C	Fair, 2 grade points per semester hour
D	Passing; 1 grade point per semester hour
F	Failing
I	In-progress (used for non-completed thesis course work)
K	Incomplete (under exceptional circumstances, see below)
Q	Withdrawal from course, no grade designated
W	Withdrawal from university, no grade designated
WF	Withdrawal failing from university (included in GPA)
*P	Pass
*S	Satisfactory
U	Unsatisfactory
NG	No credit

*** Signifies credit with neutral grade point value**

The lowest passing grade is D. Students should keep in mind the fact that some universities and colleges do not accept a D in transfer. A D is not considered passing for developmental courses.

In most instances, if a course is repeated at this institution, only the best grade in the course is counted in computing the GPA.

The grade K shall be recorded for a student only in case of extraordinary circumstances. This entry is used only in such cases after the instructor and his/her department head have concurred that the incomplete entry is justified. A grade of K must be made up by the last day that course grades are due to the Registrar's Office during the next long semester and in all cases before registering for the next sequential course. Should this grade not be reported to the Registrar's Office within the prescribed time limit, it automatically becomes an F.

A student who drops a course on or before the census date receives no grade, and the course will not be listed on that student's permanent record.