STUDENT SERVICES

The Division of Student Services creates a campus environment for learning and development by serving student’s interests in every aspect of university life. To achieve this mission, Student Services provides outstanding programs and services for students in the following departments: Career Services, Center for Diversity Initiatives, Dining Services, Financial Aid, Housing and Residence Life, Office of Student Life, Recreational Sports, Rodeo Activities, Student Activities, Student Counseling Center, Student Heath Center, Student Leadership Programs, Student Publications, and Thompson Student Center.

CAREER SERVICES

Located in Room 218 of the Thompson Student Center, the Career Services Center assists students in establishing long-range goals for career development at all levels of the university experience. It also helps students develop the job acquisition skills essential to obtaining degree-related employment after graduation. Students may use the center’s services at any time during their academic experience or after graduation for: career counseling or assessment; career development, resume building, and exploring internship opportunities. The center sponsors job fairs, career-related workshops, mock job interviews, and business etiquette dinners, as well as job shadowing. The center also offers use of “PinPoint”, a computer-based interactive career guidance program, and an extensive career information library.

Students and alumni may post resumes and access full-time and internship listings free of charge through the web-based, Online Job Center system. (It is recommended that students post resumes on the system by the second semester of the junior year.) Part-time job listings are posted on a bulletin board in the center and can also be found on the Career Service’s web page.

Personal career counseling sessions are scheduled by appointment, but many of the services can be accessed on a walk-in basis. More information is located at www.tarleton.edu/~careers/.

CENTER FOR DIVERSITY INITIATIVES

The Center for Diversity Initiatives (CDI) fosters an inclusive and tolerant community on campus through leadership, education, training, and cross-cultural activities. The CDI promotes an environment in which all students - regardless of race, ethnicity, culture, religion, sexual orientation, worldview, or personal philosophy – feel equally welcome and comfortable to participate in all aspect of the university experience.

The CDI offers a wide range of programs and services designed to help all students succeed in and after college, and excel in an increasingly diverse society. The Center for Diversity Initiatives is located in Room 201A of the Thompson Student Center. The web address is www.tarleton.edu/~cdi/.

DINING SERVICES

The Department of Dining Services is committed to serving tasty, nutritious food at reasonable prices. The Residential Dining Hall offers a variety of menu items, many of which are prepared on the spot the way the student has requested it. Food is prepared, presented, and enjoyed in a relaxing atmosphere where students can eat, visit with fellow students, faculty, and staff, and experience one of Tarleton’s hallmarks: the friendliness and warmth of its campus culture. The Food Court in the Thompson Student Center offers additional, fast-food options. Students, faculty, staff, and the general public can also purchase
coffee, hot chocolate, other specialty drinks, and snacks at Java City, a coffee and espresso bar in the foyer of the Dick Smith Library. For more information regarding Dining Services’ procedures, policies, hours and locations refer to the website at www.tarleton.edu/~foodservice/.

FINANCIAL AID
The Office of Financial Aid assists eligible students in obtaining federal and state funding for college. Financial Aid offers student loans, grants, work opportunities and scholarships. For more information about opportunities for financial assistance, please refer to p. 70 in this catalog, visit the Office of Financial Aid in Room 118 of the Tarleton Center or visit online at www.tarleton.edu/~finaid/.

HOUSING AND RESIDENCE LIFE
The Department of Housing and Residence Life is committed to providing a residential community that supports and enhances the development of life skills in a safe and clean environment. Research has shown that students who reside on campus tend to be more involved in academic and extracurricular activities, earn a higher grade point average, frequently exceed predicted levels of learning and personal development and are more likely to complete their college education within the prescribed program length.

RESIDENCE HALLS
Tarleton provides on-campus housing for approximately 1,800 students. Residence hall rooms have telephone, cable TV and high speed Internet outlets provided at no additional cost. Ice and vending machines, TV lounges, and laundry facilities are available in each facility.

Men's Residence Halls
Bender Hall is an air-conditioned hall with living space that accommodates 178 men. This hall has three floors that are divided into ramps. Each ramp houses approximately 40 students who share a restroom and shower facility.
Ferguson Hall accommodates up to 228 men. This three-story, air-conditioned residence hall is divided into ramps, each with community restrooms and shower facilities.

Women's Residence Halls
Hunewell Hall and Hunewell Annex are air-conditioned residence halls that house 308 women. Rooms are arranged in suites with two rooms joined by a bathroom. A television lounge is located on the first floor of Hunewell Hall and laundry facilities are available on the first floor of Hunewell Annex.
Gough and Moody Halls are non-air-conditioned halls that house 55 and 54 women, respectively. The rooms are equipped with ceiling fans and are double occupancy. Each floor has a community restroom and shower facility.

Co-ed Residence Halls
Newly renovated Traditions Hall is a four-story, air-conditioned building that accommodates 186 students. Women reside on the second and third floors and men on the first and fourth floors. Each room accommodates two students and has its own private bath. Laundry facilities and ice and vending machines are available on the first floor. Traditions Hall houses primarily sophomore, junior, and senior-level students.
Crockett Hall is an air-conditioned hall that is arranged in suites with two bedrooms sharing a common bath. Crockett Hall houses approximately 144 residents, with men on the first floor and women on the second. Laundry facilities and ice and vending machines are available on the first floor of Crockett Hall.

Tarleton’s new, state-of-the-art Centennial Hall is primarily a freshman, living-learning environment. The air-conditioned building houses 250 residents with men and women separated by ramp. Each room houses two students and has its own private bath. Laundry facilities, study rooms, and commons areas are located on each floor.

Campus Apartments
Summit, Venture and Lone Star Apartment complexes are located on the north side of campus. The apartments have one or two bedrooms. Each apartment is furnished, has central heat and air, cable, telephone service and direct Internet access. Summit and Venture apartments are assigned with priority given to married students and students with dependents and families. Lone Star apartments are available to students who have met the on-campus living requirement.

The Texan Village Apartment complex is the latest addition to Tarleton. Each apartment is completely furnished, has four private bedrooms, cable, telephone and Internet access. The apartment complex has a clubhouse with a cookout area, a large television lounge, laundry facilities and a computer lab. Apartments are assigned with priority given to students of junior and senior classification.

Housing Requirements
All unmarried students under 21 years of age who have completed fewer than 30 semester credit hours accepted by Tarleton must reside in the residence halls and eat in the university dining facilities. Housing contracts are for an academic year (fall and spring). Students who live with a parent or parents at their legal, full-time residence within 60 miles of campus according to the official state mileage chart, or students who are married, or who have a child are excused from this policy. Proof must be submitted with a completed off-campus request form.

Reservations
To reserve a room, a completed application and $100 deposit in the form of cash, check or money order must be submitted to the Office of Housing and Residence Life. Room assignments are made based upon the date of receipt of the deposit in the housing office. The chances for receiving a specific roommate are greatly improved if both of the students’ housing applications are mailed together and received in the Housing office prior to March 1.

Refunds
The deposit, less any deductions for damages, will be returned to the student who graduates, requests a refund when he or she fulfills the Housing contract, or if the students is denied admission to the university for scholastic deficiencies. The $100 deposit is subject to forfeiture if a student does not fulfill his/her contract. A student who withdraws or is suspended from the university will not be allowed to reside in the residence halls or apartments for more than 24 hours after the date of withdrawal or suspension. Refunds for the cancellation of
new Housing contracts will be awarded only if the student submits a request for cancellation by the following dates:

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<th>Fall</th>
<th>Spring</th>
<th>Summer I</th>
<th>Summer II</th>
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<td>June 1</td>
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<td>Dec. 15</td>
<td>May 1</td>
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Appeals and Exemptions

Students who wish to be exempt from the housing requirement must complete an off-campus request form and submit it to the Office of Housing and Residence Life with sufficient documentation to support their request. If the Housing Office and the Director of Housing denies the request, the student can appeal the decision. (Complete appeals process details are available in Housing and Residence Life.)

For more information, please contact the Housing and Residence Life Office at (254) 968-9083, write to Housing and Residence Life, Box T-0280, Stephenville, Texas 76402, or visit online at www.tarleton.edu/~housing/.

OFFICE OF STUDENT LIFE

The Office of Student Life is responsible for enforcing university policies, coordinating student legal services and providing information and support to students who want to become more involved in campus life. In addition, staff members serve as the university contact for student-related grievances and emergencies. The staff also serve as consultants to faculty and staff regarding student problems and concerns. The Dean of Student Life serves as the adviser to the Student Government Association (SGA).

The SGA is the representative voice of Tarleton State University students and brings the interests and concerns of students to the attention of the administration and university community. The SGA works cooperatively with the university administration on policies affecting students in the areas of academics, campus regulations, allocation of student service fees, and student membership on university committees. The SGA coordinates student government elections held in the spring of each year. It also initiates programs for the improvement and enrichment of the student body and the university community. The SGA office is located in Room 201H of the Thompson Student Center. For more information regarding the Office of Student Life, come by Room 105A of the Thompson Student Center or visit on the web at www.tarleton.edu/~stuserv/dean/.

RECREATIONAL SPORTS

The Department of Recreational Sports provides many opportunities for students to participate in competitive and recreational activities. Recreational Sports’ activities provide students with excellent opportunities to socialize, compete in a spirit of good sportsmanship, relieve the stress that can accompany the rigors of their academic program and hectic schedule. Programs offered include: intramural team events, individual sporting events, self-directed activities, aerobics programs, ropes course, Fitness Zone (weight training and cardio equipment), special events, and club sports. A calendar of scheduled recreational activities and events can be obtained at the Office of Recreational Sports, which is located in the Physical Education Annex next to the Administration Building. Please visit online at www.tarleton.edu/~recsports/.

RODEO ACTIVITIES

The Office of Rodeo Activities serves as a central location for students who are interested in rodeo participation or competition. Practice facilities and stock
are available for student use. Scholarships and travel allowances are available based on scholastic and rodeo performance. The office sponsors the Tarleton Rodeo Association, which is open to all students, and hosts several rodeo activities throughout the academic year including the Intramural Rodeo, Alumni Rodeo and National Intercollegiate Rodeo Association Rodeo.

Tarleton State University is a member of the NIRA and participates in the Southwest Region. The Office of Rodeo Activities is located in Room 104D of the Thompson Student Center. Please visit online at www.tarleton.edu/~rodeo/.

STUDENT ACTIVITIES

Participation in organizations, activities and events adds an important dimension to the college experience. In addition to making friends, students have the opportunity to develop leadership skills that are important for their future. The Office of Student Activities recognizes more than 100 student organizations. These organizations represent academic departments, honor societies, Greek fraternities and sororities and a variety of special interest groups.

The Student Programming Association (SPA) advised by the Office of Student Activities. SPA offers students the opportunity to plan and implement activities (concerts, movies, speakers, novelty events, and service projects) for the Tarleton campus and local community.

In addition to SPA and student organizations, the Office of Student Activities is responsible for the Student Organizational Forum, university orientation programs and various social programs designed to meet the needs of a culturally diverse student body.

For further information, call (254) 968-9490, come by the Office of Student Activities in Room 201 of the Thompson Student Center or visit at www.tarleton.edu/~stuact/.

STUDENT COUNSELING CENTER

The Student Counseling Center provides counseling and psychological services to students enrolled at Tarleton. The services include: individual, couples, marital and group counseling, consultation and outreach programming. Concerns addressed in counseling vary widely and include adjustment to college, choosing a major, relationship difficulties, major life transitions, test anxiety, alcohol and drug abuse, eating disorders, anxiety, and depression.

The number of sessions depends on the nature of the student’s concern. Personality or interest testing is also available. There is no charge for counseling and for most testing services. All services provided are held in the strictest confidence. Confidentiality is maintained to the limits provided by Texas law and professional ethics and no record of counseling is made on academic transcripts.

The Student Counseling Center is committed to multiculturalism, diversity, and to meeting the needs of a changing university community. Appointments may be scheduled in person or by calling (254) 968-9044. The Student Counseling Center is located in Room 212 of the Thompson Student Center. Additional information about counseling services is available online at www.tarleton.edu/~counseling/.

STUDENT HEALTH CENTER

The Student Health Center provides health care services to all students currently enrolled at Tarleton State University. The student health fee covers office visits. Reasonable fees are charged for treatments, injections, tests and medications. ID presentation is required with each visit.
Services provided include: Prescription and over-the-counter medications, treatment of minor/acute illnesses and injuries, suturing of simple lacerations, removal of simple skin lesions, services of a medical doctor or nurse practitioner/physician assistant, administration of allergy injections as directed by student's allergist, consultations regarding any health problem (including referrals), blood pressure checks, and the continuation of health care following surgery or illness as directed by a physician.

Additionally, crutches are loaned for a refundable deposit. Tuberculosis (TB) testing, tetanus, measles/mumps/rubella (MMR), meningitis, influenza (fall semester only), and hepatitis A & B vaccines are available. Physical exams, women's health exams and birth control are also available for a reasonable fee. Health literature and videos are available.

All x-rays, laboratory tests, and medical services conducted outside of the Student Health Center are performed at the student's expense. Student Health Center staff are Tarleton Allies and advocates for the physically disabled. For more information, call (254) 968-9272 or come by the Student Health Center in Room 212 of the Thompson Student Center. Visit online at www.tarleton.edu/~stuheal/.

STUDENT LEADERSHIP PROGRAMS

Student Leadership Programs provide learning experiences and service opportunities aimed at developing the leadership potential of the student. These programs encourage students to become agents of positive change through a commitment to service.

A variety of leadership programs are available to engage students, such as the Freshman Leadership Seminar, the Leadership Development Series, or Leadership Certification (considered the “pinnacle” program). Participants in the Leadership Certification program are given the opportunity to coordinate community service events such as Tarleton Round-Up, TSU Big Brothers-Big Sisters, Campus Clean Up, and many others.

Duck Camp is a summer event that assists incoming Freshmen in making a smooth transition from high school to college. Upper-class student leaders are annually recruited and trained for each camp. Duck Camp annually accommodates over 500 freshmen.

Greek Life provides additional opportunities for involvement. Students can choose from 15 different fraternities and sororities on campus. With philanthropy projects, community service, leadership opportunities, and campus activities, Greek Life has something for all students.

Learn more about Tarleton’s leadership programs by visiting www.tarleton.edu/~leadership.

STUDENT PUBLICATIONS

For more than 80 years the J-TAC, the university’s official newspaper, and the yearbook, the Grassburr, have chronicled the events of student life and featured the pictures of thousands of Texans. Established in 1919, the newspaper is published weekly during the Fall and Spring semesters and once during the summer. The paper reflects the initials of the original school – John Tarleton Agricultural College and is now available online. The Grassburr was first published in 1916. The story of each class, year and decade of Tarleton’s history is preserved in the pages of these cherished volumes.

Students may view an online version of the J-TAC by logging onto Tarleton’s main Web site at www.tarleton.edu, clicking on “Student Publications”, and then clicking on “The J-TAC Online”.

Paid student workers and volunteers produce the two publications and develop highly marketable writing, graphics design, photographic, and computer skills.

Though not a student publication, the student handbook is a project of the Publications staff and provides an overview of university services, regulations and policies. Available each summer, it provides a calendar for the full academic year.

The Student Publications Office is in Room 20 of the Thompson Student Center. The phone number is (254) 968-9056; the email address is jtc@tarleton.edu.

THOMPSON STUDENT CENTER

The Thompson Student Center (TSC) serves as the center of campus life. The Student Center has a ballroom that accommodates up to 420 people, and four conference rooms with seating capacities from 32 to 98. The TSC has five lounges that are available for studying or socializing. There is also a commuter lounge, equipped with lockers, a microwave oven, refrigerator and vending machines. The lower level hosts the Game Room and Fitness Zone. The Game Room is designed for relaxation with nine pool tables, four ping pong tables, fooseball, basketball throw, card and board games, darts, big screen TV and couches. The Fitness Zone has a variety of exercise equipment that includes: treadmills, stair-steppers, life-cycles, weight machines and free weights. For more information visit the Student Center online at www.tarleton.edu/~bbt.

ATHLETICS

The Department of Athletics provides for and supports a comprehensive athletic program for men and women. Tarleton State University is a member of the National Collegiate Athletic Association (NCAA) Division II and the Lone Star Conference (South Division), which includes seven other area universities -- Abilene Christian University, Angelo State University, Eastern New Mexico University, Texas A&M University - Commerce, Texas A&M University - Kingsville, Texas Woman's University, and West Texas A&M University. Intercollegiate sports programs for men include baseball, basketball, cross country, football, and outdoor track and field. Women's athletic programs consist of basketball, cross country, tennis, outdoor track, fast-pitch softball, golf, and volleyball.

Athletics at Tarleton State University is characterized by a commitment to wholesome athletic competition, a desire for student-athletes to succeed academically as well as on the athletic field or court, and by widespread student participation. Athletic teams at Tarleton State University are known as the Texans/TexAnns, and the official school colors are purple and white.

CHILD DEVELOPMENT CENTER

The Child Development Center provides quality child care for children ages 3 to 5 and early childhood laboratory experience for Tarleton State University students. The Center is located in the Department of Human Sciences in Wisdom Gym. It is open to children of students, faculty, and staff, as well as the community.

PARKING AND AUTOMOBILE REGULATIONS

All vehicles owned, parked, and/or operated on campus at any time by students, faculty, and staff must be registered with the Office of University Police. All student vehicles must be registered at the beginning of each semester or at any time they are brought onto campus. Everyone applying for vehicle
registration must furnish a driver’s license and a vehicle license number. Students, faculty, and staff are responsible for familiarizing themselves with the Traffic and Parking Regulations.

THE TARLETON STATE UNIVERSITY FOUNDATION, INC.
The Tarleton State University Foundation, Inc., exists exclusively for the purpose of providing financial assistance to Tarleton State University. The Tarleton State University Foundation, Inc., is a 501(c)(3) organization that provides support for Tarleton primarily from earnings on endowed funds, gifts, or property. The Foundation acts independently of the University and The Texas A&M University System, solely for the benefit and enhancement of Tarleton State University.

Through the generosity of Tarleton alumni and friends, the Foundation fiscally administers more than 100 scholarship accounts and provides financial assistance for related scholarly activities. The Foundation is governed by a volunteer board composed of up to 25 members. The Foundation manages, invests, and distributes all funds of the Foundation for the furtherance of educational purposes at Tarleton, including scholarships, opportunity awards for students, student recruiting, and any other activities permissible under the laws of the State of Texas. For further information regarding the Foundation, contact the Tarleton State University Foundation, Inc., Box T-0415, phone (254) 968-9890.

TARLETON ALUMNI ASSOCIATION
The mission of the Tarleton Alumni Association (TAA) is to preserve traditions and to provide leadership, meaningful services, and active support to Tarleton, its students, friends, and alumni. The TAA, governed by a 21-member Board of Directors that meets four times annually, represents over 50,000 former Tarleton students. Operating from the Tarleton Center, the TAA strives to keep alumni involved and informed about Tarleton by providing numerous activities and services, both on campus and throughout Texas. The TAA also aims to make current students aware of Tarleton’s strong traditions, famous alumni from past years, and the importance of remaining associated with the University after graduation.
EXPENSES

To meet the demands for a quality education in its broadest sense, required expenses for Tarleton students are kept low. Comparison will reveal that Tarleton’s total cost of about $9,100 for two regular semesters is among the lowest of any university. Total cost includes tuition, meals, room, and all other fees. An additional $2,500 for personal expenses makes the cost of a school year at Tarleton approximately $11,600.

Please note: All fees are approximations and subject to change because of economic conditions, board action, and/or legislative requirements.

2005-2006 REGULAR SESSION FEES

Each Semester
Tuition Fee (see Note) (required)
Texas Resident – Undergraduate $100.00 per hour
Texas Resident – Graduate $110.00 per hour
Nonresident $358.00 per hour

Student Services Fee (required)
Stephenville campus $15.40 per hour with $184.80 maximum
Tarleton – Central Texas $8.40 per hour with $184.80 maximum

Clinical Lab Science Program Fee (required on CLS courses) $4.00 per hour

Computer Processing Fee (required) $4.00 per hour

Distance Education Degree Program Course Fees $300-$800 per course

Distance Learning Fee (online courses) $40.00 per hour

Endowment Scholarship Fee (required-Stephenville Campus) $1.00 per hour

General Property Deposit, returnable (required) $100.00

Health Service Fee (required-Stephenville Campus) $3.10 per hour

Identification System Fee (required) $10.00

Instructional Equipment Fee (required) $1.00 per hour

International Education Fee (required) $1.00

International Student Program Fee $40.00 per semester

Library Access Fee (required) $3.00 per hour

Parking Fee (optional) $25.00

Program Delivery Fee (required, Tarleton – Central Texas) $21.00 per hour

Records Fee (required) $10.00 per semester

Room Reservation & Damage Deposit (required, residence hall students) $100.00

Student Development Center Complex Fee (required, Stephenville campus) $3.00 per hour with $30.00 maximum

Yearbook $60.00 each

2005 SUMMER SESSION FEES

Tuition Fee (see Note) (required)
Texas Resident – Undergraduate $100.00 per hour
Texas Resident – Graduate $110.00 per hour
Nonresident $358.00 per hour

Student Services Fee (required)
Stephenville campus $9.20 per hour with $184.80 maximum
Tarleton – Central Texas $8.40 per hour with $184.80 maximum

Clinical Lab Science Program Fee (required on CLS courses) $4.00 per hour

Computer Processing Fee (required) $4.00 per hour

Distance Education Degree Program Course Fees $300-$800 per course

Distance Learning Fee $40.00 per hour
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<th>Fee Description</th>
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<tr>
<td>Endowment Scholarship Fee (required-Stephenville Campus)</td>
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<tr>
<td>Student Development Center Complex Fee</td>
<td>$3.00 per hour with $15.00 maximum</td>
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1 Previously, a General Use Fee was assessed for all students. The General Use Fee has been redesignated as tuition as per the acts of the 75th Texas Legislature. Reference Texas Education Code 54.0512 and 54.0513.
2 For students without a deposit on file.

EXPLANATION OF FEES

Please Note: The following fees are required of all students, regardless of classification (undergraduate or graduate) or type of housing (on- or off-campus) with the exception of fees designated by campus: tuition, student services, Student Development Center Complex (Stephenville Campus-only), computer, endowment scholarship fee (Stephenville Campus), health service (Stephenville Campus-only), identification system, records fee, library access fee, instructional equipment fee, international education fee, program delivery fee (Killeen campus-only) and general property deposit.

Note 1: The following are payable on an installment basis in the regular semesters.

TUITION FEE. Tuition for Texas resident undergraduate students is $100 per semester credit hour. Tuition for Texas resident graduate students is $110 per semester credit hour. Tuition for non-resident students, including those who are not U.S. citizens, is $358 per semester credit hour. See “Determination of Residence for Tuition Purposes” in this section for more information.

STUDENT SERVICES FEE – STEPHENVILLE CAMPUS. This fee of $15.40 per semester credit hour, with a $184.80 maximum per regular semester and $9.20 per semester credit hour, with a $184.80 maximum per summer semester, is for support of student activities. It includes a subscription to the J-TAC (the student newspaper), admission to all athletic events, including intramural athletics, fees for the Student Development Center Complex, and student discounts for all special events performances in the Fine Arts Center. The fee also supports student government, student organizations, student travel, student counseling, rodeo activities, the cheerleaders, and Texan Stars. This fee is not assessed on courses offered online or at off-campus locations.

STUDENT SERVICES FEE – TARLETON – CENTRAL TEXAS. This fee of $8.40 per semester credit hour with a $184.80 maximum per semester is for the support of student activities at Tarleton – CT. This fee is not assessed on courses offered online or at off-campus locations.

AGRICULTURAL FACILITIES FEE. This fee of $6 per course is charged to all students who register for agriculture courses and is used by the College of Agriculture and Technology to provide agricultural facilities to support the agricultural degree programs and courses.
**CLINICAL LAB SCIENCES PROGRAM FEE.** This fee of $4.00 per semester credit hour is charged to all Clinical Lab Science (CLS) classes. The fee is used to cover the costs of services and materials directly associated with the CLS program.

**COMPUTER PROCESSING FEE.** This fee of $4 per semester credit hour is used to cover costs of providing computing access to the students and computing services for administrative and instructional purposes.

**COURSE FEES.** These fees are charged to cover the costs of materials and services directly associated with selected classroom or laboratory activities.

**DISTANCE ED DEGREE PROGRAM COURSE FEE.** This fee, with a range of $300-$800 per course based on the degree program associated with the course, will allow for delivery and ensure the quality of the university’s Distance/Distributed Education Programs.

**DISTANCE LEARNING FEE.** This fee of $40 per hour is assessed on all online courses to provide web-based student services support.

**ENDOWMENT SCHOLARSHIP FEE.** This fee of $1.00 per semester credit hour is to create additional scholarship funds to assist students with their college education. This fee is not assessed to on-line, off-campus or Tarleton-Central Texas.

**FIELD ASSIGNMENT FEE.** This fee of $50 per course is charged to all students who register for a student teaching, internship, field placement, or cooperative education course. The fee is used for costs directly associated with these courses.

**GENERAL PROPERTY DEPOSIT.** Students must have a general deposit of $10 on file.

**HEALTH SERVICE FEE.** This fee of $3.10 per semester hour is used to cover costs of the Student Health Center. This fee is not assessed on courses offered at Tarleton – Central Texas, online, or at off-campus locations.

**IDENTIFICATION SYSTEM FEE.** This fee is $10 for each semester. It is not a purchase fee. A permanent ID Card is issued to incoming students to be used for their entire enrollment at Tarleton. A $10 replacement fee will be charged for replacement of lost or damaged cards.

**INSTRUCTIONAL EQUIPMENT FEE.** This fee of $1 per semester credit hour is used to maintain and upgrade equipment used directly in student instruction.

**INTERNATIONAL EDUCATION FEE.** This fee of $1 per semester is used to assist students participating in international student exchange or study programs.

**INTERNATIONAL STUDENT PROGRAM FEE.** This fee, assessed only to international students at a rate of $40.00 per semester, funds expenses directly associated with the International Education Program.

**LABORATORY FEE.** A fee of not less than $2 not more than $30 for each laboratory course may be charged for materials and supplies.

**LATE REGISTRATION FEE.** Students who do not register or make initial payment on days set aside for that purpose will pay a late fee of $25.

**LATE PAYMENT FEE.** Students not making an installment payment by the due date will be charged a late payment fee of $10. Students who are delinquent more than five days may be prohibited from registering for classes and may be blocked from all University services.

**LIBRARY ACCESS FEE.** This fee of $3 per semester credit hour is used to purchase materials and equipment and to support the operations of the Dick Smith Library.
**MATERIALS FEE.** This fee may be added for specialized courses requiring supplies to supplement instructional activities.

**OFF-CAMPUS COURSE FEE.** This fee is used to cover additional expenses for courses taught off campus. Fee amount is determined by location.

**PARKING FEE.** Students who wish to park a vehicle on any part of Tarleton property will pay a parking fee of $25 for each regular semester and $10 per summer semester.

**PROGRAM DELIVERY FEE.** This fee of $21 per semester credit hour is charged to all students who register for courses based at the Tarleton System Center, including Fort Hood. The fee is used to support the additional expenses associated with offering the program in Killeen.

**APPLICATION DEVELOPMENT CENTER COMPLEX FEE.** This fee of $3 per semester hour, with a $30 maximum per regular semester and $15 maximum per summer semester, is used for operating, maintaining, improving, and equipping the Student Development Center Complex. This fee is not assessed on courses offered at Tarleton-Central Texas, online, or at off-campus locations.

**TESTING FEE.** A testing fee of $15 for freshmen and transfer students will be assessed to cover required institutional testing, such as for Math and English placement, writing proficiency, or achievement. It is charged on first enrollment for a fall or spring semester and covers all institutional testing while the student is enrolled.

**TEXAN BUCKS.** This is an optional fee available for students to obtain points (1 cent = 1 point) that allow them to use their ID cards to make purchases at the Snack Bar, Dining Hall, Food Court, Campus Bookstore, and Coffee Bar. Texan Bucks can also be used at the Student Health Center, Game Room, Dick Smith Library, and University Police Department. Copy, laundry, and soda machines across campus also accept Texan Bucks. Texan Bucks accounts may be opened with an initial deposit of $20. Cash withdrawals are not allowed.

**YEARBOOK FEE.** The Tarleton yearbook, The Grassburr, may be purchased for $60 each year.

**Note 2:** The following fees are **NOT payable on an installment basis.**

**INSTALLMENT FEE.** The Texas Education Code includes a provision for students to pay tuition and certain designated fees for the fall and spring semesters on an installment basis. Students may elect to pay in full or in three installments. Students who elect to pay on the installment plan will be charged an installment fee of $20 per semester and will be required to sign an installment agreement.

**ROOM RESERVATION AND DAMAGE DEPOSIT.** All residence hall students are required to have a room reservation and damage deposit of $100
PAYMENT OF FEES

All of the aforementioned fees must be paid by a designated date, which is stated on the student's bill.

The following options are available for fee payment in regular semesters:

OPTION 1. Payment in full by the designated date.

OPTION 2. Payment in three installments as follows:

Installment 1: 50% of Note 1 fees and all of Note 2 fees by designated date;
Installment 2: 25% of Note 1 fees prior to the start of the 6th class week;
Installment 3: 25% of Note 1 fees prior to the start of the 11th class week.

Each student who elects option 2 must have a signed installment agreement on file in the Business Services Office. Students who fail to make tuition and fees payment by the due date may be prohibited from registering for classes for a succeeding semester until payment is made. Moreover, nonpayment prior to the end of the semester means the student may be denied credit for the work done that semester.

For short sessions, payment in full is due by the designated date.

REFUNDS

Students who have paid fees in full and withdraw from the University will receive refunds for tuition, student services fee, computer processing fee, health service fee, endowment scholarship fee, Student Development Center Complex fee, international education fee, instructional equipment fee, records fee, program delivery fee, off-campus course fee, clinical lab science program fee, international student program fee, distance education degree program course fee, library access fee, field assignment fee, agricultural facilities fee, and laboratory fees. Students paying on an installment basis and who withdraw from the University will be required to pay the balance of fees due. The refund schedule is as follows:

WITHDRAWING FROM ALL COURSES AT THE UNIVERSITY

Effective Withdrawal Date is the date the withdrawal is reported to and recorded in the Registrar's Office.

<table>
<thead>
<tr>
<th>Session</th>
<th>Prior to 1st class day</th>
<th>Prior to 2nd class day</th>
<th>Prior to 3rd class day</th>
<th>Prior to 4th class day</th>
<th>Prior to 5th class day</th>
<th>Prior to 6th class day</th>
<th>Prior to 7th class day</th>
<th>Prior to 8th class day</th>
<th>Prior to 9th class day</th>
<th>Prior to 10th class day</th>
</tr>
</thead>
<tbody>
<tr>
<td>3-week session</td>
<td>100%</td>
<td>80%</td>
<td>50%</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>8-week session</td>
<td>100%</td>
<td>80%</td>
<td>50%</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>10-week session</td>
<td>100%</td>
<td>80%</td>
<td>50%</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>
### Expenses

**16-week session**

<table>
<thead>
<tr>
<th>Class Day</th>
<th>Refund Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Prior to 1&lt;sup&gt;st&lt;/sup&gt; class day</td>
<td>100%</td>
</tr>
<tr>
<td>1&lt;sup&gt;st&lt;/sup&gt;, 2&lt;sup&gt;nd&lt;/sup&gt;, 3&lt;sup&gt;rd&lt;/sup&gt;, 4&lt;sup&gt;th&lt;/sup&gt;, 5&lt;sup&gt;th&lt;/sup&gt; class day</td>
<td>80%</td>
</tr>
<tr>
<td>6&lt;sup&gt;th&lt;/sup&gt;, 7&lt;sup&gt;th&lt;/sup&gt;, 8&lt;sup&gt;th&lt;/sup&gt;, 9&lt;sup&gt;th&lt;/sup&gt;, 10&lt;sup&gt;th&lt;/sup&gt; class day</td>
<td>70%</td>
</tr>
<tr>
<td>11&lt;sup&gt;th&lt;/sup&gt;, 12&lt;sup&gt;th&lt;/sup&gt;, 13&lt;sup&gt;th&lt;/sup&gt;, 14&lt;sup&gt;th&lt;/sup&gt;, 15&lt;sup&gt;th&lt;/sup&gt; class day</td>
<td>50%</td>
</tr>
<tr>
<td>16&lt;sup&gt;th&lt;/sup&gt;, 17&lt;sup&gt;th&lt;/sup&gt;, 18&lt;sup&gt;th&lt;/sup&gt;, 19&lt;sup&gt;th&lt;/sup&gt;, 20&lt;sup&gt;th&lt;/sup&gt; class day</td>
<td>25%</td>
</tr>
<tr>
<td>21&lt;sup&gt;st&lt;/sup&gt; class day</td>
<td>0%</td>
</tr>
</tbody>
</table>

**DROPPED CLASSES**

(Student remains enrolled in one or more courses at the University.)

Effective Drop Date is the date the drop is recorded in the Registrar’s Office.

1. If a course is dropped on or before the census date for the appropriate session, the student will be refunded for the tuition and fees associated with that course.
2. If a course is dropped after the appropriate census date, the student will not receive a refund.

Census dates for various length sessions are as follows:

- 3-week session: 2<sup>nd</sup> class day
- 4-week session: 3<sup>rd</sup> class day
- 5-week session: 4<sup>th</sup> class day
- 8-week session: 6<sup>th</sup> class day
- 10-week session: 7<sup>th</sup> class day
- 16-week session: 12<sup>th</sup> class day

Special notes: For refund purposes, class days are determined by the calendar, not by the number of class meetings. As an example, if a semester starts on Monday, Thursday of that week is considered the 4<sup>th</sup> class day for all classes.

Those fees paid by Tuition Assistance or other third party receivable will be refunded to the military or other organization if a refund is due.

Tarleton’s refund policy is in accordance with mandates of the state of Texas.

**CONDITIONS OF REFUNDS**

Refunds of tuition and fees will not be made until 10 days have elapsed from the date the fees were paid. Refunds of tuition and fees paid by a sponsor, donor, or scholarship shall be made to the source rather than directly to the student who has withdrawn if the funds were made available through the University. All student services and privileges shall terminate when a student withdraws or graduates from the University.

**GENERAL PROPERTY DEPOSIT**

After 10 days from the date the Registrar certifies a student has officially withdrawn or graduated, the breakage-deposit balance may be refunded upon request.

**NONREFUNDABLE FEES**

Fees required for special courses, ID cards, parking, testing, yearbook, installment plans, and late registration are non-refundable.

**ROOM RENT AND MEAL FEES**

Refunds to students withdrawing prior to the first class day will be based on a daily proration. Refunds to students withdrawing on or after the first class day will be based on a daily proration, less an early withdrawal fee equaling 10 percent of the semester room/meal rate. The effective date of withdrawal will be the date written notification is provided to the Registrar’s Office.
TEXAN BUCKS

Students may withdraw from the Texas Bucks plan at any time and be refunded unused balances less a $15 withdrawal fee. Balances remaining in the student's account at the end of each regular semester will automatically be transferred to the next semester or summer session.

Balances on dormant accounts: Accounts with inactivity for a period of one year as of August 31 of each year, will be refunded to the account holder.

MISCELLANEOUS FEES

REINSTATED FEE

A student who has been dropped from the rolls of the University and has been approved for reinstatement will be charged a fee of $100.

UNPAID CHECK

If a check accepted by the University is returned unpaid by the bank on which it is drawn, the person presenting it will be required to pay a penalty of $30. If the check is not redeemed within 20 days after the date of the first notice, the student may be dropped from the rolls of the University and the check turned over to the County Attorney for collection.

Note: Should you have any questions regarding fees and refunds, contact the Tarleton State University Business Office: (254) 968-9107.

DETERMINATION OF RESIDENCE FOR TUITION PURPOSES

Residence for tuition purposes is determined by state law for state-supported colleges, and as such is subject to change by the Texas legislature. Additional information may be obtained from the Office of Undergraduate Admissions. The following is a brief explanation of residence requirements under present law:

1. Students claimed by parent or court-appointed legal guardian for federal income tax purposes. For a dependent or minor to acquire Texas residency through a parent or court-appointed legal guardian, the parent or legal guardian must meet residency requirements for individuals 18 years of age or older and the dependent or minor must be eligible to domicile in the United States. Residency of an eligible dependent or minor is based on one of the following circumstances:
   a. The residence of the parent who has claimed the dependent for federal income tax purposes both at the time of enrollment and for the tax year preceding enrollment; or
   b. The residence of the parent or court-appointed legal guardian with whom the dependent or minor has physically resided for the 12 months prior to enrollment; or
   c. The residence of a parent or legal guardian who has joint or single custody of the child, if that individual is not delinquent on the payment of child support; or
   d. The residence of the person to whom custody was granted by court order (e.g., divorce decree, child custody actions, guardianship or adoption proceedings), provided custody was granted at least 12 months prior to the student's enrollment and was not granted for the purpose of obtaining status as a resident student;
   e. If a student was classified as a resident prior to fall semester 2001 based upon the residency of a caretaker or relative, not a court-appointed legal guardian, he or she shall not be reclassified as a nonresident under this section.
2. **Students not claimed by parent or guardian for federal income tax purposes.** A student who is not claimed by a parent or guardian as a dependent for federal income tax purposes during the tax year including the enrollment period and the previous tax year will have residency based upon himself/herself and is considered independent. Independent individuals 18 years of age or over who move into the state and who are gainfully employed within the state for a period of 12 months prior to enrolling in an institution of higher education are entitled to classification as residents. An individual who is self employed or employed as a homemaker within the home may be considered gainfully employed for tuition purposes. The student should contact the Office of Undergraduate Admissions for more information about self employment and homemaker status.

Proof of residency will be required of any student who has resided in Texas less than one year and/or shown to have left the state or evidence likewise. If a student was gainfully employed prior to enrolling in an institution of higher education, a letter of employment is generally sufficient, but additional documentation may be requested by the institution. The letter of employment must be from the employer and must state beginning and ending dates, number of hours worked per week, and type of work performed.

3. **Student enrolled in an institution before being gainfully employed in the state.** If 12 months’ residence can be shown not to have been for the purpose of establishing residence in the state but to have been for some other purpose (i.e., educational), the individual is not entitled to be classified as a resident of Texas.

Students enrolling in an institution of higher education prior to having resided in the state for 12 months immediately preceding time of enrollment shall be classified as nonresidents for tuition purposes and must submit the following documents for reclassification:

   a. Letter of employment stating beginning and ending dates, number of hours worked per week, and type of work performed (gainfully employed for 12 months while attending school)
   
   b. Material to the determination of the establishment of a domicile in Texas are business or personal facts or actions unequivocally indicative of a fixed intention to reside permanently in the state. If four of the following actions have been taken at least 12 consecutive months prior to enrollment and continue to be in effect, the student is considered to have established a domicile in Texas. Proof or documentation for the following actions must be provided:

      i. purchasing a residence and claiming it as a homestead
      ii. registering to vote and voting in local elections
      iii. registering automobiles in Texas
      iv. maintaining a Texas driver’s license
      v. having wills or other legal documents that indicate residence in Texas
      vi. maintaining checking accounts, savings accounts, or safe deposit boxes in Texas
      vii. having membership in professional organizations
      viii. establishing a business in Texas

4. **Military personnel and dependents of military personnel.** Resident military personnel and their dependents are classified as residents, provided they maintain Texas as the Official Home of Record with the
military service. Nonresident military personnel must submit certification of active duty in Texas at each registration to be eligible for resident tuition rates. The Office of Undergraduate Admissions must be contacted for an Active Duty Military/Dependent Certification Form. The spouse or child of a member of the Armed Forces of the United States who has been assigned to duty elsewhere immediately following assignment to duty in Texas is entitled to pay the tuition fees and other fees or charges provided for Texas residents as long as the spouse or child resides continuously in Texas.

Nonresident military personnel who have separated or retired from military service while stationed in Texas and who intend to remain in Texas may be classified as residents provided certain actions are taken by the soldier one year prior to enrollment. Please contact the Office of Undergraduate Admissions for information.

5. Non-resident aliens. An alien is considered to be a nonresident unless he/she is in the United States on an immigration visa. Students on immigration visas are classified in reference to resident status the same as United States citizens. See sections 1 and 2 above. For questions regarding House Bill 1403 contact the Office of Admissions.

6. Reclassification of nonresident status. A student classified as a nonresident retains that classification until he/she requests reclassification in writing and provides proof of residence to the Office of Undergraduate Admissions. Proof consists of the items listed in section 3. Application for reclassification must be submitted prior to the official census date of the relevant term. The student should contact the Office of Undergraduate Admissions to obtain an application.

7. Visa classification. Students holding certain visas are now eligible for Texas residency for tuition purposes. Please contact the Office of Undergraduate Admissions for more information.

8. International students. Some foreign nationals are eligible for Texas residency for tuition purposes if certain provisions are met prior to admission. Please contact the Office of Undergraduate Admissions for more information.
FINANCIAL AID

Tarleton State University offers student financial aid in the form of loans, grants, work opportunities, and scholarships. In determining the type and amount of financial aid necessary to meet a student's financial need, the University assumes that parents and spouses will make a maximum effort to assist the student with college expenses. Financial aid resources of the University should be viewed only as supplementary to the financial resources of the applicant and family.

To apply for financial aid, a student must submit a Free Application for Federal Student Aid (FAFSA). Financial aid applications are available from high school counselors, from most college or university student financial aid offices, from the Internet at www.fafsa.ed.gov, or from

Student Financial Aid
Box T-310
Stephenville, TX 76402
(254) 968-9070 or 254-519-5442

ACADEMIC ELIGIBILITY REQUIREMENTS FOR FINANCIAL AID

Various federal and state regulations governing student financial assistance require that an institution develop standards to measure academic standing and progress toward a degree objective. These regulations are subject to changes in the Tarleton academic policy regarding probation and suspension.

The financial aid program is designed for all students who have a demonstrated financial need for assistance to meet college expenses and who are making satisfactory academic progress, as defined by the Department of Student Financial Aid. All students must be enrolled at least half time (6 hours) and accepted for enrollment in a program leading to a degree or certificate. Students are limited to receipt of financial aid for only one undergraduate degree and only one graduate degree. Financial aid will not be paid for post-baccalaureate degrees or second graduate degrees. Financial aid eligibility is contingent upon continued satisfactory academic progress toward a degree or certificate. To maintain Satisfactory Academic Progress, a student must meet the standards listed below.

Grade Point Average: Undergraduate students with 60 or more hours must maintain a minimum cumulative grade point average (GPA) of 2.0 on Tarleton course work. Graduate students must maintain a cumulative Tarleton GPA of 3.0.

Excessive Hours: Financial aid will not be available to undergraduate students with more than 192 attempted credit hours. All courses that a student registers for (including courses that were completed, withdrawals, and transfer courses) are included in the excessive hour calculation.

Financial aid will not be available to graduate students with more than 54 attempted credit hours. All courses that a student registers for (including courses that were completed, drops, and withdrawals) or transfers to Tarleton are included in the excessive hour calculation.

Deficit Hours: Financial aid recipients are expected to complete a defined number of credit hours in an academic year or semester. Undergraduate students who are enrolled full time are expected to complete a minimum of 24 credit hours of course work in an academic year (or 12 hours if enrolled for just one semester). Students who are enrolled three-quarter time are expected to complete at least 18 hours of course work in an academic year (or 9 hours if enrolled for just one semester). Students enrolled half time are expected to
complete 12 credit hours of course work in an academic year (or 6 hours if enrolled for one semester).

Graduate students enrolled full time are expected to complete a minimum of 18 credit hours of course work per academic year (9 hours if enrolled for just one semester). Graduate students enrolled half time are expected to complete a minimum of 12 credit hours of course work in an academic year (6 hours if enrolled for only one semester).

Students who do not meet their minimum standards are not eligible for financial aid. All financial aid offers will be cancelled in the event of noncompliance with the Satisfactory Academic Progress Policy.

APPEALS

Students have the right to appeal their status under Satisfactory Academic Progress Standards. However, the submission of an appeal is only a request and does not imply that financial aid holds will be removed or that approval of the appeal is forthcoming. The appeal must be submitted to the Financial Aid Office in writing and should demonstrate the occurrence of extenuating circumstances that were beyond the student’s control.

All appeals must include the following information: the student’s name and I.D. number; the student’s local or permanent mailing address; the student’s local phone number; date of the appeal; and a signed letter from the student requesting a waiver of Satisfactory Academic Progress Standards. This letter must also include the facts or reasons pertaining to the student’s inability to maintain stated standards. If the circumstances include medical reasons or the death of an immediate family member, documentation must accompany the appeal. A decision will be reached within ten working days, and the student will be notified of the results by mail.

PRIORITY DATES

Priority is given to students who have submitted to the Financial Aid Office all requested and required documentation (including appropriate electronic data exchange) prior to the following dates:

- March 1 ................... Summer semester
- April 1 .................... Fall/Spring semester

DEADLINES

No aid will be processed after the following dates:

- April 1 ..................... Summer semester
- October 15................... Fall semester
- March 15 .................... Spring semester

Applicants are responsible for the timeliness and promptness of their applications. Note: Electronic data from outside processing agencies and all other required documentation must be on file in the Financial Aid Office to ensure first consideration for awards.

REFUND POLICIES ON STUDENT FINANCIAL AID AWARDS

If a student withdraws from Tarleton before a certain period of time has elapsed, a portion of the financial aid awarded (excluding work-study) will be required to be repaid. The amount to be repaid is determined by the following policy.
TUITION, STUDENT SERVICE FEE, BUILDING USE FEE, STUDENT DEVELOPMENT CENTER FEE, and LABORATORY FEES

Students withdrawing from Tarleton will owe a refund on these fees according to the following schedule.

Fall or Spring Semester:
Prior to the first class day ..................................... 100 percent
During the first five class days ................................. 80 percent
During the second five class days ....................... 70 percent
During the third five class days ....................... 50 percent
During the fourth five class days ....................... 25 percent
After the fourth five class days .............................. none

Summer Term
Prior to the first class day ..................................... 100 percent
During the first, second, or third class day .......... 80 percent
During the fourth, fifth, or sixth class day .......... 50 percent
Seventh day of class and thereafter ........................ none

ROOM, MEALS, PERSONAL, and TRANSPORTATION

Students withdrawing from Tarleton may receive a refund on these fees according to the following schedule with day 1 being the day the residence halls open:

<table>
<thead>
<tr>
<th></th>
<th>Fall or Spring Semester</th>
<th>Summer Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>DAYS ELAPSED</td>
<td>% REFUND</td>
<td>DAYS ELAPSED</td>
</tr>
<tr>
<td>1-7</td>
<td>100</td>
<td>1-7</td>
</tr>
<tr>
<td>8-14</td>
<td>90</td>
<td>8-14</td>
</tr>
<tr>
<td>15-21</td>
<td>80</td>
<td>15-21</td>
</tr>
<tr>
<td>22-28</td>
<td>70</td>
<td>After 21 days or 3 weeks no refund</td>
</tr>
<tr>
<td>29-35</td>
<td>60</td>
<td></td>
</tr>
<tr>
<td>36-42</td>
<td>50</td>
<td></td>
</tr>
<tr>
<td>43-49</td>
<td>40</td>
<td></td>
</tr>
<tr>
<td>50-56</td>
<td>30</td>
<td></td>
</tr>
<tr>
<td>57-63</td>
<td>20</td>
<td></td>
</tr>
<tr>
<td>64-70</td>
<td>10</td>
<td></td>
</tr>
<tr>
<td>After 70 days or 10 weeks, no refund</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

LOANS

Each student must complete pre-loan counseling before release of the first disbursement of the first Stafford or Hinson-Hazlewood loan. After initiating an application in the Financial Aid Office, the actual loan transactions are made between the student borrower and a lending institution participating in the program. All loan amounts are determined by the cost of education, less other financial aid, less expected family contribution, or the program limits.

FEDERAL SUBSIDIZED STAFFORD (GUARANTEED STUDENT) LOANS

These Guaranteed Student Loans are made by banks, savings and loan associations, and credit unions. Undergraduate loan limits may not exceed $2,625 for freshmen, $3,500 for sophomores, and $5,500 for juniors and seniors for an undergraduate maximum of $23,000. These limits apply to the amount that can be borrowed every academic year or every grade level. Graduate loan limits may not exceed $8,500 every academic year with an aggregate of $65,500. All loan amounts are determined by the total cost of education, less other financial aid, less expected family contribution, or the program limits. Repayment will begin 6 months after the student ceases to be at least a half-
time student. The borrower is required to pay a combined lender fee and insurance premium of 3 percent on the principal amount of the loan.

**UNSUBSIDIZED FEDERAL STAFFORD LOANS**

These loans are made by banks, savings and loans, and credit unions. This program is designed for middle-income borrowers who do not qualify for any or all of the federal subsidies under the Federal Stafford Loan program. The annual and aggregate loan limits for undergraduate and graduate students are the same as under the Federal Stafford (subsidized) Loan program. The interest rate is also the same as a subsidized Stafford Loan. However, payment of interest is the responsibility of the borrower during the in-school and grace periods, but may be allowed to accrue and be capitalized. Repayment of principal begins on the day after a 6-month grace period that follows after the student ceases to be enrolled on at least a half-time basis, unless the student requests repayment to begin at an earlier date. The borrower is required to pay a combined origination fee and insurance premium of 3 percent on the principal amount of the loan. The combination of subsidized and unsubsidized Federal Stafford loans for a borrower may not exceed the annual and aggregate limits for loans under the Federal Stafford Loan program.

**FEDERAL PLUS LOANS (PARENT LOANS)**

Parent Loans are made by banks, savings and loans, credit unions, and others to parents to assist in meeting education costs. Parents, on behalf of their dependents, may borrow the annual loan limit of the cost of education, less other financial aid. Repayment begins on the date of disbursement with a variable interest rate determined annually on June 1 equal to the 52-week T-bill rate plus 3.1 percent, capped at 10 percent. The borrower is required to pay an origination fee of 3 percent on the principal amount of the loan.

**SHORT-TERM LOANS**

Application for all short-term loans is made through the Student Financial Aid Office. Distribution and repayment of funds is made in the Business Office. Student ID must be presented upon application. Students will be allowed to have only one Tarleton Loan, and one Tuition and Fee Emergency Loan for the first installment only, plus one Stephen or Student Memorial or Score or Porter Leigon or Potishman Loan per semester. Students will also be allowed only one Potishman or short-term Porter Leigon Loan per semester. Loans will cease to be disbursed 30 days before all loans are due. All short-term loans are paid at the cashier's window in the Administration Building.

**TARLETON LOANS**

These loans of up to $510 must be used for room and board only. There is a $15 service charge or 10 percent interest, whichever is greater. Loans not paid on time will be assessed a $10 late fee. Loans are due 10 days before finals begin in the spring and fall and 5 days before finals begin in each summer term.

**STEPHEN, STUDENT MEMORIAL, SCORE, PORTER-LEIGON LOANS**

These loans must be used for books only. Students may borrow up to $300. A voucher will be issued, which the student will then present to the Campus Store. The purchase amount, up to $300, will be recorded on the voucher; this amount becomes the principal due on the loan. A $15 service charge or 10 percent interest, whichever is greater, will be assessed. Loans are
due 10 days before finals begin in the spring and fall and 5 days before finals begin in each summer term. Loans not paid on time will be assessed a $10 late fee.

**POTISHMAN LOANS**
These loans may be made up to $40 for a 30-day period with a $5 service charge or 10 percent interest, whichever is greater. Loans not paid on time will be assessed a $10 late fee.

**TUITION AND FEE EMERGENCY LOANS**
Conditions are as follows:
1. Tuition and Fee Emergency Loans are for the first installment of tuition and fees only. Loan applications must be completed in person at the Financial Aid Office. These loans are applied automatically to the student's account.
2. Eligible students' applications will be processed on a first-come, first-served basis.
3. Maximum loan amount per student may not exceed the amount owed in tuition and required fees for the courses in which the student is actually enrolling.
4. A promissory note with an interest rate of 5 percent per annum will be executed by the student to be repaid over a period not to exceed ninety days for a loan made for a regular semester, or thirty days for a summer session.

**PORTER-LEIGON LOAN FUND**
The V. O. Porter and Nell Porter Leigon Fund was established in 1986 by a gift from the Anthon M. Leigon Estate to Tarleton.

**THE POTISHMAN FUND**
This is a short-term loan program, which began in 1971 through a $5,000 donation of Fort Worth businessman Leo Potishman.

**THE SCORE LOAN FUND**
This fund is used to make loans up to a maximum of $100 to any business major.

**THE STEPHEN MEMORIAL LOAN FUND**
This fund was established from the will of Na Homer Stephen in memory of M. L. Matt and Mattie Stephen.

**THE STUDENT MEMORIAL LOAN FUND**
This fund has been established from the will of Will C. Hogg of Houston. Other friends have contributed to it. The original endowment has been invested in securities and the income is being used for Tarleton student loans.

**TARLETON LOAN FUND**
When the state of Texas took over Tarleton State College in 1917, among the many gifts provided by citizens of Stephenville was a cash gift of $75,000 with which to commemorate the name of John Tarleton, the original benefactor who made the establishment of Tarleton State University possible in 1899. Citizens of Stephenville and Erath County remembered John Tarleton with great affection, and for that reason this money was raised by private subscription and turned over to the Board of Directors to be used as a student loan fund. The
Board of Directors immediately invested the $75,000 as an endowment, making available for loans the income from interest. The first student loans were made in 1920.

**LATE PAYMENTS ON LOANS**

When a student does not make payment on any outstanding loan by the due date, his/her records will be blocked immediately.

**GRANTS**

**FEDERAL PELL GRANTS**

Pell Grants are available to eligible undergraduates; amounts range from $400 to $4,050. Pell Grant funds are disbursed based on number of hours enrolled when the funds are received. All other sources of aid will be given in addition to the Pell Grant.

**SUPPLEMENTAL EDUCATIONAL OPPORTUNITY GRANTS**

These grants, ranging from $100 to $1,200 per year, are available to help needy undergraduates meet education expenses.

**THE TEXAS PUBLIC EDUCATION GRANT**

This grant was established by the Texas State Legislature to help needy students. Under this program, students may receive grants ranging from $100 and up.

**PSIG/LEAP**

PSIG/LEAPs furnish financial assistance to students with need attending public institutions of higher education. To be eligible, the applicant must be at least a half-time student, a citizen, a national or a permanent resident of the U.S., and otherwise eligible to pay Texas resident tuition.

**TEXAS GRANT PROGRAM**

The Toward Excellence, Access, and Success (TEXAS) grant program was established in 1999 by the Texas Legislature to provide need-based financial assistance to resident Texas students who completed the Recommended high school program. Eligible students may receive an amount up to the cost of required tuition and fees each academic year of eligibility. Some restrictions apply.

To be eligible for the TEXAS grant, a student must be a Texas resident and a graduate from a public or accredited private high school no earlier than Fall 2001 and must demonstrate exceptional financial need as determined by the Free Application for Federal Student Aid (FAFSA). Detailed information is available by request in the Financial Aid Office.

**WORK OPPORTUNITIES**

Tarleton participates in the College Work-Study Program, sponsored jointly by the federal government and the University, and in the State Work-Study Program, sponsored jointly by the State of Texas and the University. Students must show financial need to be eligible for work-study. Approximately 130 students are employed in various departments and facilities on campus. Funds are awarded on a first-come, first-serve basis. Current work-study employment does not guarantee a student work-study for the following year. All wages are on an hourly basis, and work schedules are arranged around class schedules.
The Tarleton State University Office of Scholarships is committed to providing assistance to students in pursuit of their education. Scholarships are awarded for academic ability and achievement, demonstrated leadership, ability to perform (music, band, etc.), extracurricular activities, financial need, and other criteria as defined by specific scholarship programs. Scholarship consideration for current Tarleton students has full-time status as a criterion unless otherwise defined by specific scholarship programs. More than 450 endowed, local, and departmental scholarships are available to students attending Tarleton State University. Some scholarships are awarded in specific academic areas, such as science, humanities, agriculture, and business.

Scholarship information and application forms may be obtained from the Office of Scholarships, Box T-0760, Stephenville, TX 76402 or at http://www.tarleton.edu/~scholars/. The Office can also be contacted by telephoning (254) 968-9922.

Any student receiving institutional scholarships valued at $3,000 or more is generally not eligible for other institutional scholarships.

The Presidential Honors Program offers exceptional opportunities for outstanding students. Presidential Honors Scholars are given priority in such areas as pre-registration and housing assignments. They also enroll in two interdisciplinary Honors Seminars, participate in the Honors Degree Program, have the opportunity to travel to a professional meeting in their major field of study, and receive annual scholarships of $5,500.

For more information, contact Dr. Craig Clifford, Director of the Presidential Honors Program, Box T-0545, Tarleton Station, TX 76402; (254) 968-1926.

SCHOLARSHIP APPLICATION DEADLINES
APPLICATIONS FOR SCHOLARSHIPS MUST BE FILED ON OR BEFORE FEBRUARY 15 FOR THE FOLLOWING FALL OR ACADEMIC YEAR OR DECEMBER 1 FOR THE FOLLOWING SPRING.

The following is a list of scholarships awarded by Tarleton State University by category.

Scholarships Based on Academic Criteria

<table>
<thead>
<tr>
<th>Scholarship Name</th>
<th>Scholarship Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bob &amp; Karin Alleman Endowed Scholarship</td>
<td>Baylor Health Care Nursing Scholarship</td>
</tr>
<tr>
<td>J. Brad &amp; Nancy Gage Allen Endowed Scholarship</td>
<td>Sue Carlson Memorial Scholarship</td>
</tr>
<tr>
<td>Glenda Anderson Memorial Scholarship</td>
<td>Dr. Nathan Cedars Endowed Scholarship</td>
</tr>
<tr>
<td>ARAMARK Food Service Scholarship</td>
<td>Roberta Clay Journalism Scholarship</td>
</tr>
<tr>
<td>Joe W. Autry Endowed Scholarship</td>
<td>Clinical Laboratory Scholarship</td>
</tr>
<tr>
<td>Sue Baker Memorial Scholarship</td>
<td>Coca-Cola Enterprises Scholarship</td>
</tr>
<tr>
<td>Cecil Ballow Memorial Endowed Scholarship</td>
<td>Community College Teaching Scholarship</td>
</tr>
<tr>
<td>Birdsong Hydrology Endowment Scholarship</td>
<td>Cross Timbers School Development Scholarship</td>
</tr>
<tr>
<td>J.W. &amp; A.E. Bright Endowed Scholarship</td>
<td>Marion Cummings Memorial Scholarship</td>
</tr>
<tr>
<td>Phillip &amp; Ruth Bratten Scholarship</td>
<td>Bob &amp; Zeta Wall Crews Endowed Scholarship</td>
</tr>
<tr>
<td>Carroll &amp; Leta Barham Scholarship</td>
<td>John S. Chapin Young Farmers Endowed Scholarship</td>
</tr>
<tr>
<td>Edward L. Bicket Scholarship</td>
<td>O.C. &amp; Allene Knox Cook Scholarship for Evant High School</td>
</tr>
<tr>
<td>Sally Boyd Teaching Endowment</td>
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<tr>
<td>Scholarship</td>
<td>Endowed Scholarship</td>
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<tr>
<td>O.C. &amp; Allene Knox Cook Scholarship</td>
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<td>for Hico High School</td>
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<tr>
<td>O.C. &amp; Allene Knox Cook Scholarship</td>
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<tr>
<td>for Panther Creek High School</td>
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<tr>
<td>The Chilton Family Scholarship</td>
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<tr>
<td>Paul &amp; Opal Cunyus Endowed Scholarship</td>
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<tr>
<td>J. Thomas Davis Endowment</td>
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<tr>
<td>C.J. “Red” Davidson Endowed Scholarship</td>
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<tr>
<td>Dawson-Blanchard Industrial Education &amp; Technology Scholarship</td>
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<tr>
<td>Uta Davis Endowed Scholarship</td>
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<tr>
<td>Davidson Presidential Academic Scholarship</td>
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<tr>
<td>Edwin &amp; Welba C. Dorsey Academic Scholarship</td>
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<tr>
<td>Patricia Egdorf Nursing Scholarship</td>
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<tr>
<td>Lucy Ellis Endowed Scholarship</td>
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<tr>
<td>Zeddie &amp; Ruby Edgar Memorial Scholarship</td>
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<tr>
<td>Education and Psychology Department Scholarship</td>
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<tr>
<td>Bob &amp; Peg Elliott Memorial Award Scholarship</td>
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<tr>
<td>English &amp; Languages Endowed Scholarship</td>
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<tr>
<td>Evans-Hawes Agricultural Scholarship</td>
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<tr>
<td>Robert &amp; Patricia Fain Teaching Scholarship</td>
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<tr>
<td>John &amp; Lillie May Farley Endowed Scholarship</td>
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<tr>
<td>Frances W. Fenner Memorial Scholarship</td>
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<td>C.M. “Dutch” Flory Memorial Scholarship</td>
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<tr>
<td>Scholarship in Physical Education</td>
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<tr>
<td>Mary Fletcher Endowment</td>
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<tr>
<td>Flora Foust Graduate Scholarship</td>
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<td>James Mack Foust Endowed Scholarship</td>
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<tr>
<td>Alex &amp; Ruby Fambro Scholarship in Agriculture &amp; Rodeo</td>
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<tr>
<td>Fashion Merchandising Scholarship</td>
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<tr>
<td>Friends of Tarleton-CT Endowed Scholarship</td>
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<tr>
<td>Winnie McAnelly Fiedler Memorial Scholarship</td>
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<tr>
<td>Emma Mae &amp; Evelyn Andrews Garrett Endowed Scholarship in Human Sciences</td>
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<tr>
<td>God Loves You Scholarship</td>
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<tr>
<td>Goodlett-Hensarling Endowed Scholarship</td>
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</tr>
<tr>
<td>Graduate Transfer Completion Scholarships for MSIS and MBA Majors</td>
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<tr>
<td>O.A. Grant Scholarship in History/Government</td>
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<tr>
<td>T.C. &amp; Jill Cranberry Alumni Scholarship</td>
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<tr>
<td>John Fielding Higgs Memorial Scholarship</td>
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<tr>
<td>Charles H. Hale Memorial Endowed Scholarship</td>
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<td>H.H. Hassler Memorial Equine Scholarship</td>
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<tr>
<td>Lonnie &amp; Clara Herring Scholarship</td>
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<tr>
<td>Mandy Holmes Memorial Endowed Scholarship</td>
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<tr>
<td>Houston Endowment Grant Scholarship</td>
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<tr>
<td>Houston Livestock Show &amp; Rodeo Agricultural Scholarship</td>
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<tr>
<td>E.J. Howell Memorial Scholarship</td>
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<tr>
<td>Ida Lou Nelson Holmes Scholarship in Human Sciences</td>
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<tr>
<td>Human Sciences Assistance Scholarship</td>
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<tr>
<td>Evelyn Floyd &amp; Leslie (Al) Jennings Scholarship</td>
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<tr>
<td>Herbert Jarrett Social Work Scholarship</td>
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<tr>
<td>Danny Jenkins Memorial Scholarship</td>
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<tr>
<td>Pauline “Polly” Jenkins Memorial Scholarship</td>
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<tr>
<td>Johnny Johnson Memorial Scholarship</td>
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<tr>
<td>Mae Jones Endowed Scholarship</td>
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<tr>
<td>J.V. &amp; Lillie Ruth Laird Scholarship</td>
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<tr>
<td>Lambda Chi Alpha Mark Kilroy Memorial Endowed Scholarship</td>
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<tr>
<td>Barbara Lancaster Scholarship</td>
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<tr>
<td>James C. Leeth Memorial Scholarship</td>
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<td>Lewis Charles Link Endowed Scholarship</td>
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<tr>
<td>Lockheed Martin Scholarship</td>
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<tr>
<td>Lone Star Beefmaster Cattlewomen Scholarship</td>
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<tr>
<td>Joe R. &amp; Teresa L. Long Scholarship</td>
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<tr>
<td>Grace Lyon/Dr. Pepper Endowed Scholarship</td>
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<tr>
<td>Math Club</td>
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<tr>
<td>LTC J.D. McCullough Memorial Scholarship</td>
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<tr>
<td>Jay R. McDaniel Education Scholarship</td>
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<tr>
<td>Andrea Bernice Brenner McMullen Memorial Scholarship</td>
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<tr>
<td>Hal Myrah Memorial Endowed Scholarship</td>
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<tr>
<td>Mickey &amp; Stella Nix Maguire Alumni Scholarship</td>
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<tr>
<td>Sam R. McLinis Scholarship</td>
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<tr>
<td>George Martin Memorial Endowed Scholarship</td>
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<tr>
<td>Ruth Scrimshire McCleskey Endowed Scholarship</td>
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<tr>
<td>A.B. Medlen Endowment</td>
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<tr>
<td>Paul Pair Endowed Scholarship</td>
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<tr>
<td>Joe Parish Endowed Scholarship</td>
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<tr>
<td>Loy Patton Endowed Nursing Scholarship</td>
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<tr>
<td>John D. &amp; Alene Moorman Palmer Endowed Scholarship</td>
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</tr>
</tbody>
</table>
Donald T. & Bettejoe R. Pendleton
Scholarship Endowment Fund
Phi Alpha Scholarship
Presidential Academic
Jesse Lee & Armour McCluer
Richardson Endowed Scholarship
Rick Roach Memorial Scholarship
Howard F. & Willie Dee Ross Memorial
Endowed Scholarship
San Antonio Livestock Show & Rodeo
Endowed Scholarship
William Henry & Jessy Mays Sheffield
Scholarship
Dick Smith Scholarship in Arts & Sciences
Sociology Scholarship
Spanish Scholarship
Stephenville Optimist Club Robert C. Fain Honorary Scholarship
Richard C. Schaffer Clinical Lab
Sciences Scholarship
The Springfield Family Scholarship in Criminal Justice
David & Debbie Stanphill Scholarship
Gregory Scott Sultemeier Criminal Justice Memorial Scholarship
Dr. Jesse L. Tackett Endowed Scholarship
Tackett-Stahnke Soil Science Scholarship
Tarleton Academic
Tarleton General
R.L. & Mattie Tate Memorial Endowed Scholarship
Joy Terry Endowed Scholarship in Chemistry
Lee Edwin Terry Endowment
I. B. Thomas Hydrology Scholarship
Dr. Thompson Theatre
Bernie Amos and Lorraine Yarbrough
Trice Memorial Endowed Scholarship
W.O. Trogdon Endowment
Vance & Violet Terrell Scholarship in Nursing
Tarleton Alumni Association Endowed Scholarship
Willie L. & Eve K. Tate Scholarship
Jewell Taylor Dietetics Scholarship
Town & Country Bank Dublin High School Scholarship
Twentieth Century Club Scholarship
Two Plus Two
TXU Math & Science Scholarship
Dr. Sara Tyler Memorial Scholarship
Undergraduate Transfer Completion Scholarships for CIS and MGMT Majors
Lucile W. Whisenand Memorial Endowed Scholarship
Evelyn Wisdom Memorial Endowed Scholarship
George Wiedebusch Scholarship
Ida West Scholarship

Presidential Honors Program
Joy Gallant Archer Scholarship
Daniel Ross Carpenter Presidential Honors Scholarship
Frederick Thomas & Madeline Tolksdorf Crimmins Criminal Justice Presidential Honors Scholarship
Crimmins Criminal Justice Presidential Honors Scholarship
Helen Crimmins and Aurelia Tolksdorf Presidential Honors Scholarship
Herman Funston Honorary Endowed Scholarship for Presidential Honors Scholars
Guin Lemke Presidential Honors Scholarship
Roy & Mildred McKnight Endowed Scholarship
Audrey Myers Memorial Scholarship for Presidential Honors Scholars
M.D. McElroy Presidential Honors Scholarship
Will & Pearl Nix Presidential Honors Scholarship
Robert & Ireta Pittman Endowed Scholarship
Nita Todd Presidential Honors Scholarship
Henry Todd Presidential Honors Scholarship
Dr. James Clark Terrell Presidential Honors Scholarship
Dora L. Willard & Ellen W. Willard Terrell Presidential Honors Scholarship
J.L. Todd Presidential Honors Scholarship
Town & Country Bank Presidential Honors Scholarship
Clyde H. Wells Presidential Honors Scholarship
Royce Wisenbaker Presidential Honors Scholarship

Scholarships Based on Leadership & Other Criteria
Agriculture Career Development Endowed Scholarship
Agriculture Contest Scholarship
Allen Cattle Management Scholarship
Ashley Beasley Memorial Scholarship
Brown Foundation
W.P. & Lucille Brummett Endowed Scholarship
Major J.W. Burkett Memorial Scholarship
B.M. Beck Endowed Scholarship
Major William Clay, Jr. Memorial Scholarship
John Caraway Memorial Endowed Nursing Scholarship
COBA Select Sires, Inc. Agricultural Scholarship
Comanche County Scholarship
DeLeon, Texas Ex-students Association Scholarship
William Edwin Dyess Endowed Scholarship
Erath County Retired Teachers Endowed Scholarship
Bobby Fox Memorial Endowment
Oscar Frazier Endowment
Jerry Flemmons Memorial Endowed Scholarship
General Housing
Harris Methodist Hospital-Erath County Endowed Scholarship in Sports Medicine
LTC Sam Jeffers ROTC Scholarship
Larry Janca Kahlbau Endowed Scholarship
Curtis L. Meeks Upward Bound Scholarship
Judge & Mrs. Almon Maus Scholarship
Mills County Scholarship
Tolly & Florence Moore Endowed Scholarship
W.L. & Barbara Nix Erath County Scholarship
Otho & Ellen Phillips Endowed Scholarship
Program to Acclimate Students to Scholastics (PASS)
Resident Advisor Association
Ruby Nell Ruth Endowed Scholarship
Rennie & Hugley Memorial Scholarship in Nursing
Jacob Sandlin Memorial Scholarship
Dr. Verne & Pearl Kern Scott Endowed Scholarship
SHS Class of 1961 Endowed Scholarship
SHS/Tarleton Academic Reciprocal Scholars
Southwest Meat Assn. Foundation
Brett Spindor Memorial Endowed Scholarship
Deanna Supercinski & Janna Walker Memorial Scholarship
June Arthur Shannon Scholarship
Dan Shepherd Memorial Endowed Golf Scholarship
Student Endowment Scholarship
Tarleton Athletic Trainers Association Scholarship Fund
Tarleton Parents Association Scholarship
Tarleton Professional Educators Scholarship
TriCounty Agribusiness
TSU Foundation, Inc. Endowed Scholarship
Lt. General H.G. “Pete” Taylor Endowed Scholarship
TSU Meats Team Endowment
TAA Edwin Dyess Veteran Memorial Scholarship
University Academic Leadership
Wichita Farm & Ranch Club Scholarship
W.J. Wisdom Endowment
Zonta Club Loy Patton Scholarship

Scholarships Based on Need and Other Criteria
Dextor & Leroy Ator Endowed Scholarship
Joy Gallant Archer Memorial Endowed Scholarship
Sue Baker Scholarship
Dwain & Carolyn Bruner Endowed Scholarship
Richard & Suzy Coan Endowed Scholarship
Josephine Garrett Donaldson Scholarship
M. S. & Meek Lane Doss Scholarship
Drucilla Eberhart George Memorial Endowed Scholarship
Truby Glasscock George Memorial Scholarship
Eleanor Golding Memorial Scholarship
Cora Rohne Goodman & Kings’ Daughters Nursing Alumnae Association Memorial Scholarship
Willis-Gordon Endowed Scholarship
E.R. & Sammye Henningsen Scholarship
Gladys Hale Endowed Scholarship
Dr. Gloria M. Hewlett Endowed Scholarship
Reecie & Opal Jones Endowed Scholarship
Mary Garrett Lindley Memorial Scholarship
Clifton J. Morvant Endowed Scholarship
Virginia Powell Scholarship
Presidential Need-Based Scholarship
Removing the Barrier to Education Endowed Scholarship
Annie Myra Schuman Nursing Scholarship
Dr. Verne A. Scott Scholarship
Second Chance Scholarship
W.M. & Sara Nell George-Tally Scholarship
Thormann Endowed Scholarship
Dimple Obedia Tunnell Endowed Scholarship
Roger & Ruth Turney Memorial Scholarship
Hal W. & Winnie F. Wright Endowed Scholarship
Juanita Dixon Zonta Club Scholarship
Zonta Club Single Parent Scholarship

Performance-Based Scholarships

Band
John Caraway Memorial Endowed Music Scholarship
Dr. Marie Meisel Cedars Memorial Scholarship
Center Stage
Cheerleader
Choir
Cross Timbers Civic Choral Music Scholarship
Drama Club Scholarship
Joe Fambro Memorial Endowed Scholarship
Jerry Flemmons Drama
Charles & Lucille Froh
John Franks Memorial Endowed Scholarship
Daniel Parker Herd Memorial Endowed Scholarship
Hunewell Band
Marguerite Landress Memorial Endowed Scholarship in Music
Evel Lewallen Fine Arts
Pearl Mahan Writing Scholarship
Mary Jane Mingus Endowed Scholarship
Donald W. Morton Music Scholarship
Music
Sue Medlen Music Scholarship
Piano Performance
Potishman Tennis
Swan & Ertith Richardson Endowment
David C. Riggins Memorial Scholarship
Rodeo Activity
Rodeo Stall
TSU Rodeo Association Scholarship
ROTC
Earl Rudder Endowed Scholarship
Student Services Rodeo
Rick Tackett Memorial Scholarship
Herb Teat Endowment
Texan Stars
Town & Country Bank Rodeo Scholarship
Visual Art
Clyde H. Wells Fine Arts Scholarship
Jana Williamson Memorial Endowed Scholarship
C.A. Wisdom Music Endowment
Marty Yates Rodeo Scholarship
Tarleton State University also awards NCAA Division II Athletic Scholarships to male and female student athletes.

OTHER AID

VETERANS’ ASSISTANCE

The Veterans Affairs Office, in the Registrar’s area of the Administration Building, serves students eligible for educational benefits from the Veteran’s Administration. Records are maintained and reports made to the Veteran’s Administration on behalf of veterans, dependents, and active-duty service members enrolled at the University.

Hazlewood Act

A veteran need not have been eligible for or received GI educational benefits from the federal government to qualify for exemptions under the Hazlewood Act. However, veterans eligible for GI educational benefits must have exhausted their benefits.

Veterans may be eligible for exemption of tuition and certain fees if they:

1. were citizens of Texas at the time they entered the service,
2. have resided in Texas for at least 12 months before the date of registration,
3. were honorably discharged from the service;
   a. were not discharged because of being older than 38 years;
   b. were not discharged because of personal request.

Other requirements for exemption under the Hazlewood Act include:

1. Undergraduate veterans must apply for the Pell Grant and the Supplemental Education Opportunity Grant.
2. Graduate-student veterans must let the Student Financial Aid Office know one month in advance of their intent to attend any given semester.
3. ALL veterans applying for exemption must submit a copy of their DD214 and a letter from the Veteran’s Administration certifying their veteran’s benefits have been exhausted.
4. The exemption shall not exceed a cumulative total of 150 credit hours. Veterans should contact the Student Financial Aid Office for procedure to follow to determine eligibility.

VOCATIONAL REHABILITATION

The Texas Rehabilitation Commission offers assistance for tuition and required fees to students who are physically or otherwise challenged, provided the vocational objective selected by the unusually challenged person has been approved by an appropriate representative of the Commission. Through this state agency, other rehabilitation services are available to assist these students in becoming employable. Application for this type of assistance should be made to the nearest Rehabilitation Office. Address inquiries to: Commissioner, Texas Rehabilitation Commission, Jefferson Bldg., 1600 W. 38th Street, Austin, Texas 78731.

TUITION AND STUDENT FEE EXEMPTIONS

A student may qualify for legislative exemption from the payment of tuition and certain fees and charges according to the following conditions. Contact the Student Financial Aid Office for procedures for determining eligibility prior to the registration process.
<table>
<thead>
<tr>
<th>FEE TYPE</th>
<th>Categories</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Clinical Lab.</td>
</tr>
<tr>
<td>Tuition</td>
<td>X</td>
</tr>
<tr>
<td>Student services</td>
<td>X</td>
</tr>
<tr>
<td>Student center</td>
<td>X</td>
</tr>
<tr>
<td>Breakage deposit</td>
<td>X</td>
</tr>
<tr>
<td>Computer</td>
<td>X</td>
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<tr>
<td>Health</td>
<td>X</td>
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<tr>
<td>ID</td>
<td>X</td>
</tr>
<tr>
<td>International education</td>
<td>X</td>
</tr>
<tr>
<td>Laboratory</td>
<td>X</td>
</tr>
<tr>
<td>Testing</td>
<td>X</td>
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<tr>
<td>Instructional equipment</td>
<td>X</td>
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<tr>
<td>Library</td>
<td>X</td>
</tr>
<tr>
<td>Field placement</td>
<td>X</td>
</tr>
<tr>
<td>Agricultural facilities</td>
<td>X</td>
</tr>
<tr>
<td>Parking</td>
<td>X</td>
</tr>
</tbody>
</table>

**Awarded yearly to the highest ranking graduate of any accredited high school in Texas. Recipients are exempt from tuition payment for the two long semesters of their freshman year, providing that they attend the same school for both semesters. Eligible students should send or bring their certificate to the Financial Aid Office prior to registration.

**FEE EXEMPTIONS, continued**

<table>
<thead>
<tr>
<th>FEE TYPE</th>
<th>Categories</th>
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<tbody>
<tr>
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<td>Blind &amp; deaf</td>
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<tr>
<td>Tuition</td>
<td>X</td>
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<tr>
<td>Student</td>
<td>X</td>
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<tr>
<td>services</td>
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<td>Student center</td>
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<td>Breakage deposit</td>
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<td>Computer</td>
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<td>Internatl education</td>
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<td>Laboratory</td>
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<td>Testing</td>
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<td>Instruc. Equipment</td>
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<td>Library</td>
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<tr>
<td>Field placement</td>
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<tr>
<td>Agri. Facilities</td>
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<tr>
<td>Parking</td>
<td>X</td>
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</tbody>
</table>

Claims for exemption from any charges and/or fees must be supported by evidence sufficient to enable the Student Financial Aid Office to verify the student's exempt status and determine the duration of the exemption and the fees and charges to which it is applicable. Supporting document(s) must be in the Student Financial Aid Office before a student registers.
THE UNDERGRADUATE ACADEMIC PROGRAM

Undergraduate academic programs at Tarleton State University integrate the two necessary components of a liberal education: first, the broad basis of knowledge essential to the education of a citizen in a democracy; second, the particular knowledge and skills needed in fields of major and minor concentration essential to our modern technological society. To accomplish these goals for each student, University programs provide three choices:

1. Four-year degree programs in most academic areas, with courses necessary for certification in public teaching offered in education;
2. Pre-professional two- and three-year programs in most professional fields; and
3. Special programs designed to meet unusual requirements of an individual, usually consisting of a rearrangement of university-level subject matter courses for cogent reasons.

The general approach in any case is to require during the first two years an arrangement of courses presenting basic ideas and ideals of civilization and perfecting tools of the learning process. The foundations curricula for the first two years are essentially the same, except for a slight emphasis on mathematics and science for science and business majors and on language and communication skills for liberal arts majors.

Special emphasis on major and minor subjects comes in the third and fourth years. Here the choice is made by each student, normally at the end of the second year, but certainly by the end of the third year. A degree plan is developed in consultation with an academic advisor in the chosen field; thereafter, any changes in this plan must be approved by the academic advisor and the dean of the appropriate college.

UNDERGRADUATE DEGREE PROGRAMS
Tarleton State University offers the following degree programs:

- Associates of Applied Sciences in Histotechnology degree
- Associates of Applied Sciences in Medical Technology degree
- Bachelor of Applied Arts and Sciences degree
  Occupational specialization in
  - Agriculture
  - Business
- Bachelor of Arts degree
  - Communications
  - English
  - History
- Bachelor of Business Administration degree
  - Accounting
  - Administrative Systems
  - Computer Information Systems
  - Finance
  - Human Resources Management
  - Interdisciplinary Business Management
  - Marketing
- Bachelor of Fine Arts degree
  - Art
- Bachelor of Music degree
  - Music
- Bachelor of Science degree

Accounting  General Agriculture
Administrative Systems  Geosciences
Agricultural Economics  Horticulture & Landscape
Agricultural Services & Management
Development  Human Sciences
Agronomy & Range  Hydrology & Water Resources
Management  Industrial Technology
Animal Industries  Interdisciplinary Studies
Animal Production  (Elementary Education)
Animal Science  Interdisciplinary Studies
(Agriculture)
Applied Science  International Agricultural Services
Aviation Science  Liberal Studies
Biology  Management
Biology-Animal  Manufacturing Engineering
Business Administration  Technology
Chemistry  Mathematics
Clinical Laboratory Science  Physics
Communications  Political Science
Computer Information  Psychology
Systems  Sociology
Computer Science  Wildlife Management
Criminal Justice  Economics
Education
Exercise & Sport Studies  Engineering Physics
Finance
Bachelor of Science Nursing degree  Nursing
Bachelor of Social Work degree  Social Work

Undecided as to major  The Division of General Studies advises all students who have not yet decided on their majors. Such students should schedule appointments with a member of the Division staff prior to their first semester of enrollment at Tarleton. Advisors in the Division refer students to campus services that help them select a major and provide academic advisement until such a selection has been made. More information about the Division of General Studies is on p. 47.

No secondary education degree program is available. However, secondary education certification courses may be a part of the curriculum leading to most Bachelor of Arts and Bachelor of Science degree programs for the purpose of secondary teacher certification. Students should consult both the College of Education for information concerning certification requirements and the specific academic department for their recommended degree program.

Please refer to the College of Graduate Studies in this catalog for information about graduate degree programs.
Tarleton University System Center – Central Texas, born in the spirit of community cooperation, opened its doors on September 1, 1999, as the newest extension of Tarleton’s outreach of higher education. Tarleton – Central Texas is an upper-level institution offering junior- and senior-level undergraduate courses, bachelor’s degrees, and master’s degrees.

Tarleton – Central Texas has a diverse student population comprised of nearly 2,000 recent community college graduates, working adults, active-duty military, and returning students who are fulfilling educational requirements for career advancement or who seek personal enrichment. As a consequence, classes are offered during the day, in the evening, and on weekends to accommodate both full-time and part-time students. Advisors and support staff are available to assist with admission, financial aid, degree plans, and career planning.

Of the more than 80 degrees available to Tarleton students, 23 are currently offered at Tarleton – Central Texas. Several additional degree offerings from the Stephenville campus are under consideration, and academic partnerships with other universities and private organizations are being explored. In addition, expanded articulation agreements are being developed with several community colleges in central Texas.

Undergraduate degree programs currently offered at Tarleton – Central Texas include:

- Bachelor of Applied Arts and Sciences (p. 44, 124)
- Bachelor of Arts in History (p. 160)
- Bachelor of Arts in Political Science (p. 161)
- Bachelor of Business Administration (p. 115, 124)
- Bachelor of Science in Accounting (p. 115)
- Bachelor of Science in Applied Science (p. 46)
- Bachelor of Science in Aviation Science (p. 183)
- Bachelor of Science in Business Administration (p. 124)
- Bachelor of Science in Computer Information Systems (p. 118)
- Bachelor of Science in Computer Science (p. 189)
- Bachelor of Science in Criminal Justice (p. 164)
- Bachelor of Science in Interdisciplinary Studies (p. 137)
- Bachelor of Science in Liberal Studies (p. 45)
- Bachelor of Science in Nursing - RN to BSN (p. 198)
- Bachelor of Science in Psychology (p. 144)
- Bachelor of Social Work (p. 163)
  Graduate degree programs include:
- Master of Arts in History (p. 245)
- Master of Business Administration (p. 218)
- Master of Criminal Justice (p. 248)
- Master of Education in Educational Administration (p. 229)
- Master of Education in Curriculum and Instruction (p. 225)
- Master of Education in Counseling (p. 237)
- Master of Science in Counseling Psychology (p. 241)
- Master of Science in Educational Psychology (p. 242)
- Master of Science in Human Resource Management (p. 222)
- Master of Science in Information Systems (p. 221)
- Master of Science in Liberal Studies (p. 244)
- Master of Science in Management and Leadership (p. 223)
- Master of Science in Mathematics (p. 252)

Tarleton – Central Texas is located at the corner of South Clear Creek Road and University Drive, just south of Highway 190 in Killeen. For more information, visit www.tarleton.edu/centraltexas or call (254) 519-5400.

**STUDENT LIFE**

The Division of Student Services creates a campus environment for learning and development, serving student interests in every aspect of University life. To achieve these goals, the Vice President for Student Services supervises and coordinates programs for all aspects of student life. At Tarleton – Central Texas, these programs include special provisions for our working, adult, and military student populations.

**STUDENT SERVICES**

The Office of the Assistant Dean of Students promotes a campus environment that allows all students to learn and develop. The Assistant Dean serves as the University contact for student-related inquiries, grievances, and emergencies. The staff also serves as consultants to faculty and staff regarding student problems and concerns. This office enforces University policies, coordinating student legal services and providing information and support to students who want to become more involved in campus life. Staff members are available for appointments outside of regular business hours and in off-campus instructional locations such as Shoemaker High School and the Fort Hood Soldier Development Center.

The Student Advisory Forum is the representative voice of Tarleton – Central Texas students and brings the interests and concerns of students to the attention of the administration and University community. The Forum works cooperatively with the University administration on policies affecting students in the areas of academics, campus regulations, allocation of student service fees, and student membership on University committees, and works in conjunction with the Student Government Association when appropriate. It also initiates programs for the improvement and enrichment of the student body and the University community.
For more information regarding Student Services at Tarleton – Central Texas, come by Room 114 of the Tarleton – Central Texas building at 1901 S. Clear Creek, or visit us on the web at www.tarleton.edu/centraltexas/students.htm. Regular updates and announcements of concern to Central Texas students are posted on the Central Texas homepage at www.tarleton.edu/centraltexas.

CAREER SERVICES

Located in Room 114B of the Tarleton – Central Texas building, the Career Services Center assists students in the selection of a career field. The Pinpoint Guidance System, an interactive computer program, and other career inventories provide feedback for occupational preferences based on personality profiles and personal value systems. Personal career counseling sessions are scheduled by appointment. Career services sponsors four local job fairs each year, and on-campus interviews with selected employers are available. Electronic resume posting and registration is available. Local full and part-time job listings are posted on a bulletin board in the center and can be found on the Career Services homepage.

Resume assistance, mock interviews, business etiquette dinners, and career development workshops are available to assist students with their full-time job search. To find out more about our services, visit www.tarleton.edu/~careers/.

FINANCIAL AID

The Office of Financial Aid offers student loans, grants, work opportunities and scholarships. For more information about financial assistance, please refer to page 70 in this catalog, visit the Office of Financial Aid in room 114 of the Tarleton – Central Texas building or visit us online at www.tarleton.edu/~finaid/.

STUDENT ACTIVITIES

Participation in organizations and activities adds an important dimension to the college experience. In addition to making friends, students have the opportunity to develop leadership skills that are important for their future. Students may participate in a variety of recognized organizations, including academically-focused groups, honor societies, and a variety of special interest associations. Sponsorship for special activities, conferences and speakers is available through the Office of the Assistant Dean of Students.

Students and their families are welcomed at several campus-wide activities during the year. In addition, free transportation is provided for selected activities occurring on the Tarleton campus in Stephenville. For more information on upcoming events, visit us on the web at www.tarleton.edu/centraltexas/students.htm.

RECREATIONAL SPORTS

Participation in competitive and recreational sporting activities is an essential part of the educational experience. Students at Tarleton – Central Texas may use the Recreational Sports facilities at adjacent Central Texas College at no charge; students should have their ID card validated in the Office of the Assistant Dean of Students to be eligible to use this facility.

Students wishing to participate in intramural, local or city league competitions may secure sponsorship for Tarleton teams by contacting student services in Room 114.

STUDENT COUNSELING SERVICES
Tarleton – Central Texas maintains a referral bank of local counseling services that students may consult when confronted with a variety of personal concerns. In addition, the Student Counseling Center website offers a variety of online resources and self-help materials at www.tarleton.edu/~counseling/. Students in need of referrals or other assistance should contact the Assistant Dean of Students in Room 147. All inquiries are held in confidence. Confidentiality is maintained to the limits provided by Texas law and professional ethics, and no record of counseling is made on academic transcripts.

Regular outreach sessions and programming on special issues are provided throughout the semester and are announced on our website at www.tarleton.edu/centraltexas/students.htm.

STUDENT PUBLICATIONS

The Office of Student Publications, located at Tarleton’s main campus in Stephenville, serves the University by providing the campus newspaper, the yearbook and the student handbook.

The J-TAC is the official newspaper of the student body and is published weekly during the fall and spring semesters and once during the summer. Tarleton – Central Texas students are eligible to apply for paid positions on the J-TAC staff. The J-TAC is also available online at www.tarleton.edu/~j-tac

The Grassburr is the University yearbook that chronicles key events, activities and programs that occur throughout the academic year and displays pictures of students and student organizations.

The Student Handbook/Planner provides a detailed explanation of Tarleton State University services, rules, and regulations and policies of The Texas A&M University System. The handbook is available at the beginning of the fall semester and can be obtained through the Office of the Assistant Dean of Students or online at www.tarleton.edu/~stuserv/handbook.

PARKING AND AUTOMOBILE REGULATIONS

All vehicles owned, parked, or operated on campus at any time by students, faculty, and staff should be registered with the Office of University Police. All student vehicles must be registered at the beginning of each semester or at any time they are brought onto campus. Everyone applying for vehicle registration must furnish a driver’s license and a vehicle license number. Students, faculty, and staff are responsible for familiarizing themselves with the Traffic and Parking Regulations. Your Tarleton – Central Texas parking permit allows you to park at the Center building on 1901 S. Clear Creek and on the Central Texas College campus.

Students enrolling in courses on Fort Hood must secure an additional pass to enter the installation. Please consult our website, www.tarleton.edu/centraltexas at the beginning of each semester for information on how to secure your permit.

HOUSING

Tarleton State University – Central Texas maintains no residence facilities at the Central Texas location, but has contracted with adjacent Central Texas College to provide residential services for enrolled students. A five-day per week meal plan is also available. These housing and dining facilities are within walking distance of the Tarleton – Central Texas building. Students interested in living in the residence halls at Central Texas College may contact the Office of the Assistant Dean of Students for a residence hall application form or for more
information. All payments for housing are arranged between the student and Central Texas College.