

New User Registration

1) Visit www.tarleton.edu/careers

2) Click on  Hire A Texan!
STUDENTS / ALUMNI

3) On the “Log In” side enter your go tarleton email address.

Username: firstname.lastname@go.tarleton.edu

Password: firstname.lastname@go.tarleton.edu

4) Once you have logged in, fill out the registration form.

5) Click SUBMIT

6) NEXT, claim your GO email account (Contact the Helpdesk 254.968.9885)

7) After you have claimed your GO email, LOG IN to your email account (www.hotmail.com or MyGateway)

8) Click on the email message from careers@tarleton.edu

- *Hire A Texan welcome message*

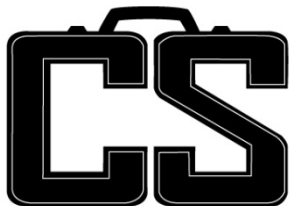
9) Click on the link provided in the message to verify your email

10) After 1 business day, you will receive another GO email message

- *instructions are provided in the message for Hire A Texan log in*

Any questions? Contact the office of Career Services at

254-968-9078 • TSC Room 218



Career Services
Center for Hire Education
tarleton.edu/~careers