

DROP A COURSE

Definition: A Student drops a course but remains enrolled in one or more courses at the University. Effective Drop Date is the date the drop is recorded in the Registrar's Office.

Student will receive a refund if.....

- a course is dropped *on or before* the census date for the appropriate session, the student's account will be credited for the tuition and fees associated with that course

Student *will not* receive a refund if.....

- a course is dropped *after* the appropriate census date

Census dates for various length sessions are as follows:

- 3-week session 2nd class day
- 4-week session 3rd class day
- 5-week session 4th class day
- 8-week session 6th class day
- 10-week session 7th class day
- 16-week session 12th class day

Special notes:

- For refund purposes, class days are determined by the calendar, not by the number of class meetings. As an example, if a semester starts on Monday, Thursday of that week is considered the 4th class day for all classes.
- Those fees paid by Tuition Assistance or other third party receivable will be refunded to the military or other organization if a refund is due.
- Tarleton's refund policy is in accordance with mandates of the state of Texas.

CONDITIONS OF REFUNDS

Refunds of tuition and fees will not be made until 10 days have elapsed from the date the fees were paid. Refunds of tuition and fees paid by a sponsor, donor, or scholarship shall be made to the source rather than directly to the student who has withdrawn if the funds were made available through the University. All student services and privileges shall terminate when a student withdraws or graduates from the University.