

Office of Academic Affairs
Tarleton State University
Date Prepared: 12/1/08
Dates Revised:

Master Course Syllabus Outline

Department: Management, Marketing & Administrative Systems
Course Prefix/Number: MGMT 504
Course Title: Personnel Problems Seminar
Master Syllabus Approved by Department on: 12/1/08

- I. Catalog Description: Concerned with developing the student's proficiency in applying principles and technical tools to such personnel problems as employment, employee education and training, labor relations, industrial health and safety, wage and salary administration, and employee services.
- II. Prerequisites: Graduate classification.
- III. Expanded Course Description: This course will allow students to develop a critical thinking approach that can be used to address issues and problems surrounding human resource management more effectively. This course will consist of specialized topics relating to human resource management in greater depth than would otherwise be covered in other human resource management courses. The course will involve directed readings. The course will serve as a graduate management elective. The course will also serve COBA or other graduate students needing or desiring the course.
- IV. Intended Student Outcomes: Students will gain knowledge about areas of human resource management, current or past, that might not otherwise be available through other courses within the human resource management curriculum. Practical experience or skills may also be learned that can be useful throughout a student's career.

At the conclusion of the course the student will:
Have skill in conducting secondary research.

- V. Unless otherwise stipulated in this master syllabus by the department, the following items are subject to faculty discretion as described in each faculty member's individual course outline/syllabus:
 - a) Course Requirements
 - b) Required Text(s)
 - c) Bibliography

- VI. Academic Honesty: Cheating, plagiarism (submitting another person's materials or ideas as one's own), or doing work for another person who will receive academic credit are all-impermissible. This includes the use of unauthorized books, notebooks, or other sources in order to secure of give help during an examination, the unauthorized copying of examinations, assignments, reports, or term papers, or the presentation of unacknowledged material as if it were the student's own work. Disciplinary action may be taken beyond the academic discipline administered by the faculty member who teaches the course in which the cheating took place.
- VII. Students With Disabilities Policy: It is the policy of Tarleton State University to comply with the Americans with Disabilities Act (ADA) and other federal, state, and local laws relative to the provision of disability services. Students with disabilities attending Tarleton State University may contact the Office of Disability Services at (254) 968-9478 to request appropriate accommodation. Furthermore, formal accommodation requests cannot be made until the student has been officially admitted to Tarleton State University.

Department Head Signature/Date:

Signature

_____/_____/_____
Date