

SECTION 1B: Documents that demonstrate presence

Provide one of the following:

- a. Utility bills for the 12 months preceding the census date;
- b. A Texas high school transcript for full senior year preceding the census date;
- c. A Texas driver's license or Texas ID card with an expiration date of not more than 4 years;
- d. Cancelled checks that reflect a Texas residence for the 12 months preceding the census date;
- e. A current credit report that documents the length and place of residence of the person or the dependent's parent;
- f. Texas voter registration card that has not expired;
- g. Pay stubs for the 12 months preceding the census date;
- h. Bank statements reflecting a Texas address for the 12 months preceding the census date;
- i. Registration or verification from licenser, showing Texas address for licensee;
- j. Written statements from the office of one or more social service agencies, attesting, to the provision of services for at least the 12 months preceding the census date.
- k. Lease or rental of real property, other than campus housing, in the name of the person or the dependent's parent for the 12 months preceding the census date.

SECTION 2:

If you have not been gainfully employed for 12 months in the state of Texas, you must provide one of the following documents listed below and one of the documents listed above in SECTION 1B.

- a. Title to real property in Texas (not a rental agreement)
- b. Marriage Certificate with documentation to support that spouse is a domiciliary of Texas
- c. Ownership of business in Texas with documents that evidence the organization or the business as a partnership or corporation and reflect the ownership interest of the person or dependent's parent.
- d. State or local licenses to conduct a business or practice a profession in this state.

Once you have completed this form please attach the proper documents for reclassification and return them to the Admissions Office in Stephenville or the Center campus in Killeen, before the 12th class day of the semester for which you are seeking reclassification

Student Signature

Date

Residency Official's Signature

Date