

## FRIENDS OF THE LIBRARY

Board of Directors meeting July 20, 1998.

Meeting was called to order by President, Ann Albrecht, at 4:09 p.m.

Those present for the meeting were Ann Albrecht, Mary Ann Lipford, Glenda Stone, Ken Jones, Frank Ewell, Ivy Lou Cleveland, Nelda Maddox and Patricia McClanahan.

Those absent from the meeting were Dennis Jones, Mike Moser, Mary Ann Westbrook and Pat Cockerell.

The minutes for the June 22, 1998 meeting were handed out and reviewed by the members. Mary Ann Lipford moved to accept the minutes and Ken Jones seconded.

### OFFICER REPORTS.

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Treasurer, Mike Moser, was absent for the meeting, but Ann Albrecht handed out the Treasurer's report and stated that the committee is looking at ways for using the money. Ann reminded members that they need to get ideas to the committee. Ann said that an upcoming expense is getting envelopes printed for the big membership meeting. Ann asked if we needed a separate P.O. box or just use the Library P.O. box. Ken said to use the Library's P.O. box for returning responses.

### COMMITTEE REPORTS.

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#### Annual Book Sale Report.

Glenda Stone said that she had already talked with three people about helping and would like for Dennis Jones and Ann Albrecht to help. The date for the sale was discussed and September 19 was set for the sale date to be held from 9 a.m. until 4 p.m. We would do the sale in one day. If we have the sale over one day, we will be subject to paying sales tax; but do not have to pay sales tax if the sale is one day due to us not having a non-profit tax exemption. We will set up the sale on the Friday afternoon before. The donations need to be in the Library soon so the Library can go through the books to evaluate if the Library needs them before offering them to the public. Mary Ann Foreman puts the information about the book sale in the Empire Tribune and puts it on the radio. Wallace leaving the College Store and

Hastings coming in was discussed. Glenda will contact Wallace and Hastings for donations.

#### Public Relations Report.

Pat Cockerell was absent for the meeting and has not reported to anyone on being successful in getting hold of Alana Martin to confirm the date for our fall Dinner in the Stacks. Ann wanted to be able to put the date in the Newsletter due out soon.

#### Membership Report.

Mary Ann Lipford said it had been a challenge getting the Membership Committee together for a meeting this summer. So far she has gotten two of the four she has approached about serving on the committee - Kellie Styron from Tarleton and Christie Campbell-Furtick from the Stephenville schools. Mary Ann wanted the committee to meet the first week in August.

#### OLD BUSINESS

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#### Project Funding Committee .

They are still working on ways to spend the Friends' money wisely. Ann stressed getting ideas to Mike Moser soon.

#### By-Laws Revision.

Copies of the latest version of the By-Laws was handed out to members. The By-Laws were reviewed and discussed. Article II – Standing Committees came under a lot of scrutiny. On Section 3, the name was suggested to be changed to The Newsletter Committee from the Ways and Means Committee. The last sentence in Section 3 was suggested to be changed to “The Newsletter Committee is responsible for publishing the library newsletter each fall, spring, and summer.” Ken Jones moved that we accept this change to the By-Laws and Mary Ann Lipford seconded. The vote was unanimous for the change.

Section 6 was suggested to be named the Dinner in the Stacks Committee instead of The Public Relations Committee, and their duties will be to be responsible for Dinner in the Stacks and public relations. Mrs. Cleveland moved that we accept this change to the By-Laws and Glenda Stone seconded. The vote was unanimous for the change.

Frank will make the changes and get the new By-Laws to us at the next meeting.

#### Summer Newsletter Report.

Waiting for the information about the fall Dinner in the Stacks and it will be ready to distribute.

#### General Membership Meeting.

Will hand out the Constitute and By-Laws at the big membership meeting. Ken added that he will have a keepsake available for folks at the membership meeting. Ken may do the turn-of-the-century map this time. Ken added that if we hand out interesting keepsakes, it will create interest in attending the meeting. Ken said the copy of the map will be suitable for framing, maybe a little bigger than 8 ½ by 11 inches. The Friends has an account at the Printing Center. Glenda Stone suggested that the map of the community schools would also be of interest to hand out as a keepsake.

#### NEW BUSINESS.

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We needed to set the date of the general membership meeting. It was discussed whether it needed to be on a weekday or a weekend. Ken suggested that Tuesday or Thursday night meetings seem to get better attendance. Ann Albrecht teaches class on Tuesday night so that leaves Thursday night for the meeting. It was concluded that September 17 would be the best time. It would be just before the Book Sale and we can remind everyone of the upcoming sale. The time for the meeting was set At 7 p.m. and would last until about 8:00 p.m. We have enough money in the budget to have refreshments. The time from 6:30 to 7:00 p.m. was set as a time for everyone to socialize and enjoy the refreshments.

It was discussed what to do at the membership meeting. Ken said that it is wise to have a program to attract people, but that is probably not feasible at this first membership meeting. It was suggested that we do some kind of review of the dinners and all the things we have done. We should present the Constitution and the section on the committees. Glenda Stone said that she has pictures of all the activities we have done. Mary Ann Lipford suggested that they might be able to get the pictures done so that it could be put in a Powerpoint presentation.

NEXT MEETING.

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The next meeting of the Friends of the Library Board will be Monday, August 17, 1998 at 4:00 p.m. in Room 221 in the Library.

The meeting was adjourned at 5:07 p.m.