



A ED 590 – Advanced Methods of Teaching **Faculty Shadow**

Purpose:

The purpose of this project is to allow graduate students to better understand the activities and responsibilities faculty have on a daily basis.

Overview:

The project will consist of students selecting individual members from the Tarleton faculty ranks, (Preferably COAHS faculty), and shadowing them for a minimum of two business days.

Project Requirements:

- Selection & Approval of Faculty Member:
 - Due Date: _____
 - Please contact the faculty member during scheduled office hours and politely describe the course and the project.
 - Bring this project sheet with you as a guide and request a shadowing opportunity.
 - Schedule the shadowing days with the faculty member well in advance of the shadow dates.
- Development of Specific Activities:
 - Due Date: _____
 - The student and selected faculty member should map out what activities the student will engage in during the two-day shadow.
- Class Lesson Plan & Delivery:
 - Lesson Plan Due Date: _____
 - The student will develop a lesson and deliver it to one of the faculty member's classes utilizing techniques learned during the course.
 - The instructor of the course will be present to conduct a teaching evaluation. The student will schedule the date with the course instructor as well as the faculty member they are working with.

Suggestions & Overall Requirements:

- Be practical! Don't make a mountain out of a molehill!
- Select a faculty member that is friendly and willing to assist you.
- Faculty members may only work with one student from the class.
- Don't procrastinate! Conducting a portion of the project each week will lead to success.

Evaluation & Project Due Date:

- The rubric on the following page will be utilized to evaluate the overall project.
- Overall Project Due Date:



**A ED 590 – Advanced Methods of Teaching
Faculty Shadow Assessment Rubric**

Student Name:

<i>Criteria</i>	<i>Excellent 10-9</i>	<i>Above Average 8-7</i>	<i>Below Average 6-5</i>	<i>Total</i>
Project Requirements	<ul style="list-style-type: none"> ▪ Project Requirements Were Submitted on Time. ▪ Project Requirements Were Complete. ▪ Project Requirements Were of Graduate Caliber Work. 	<ul style="list-style-type: none"> ▪ Project Requirements Were Missing <u>One</u> Of the Following: <ul style="list-style-type: none"> ○ On-Time ○ Complete ○ Of Graduate Caliber Work. 	<ul style="list-style-type: none"> ▪ Project Requirements Were Missing <u>Two</u> Of the Following: <ul style="list-style-type: none"> ○ On-Time ○ Complete ○ Of Graduate Caliber Work. 	
Selection & Approval of Faculty Member	<ul style="list-style-type: none"> ▪ Appropriate Contact Was Made With Faculty. ▪ Faculty Member Clearly Understood the Project. ▪ Shadow Dates Were Scheduled Well In Advance. 	<ul style="list-style-type: none"> ▪ Faculty Requirements Were Missing <u>One</u> Of the Following: <ul style="list-style-type: none"> ○ Appropriate Contact ○ Project Clarity ○ Advanced Scheduling 	<ul style="list-style-type: none"> ▪ Faculty Requirements Were Missing <u>Two</u> Of the Following: <ul style="list-style-type: none"> ○ Appropriate Contact ○ Project Clarity ○ Advanced Scheduling 	
Development of Activities	<ul style="list-style-type: none"> ▪ Teaching Activities Were Conducted. ▪ Creative/Scholarly Activities Were Conducted. ▪ Service Activities Were Conducted. 	<ul style="list-style-type: none"> ▪ Activities Were Missing <u>One</u> Of the Following: <ul style="list-style-type: none"> ○ Teaching ○ Creative/Scholarly Activities ○ Service 	<ul style="list-style-type: none"> ▪ Activities Were Missing <u>Two</u> Of the Following: <ul style="list-style-type: none"> ○ Teaching ○ Creative/Scholarly Activities ○ Service 	
Class Lesson Plan & Delivery	<ul style="list-style-type: none"> ▪ Lesson Plan Was Developed. ▪ Activities Learned in A ED 590 Were Utilized. ▪ Instructor Present 	<ul style="list-style-type: none"> ▪ Lesson & Delivery Were Missing <u>One</u> Of the Following: <ul style="list-style-type: none"> ○ Lesson Plan ○ Activities Learned in A ED 590 ○ Instructor Present 	<ul style="list-style-type: none"> ▪ Lesson & Delivery Were Missing <u>Two</u> Of the Following: <ul style="list-style-type: none"> ○ Lesson Plan ○ Activities Learned in A ED 590 ○ Instructor Present 	
Overall Project Quality	<ul style="list-style-type: none"> ▪ Project quality was over and above the expectations set forth by the project guide. 	<ul style="list-style-type: none"> ▪ Project quality satisfied the expectations set forth by the project guide. 	<ul style="list-style-type: none"> ▪ Project quality was below the expectations set forth by the project guide. 	
Total: (Maximum of 50 Points)				

Comments for Candidate: