

REQUEST FOR TEXAN GATEWAY CONTRACT EXTENSION – SPRING 2010

Student Success

Date: _____

Student Name: _____ Tarleton ID: **000**_____

Phone: _____

E-Mail Address: _____ **@go.tarleton.edu.**

You are a member of the Texan Gateway Program and subject to the requirement outlined in the Texan Gateway contract. In part, this contract stated:

I understand that failure to meet all conditions for the semester indicated may subject me to sanctions up to and including my involuntary withdrawal from Tarleton during or at the end of the semester.

Continued enrollment at Tarleton depends on your academic performance in general and meeting the conditions of this contract in particular.

- a) Students whose Tarleton transcript shows 12 or more credit hours earned during the semester, whose transcript indicates “GOOD STANDING”, and whose transcript shows completion of at least one mathematics or English course may enroll for subsequent semesters. Completion in this context means a “C” or better in a developmental course and a “D” or better for other courses.
- b) **Other students require special permission of the Dean of the Division of General Studies to be allowed to attend the next semester** [emphasis added]. Students whose Tarleton transcript indicates "SUSPENSION" must supply a compelling reason to be considered for a one-semester waiver of suspension by the Dean of the Division of General Studies.

Because you have failed to meet **all** of the terms of your Texan Gateway contract you will require special permission to be allowed to attend Tarleton during the **Spring 2010** semester

Introduction:

The purpose of this document is for you to provide important information to the Student Success Appeals Committee, in support of your petition for special consideration for a TEXAN GATEWAY CONTRACT EXTENSION. Such extensions are sometimes granted to students who can make a COMPELLING case that they have been subject to extenuating circumstances, that they deserve “one more chance” to meet their Texan Gateway contract. It must be realistic for you to meet the conditions of the Texan Gateway contract in **one** semester.

Student Success Appeals Committee will examine the information you present here to determine if special consideration seems warranted.

Explanation of your situation:

You failed to meet **all** three (3) of the following conditions of your Texan Gateway contract:

- a) Tarleton transcript shows 12 or more credit hours earned during the semester,
- b) transcript indicates “GOOD STANDING”,
and
- c) transcript shows completion of at least one mathematics or English course.
Completion in this context means a “C” or better in a developmental course
and a “D” or better for other courses.

**NOTE: IF YOU ARE GRANTED A TEXAN GATEWAY CONTRACT EXTENSION AND
DON'T FULFILL IT IN THE NEXT SEMESTER, YOU MAY LOSE THE CHANCE
FOR FUTURE EXTENSIONS.**

The special consideration you are requesting requires that you must be able to honestly answer YES to ALL of the items below before the Student Success Appeals Committee will consider making an exception in your case:

1. If required, you can complete at least one mathematics or English course
(Completion in this context means a “C” or better in a developmental course and a
“D” or better for other courses); AND
2. You can complete 12 or more credit hours during the semester; AND
3. Your Total Institution GPA can be 2.00 or above at the end of the next long
semester (or both summer sessions) on the approved amount of coursework; AND
4. You **can and will** make significant changes in your academic routines and
priorities (including things such as study habits, personal life, extracurricular
activities, employment obligations, class attendance, getting appropriate help,
etc.) to meet your academic goals in the upcoming semester; AND
5. You are willing to cooperate with the Dean in ALL of the obligations that are part
of the TEXAN GATEWAY PROGRAM CONTRACT EXTENSION

In order to provide these assurances you must give written answers to the following questions bring this document to your scheduled meeting with the Student Success Appeals Committee on **January 15, 2010**. If you need assistance in completing this document, please meet with Ms. Faulkner or Ms. Rodriguez (Thompson Student Center, Room 15; 254-968- 9707) between January 4 – 6 or 12 – 14, 2010.

Your academic situation is serious and your serious attention and priorities given to this process can have a significant bearing on whether your request is denied or approved. Follow all the steps below and respond accordingly:

1. **SHOW THAT YOU CAN GET THE POINTS YOU NEED IN ONE MORE TERM.**
Use your current transcript to do the calculations on the following chart and fill in the blanks below:

a.	Your TOTAL INSTITUTION GPA HOURS (from transcript)	
b.	TOTAL INSTITUTION GPA HOURS above multiplied by 2.0 (this number of Quality Points you need for a INSTITUTION 2.0 GPA)	
c.	Your TOTAL INSTITUTION Quality Points (from transcript)	
d.	Subtract the value on line “c” from the value on line “b” (this is the number of grade points you will have to make up in this semester)	

Is it feasible and realistic that you can attain all those points in one semester?
EXPLAIN:

2. **THINK ABOUT WHAT COURSES YOU CAN REPEAT TO GAIN THE NEEDED POINTS.** (See guideline on course load below) You should not take new courses until you repair your GPA since this also raises your number of hours. Taking new courses does not help your GPA as much and can easily pull it down.

- For 1-hour courses these grade point values apply: F=0 D=1 C=2 B=3 A=4
- For 2-hour courses these grade point values apply: F=0 D=2 C=4 B=6 A=8
- For 3-hour courses these grade point values apply: F=0 D=3 C=6 B=9 A=12
- For 4-hour courses these grade point values apply: F=0 D=4 C=8 B=12 A=16

For example, if you repeat a 3-hour course in which you have a D(3) and you raise it to a B(9), you gain 6 new points. If you raise an F(0) to a C(6), you also gain 6 new points. And so on. Raising an F or D to a C or B can be worth more to your GPA than making an A or B on a new course!

List **ALL** of your courses with grades of D or F here:

Course	Grade

3. **WHAT LOAD SHOULD YOU TAKE?** We recommend taking the **SMALLEST** load possible that will realistically attain the maximum grade points possible, certainly the minimum needed. Here are guidelines that you should consider:

- a. You may not take more than 14 hours while on a TEXAN GATEWAY CONTRACT.
- b. If you have a half-time job or equivalent, you should not take more than 12 hours. **REMEMBER, IN PREVIOUS SEMESTERS WHAT YOU WERE DOING DIDN'T WORK – DON'T REPEAT THE SAME MISTAKES!!!**

4. **WRITE DOWN YOUR PROPOSED SCHEDULE** for the next semester in the chart below. Check the schedule for the upcoming term to see whether or not the courses you need are available and are offered at a time you can take them. **MAKE A REALISTIC AND CONSERVATIVE ESTIMATE OF GRADES you can likely make in these courses.** Fill in the appropriate information for each course listed.

Course	New Hours	Repeat Hours	Previous Grade	Previous Points	Estimated New Grade	Point Gain
Total NEW Hours (if any)		XXXX XXXX	XXXXX XXXXX	XXXXX XXXXX	Total Point GAIN	

5. **CALCULATE YOUR “EXPECTED” INSTITUTION GPA:**

$$\text{New Institution GPA} = \frac{(\text{Total Institution Quality Point} + \text{Total Point Gain})}{(\text{Total Institution GPA Hours} + \text{Total New Hours})}$$

$$\text{New GPA} = \left(\frac{\text{_____} + \text{_____}}{\text{_____} + \text{_____}} \right)$$

$$\text{Expected GPA} = \underline{\hspace{2cm}}$$

Note: Do some “what if’s” to see what would be the lowest grades you could make in the courses and still earn a 2.0 GPA.

EXPLAIN WHY YOU BELIEVE IT IS REALISTIC THAT YOU CAN MAKE THESE GRADES. (you may write on the back side of this page)

6. **WHAT WILL YOU DO DIFFERENTLY?** Be honest with yourself. Obviously, something you were doing in the past semesters didn’t work very well. Your school habits must change. List specifically the things you will do to reach your goal.

7. This is your opportunity to talk about unusual circumstances that existed in previous semesters (illness, work situations, personal problems, etc.) that you believe had some influence on your lack of academic success. Describe how these circumstances **will not** affect your school work next term:

8. If there are any other issues in your situation you want to discuss that you believe demonstrate how you have committed to “turn a new leaf” and strengthen your request, please describe here:

9. If you are granted a TEXAN GATEWAY CONTRACT EXTENSION, you will be signing an agreement to take specific courses to meet the conditions of the TEXAN GATEWAY contract during the upcoming term. You will be required to meet with advisors from Student Success Programs three times during the **Spring 2010** semester to discuss your courses (once before mid-term, once after mid-term and then for **Summer/Fall 2010 advising**). You may also be expected to do other things such as passing all courses taken, enrolling in another DGS course, working closely with your advisor, and arranging for tutoring or other type of support.

If allowed an extension to your TEXAN GATEWAY contract, will you comply with all requirements

YES / NO

Do you understand that if you do not comply with ALL the terms of the TEXAN GATEWAY CONTRACT EXTENSION for the next semester, you could be subjected to sanctions up to and including involuntary withdrawal from Tarleton during or at the end of the semester, REGARDLESS OF YOUR TOTAL INSTITUTION GPA?

YES / NO

10. If you are granted a TEXAN GATEWAY CONTRACT EXTENSION, do you understand that this decision does not constitute approval of financial aid? Please contact the Student Financial Aid office at (254) 968-9070 or at finaid@tarleton.edu if you have any questions regarding the status of your financial aid.

YES / NO

Signature of Student

Date

(You may add any additional comments you wish to make)

Bring this completed document to your appointment.

Student Success Appeals Committee Notes:

Meeting Date/Time: _____

Extension: _____ Approved _____ Denied

Dean of Student Success or Designee

Date