TEXAS A&M UNIVERSITY-CENTRAL TEXAS
Employee Scholarship Application – Central Texas College

Employee Name:_____ SSN#: _____

Department:_____ Phone: _____

Employee Scholarships are available for enrollment in three or more semester credit hours at $300 for each semester. The employee must pay costs upfront to Central Texas College. Scholarship monies are not paid to Central Texas College until enrollment is verified after the census date. The scholarship money will be refunded to the employee by Central Texas College's Business Office.

NOTE: An application must be submitted each semester to the Scholarship Office.

Eligibility:

- Full-time Employee of A&M-Central Texas.
- Must meet minimum admissions requirements.
- Must maintain an overall GPA of 2.5 (UG).
- Must maintain an overall GPA of 3.0 (Grad).
- Be a student in good standing with the college.
- Must take academic courses leading to a degree or certificate.
- **Must attach copy of degree plan.**

Semester of Request:		Due
Fall	____	**8/1**
Spring	____	**12/1**
Summer	____	**5/1**

As an employee of Texas A&M University-Central Texas and having fulfilled the eligibility requirements described above, I am requesting permission to enroll in the following classes (List Below):

Course Prefix and Number:	**Day(s) of Week:**	**Times:**

If classes occur during regular office hours, the time missed to attend class will be made up by:

_____
Employee Signature Date

_____
Immediate Supervisor Date

APPROVED:

_____
Provost/VP Date

_____
Director of Enrollment Management Date

Copy to: Human Resources

SCHOL 1/7/10