



Vehicle Registration

1. A Parking Registration form must be completed at the beginning of each semester. Information required on the form includes vehicle license number, registration date, year, make, and model of the vehicle as well as address and telephone number.
2. Parking permit fees are automatically charged to students' accounts upon registration.
3. Parking permits can be obtained at the Business Office during working hours and at the Security Office after hours and on weekends.
4. Permits are issued for the fall, Spring, and Summer semesters. A completed parking registration form is required each semester before the new semester permit is issued.

Parking Permit Costs:

| | |
|------------|---------|
| Fall | \$25.00 |
| Spring | \$25.00 |
| Summer | \$10.00 |
| Motorcycle | \$10.00 |

Faculty/Staff \$50.00/year

Adjunct:

| | |
|--------|---------|
| Fall | \$25.00 |
| Spring | \$25.00 |
| Summer | \$10.00 |

Additional permits may be purchased at the regular semester price.

A Parking Registration form must be completed for each vehicle.





Fines

1. All Parking fines must be paid or appealed within five business days of receipt. A late penalty of \$5.00 will be assessed for each ticket that has not been taken care of within this time frame.
2. Payment shall be in US currency; unrolled coins in excess of five dollars will not be accepted.
3. The University Security Office is not responsible for a ticket being removed from a vehicle after said ticket has been placed on the vehicle by a parking enforcement staff member.
4. Overdue citations may subject the permit holder's vehicle to impoundment or a hold being placed on the permit owner's student records. All fines must be paid before vehicle or hold is released. Payment plans are not available.
5. If you wish to appeal a citation, you must do so in writing on a form that can be obtained from the Security Office or is located outside the Business Office. Upon review, you will receive a written decision. If you are not satisfied with the decision, you may request a hearing before the Parking Appeals Committee. This request may be made by calling 254-519-5719 within five (5) working days of the date the initial decision was rendered.

The following fines will be assessed for campus parking citations only:

| | |
|--------------------------------------|----------|
| Parking without a valid permit | \$15.00 |
| Improper permit display | \$15.00 |
| Parking in a loading zone | \$15.00 |
| Parking in a fire lane | \$15.00 |
| Parking in a visitor space | \$15.00 |
| Parking in a reserved space | \$15.00 |
| Moving Violations | \$30.00 |
| Permit misuse | \$30.00 |
| Parking in a handicap space | \$100.00 |

6. Persons found to be in violation of Texas Traffic laws on campus will be cited for those violations and issued a Justice of the Peace citation to the appropriate county (Bell or Coryell) in which the offense occurred. Those fines will be assessed by the appropriate Justice of the Peace.





Tarleton
STATE UNIVERSITY
Central Texas



Tarleton State University-Central Texas
1901 S. Clear Creek Rd.
Killeen, TX 76549

Security Office
Room 106A
254-519-5719

Monday thru Friday
8:00 am to 10:00 pm
Saturday
8:00 am to 9:00 pm
Sunday
1:00 pm to 6 pm

Business Office
Room 106
254-519-5455

Monday thru Thursday
8:00 am to 6:00 pm
Friday
8:00 am to 5:00 pm

Hours subject to change between semesters

Tarleton State University-Central Texas
Security Office
254-519-5719

Tarleton State University-Central Texas, an Equal Employment Opportunity and Affirmative Action Employer and Educator, is committed to excellence through diversity.